

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF NORTH BARRINGTON WHICH WAS HELD MONDAY,
APRIL 25, 2005 AT THE NORTH BARRINGTON VILLAGE HALL,
111 OLD BARRINGTON ROAD

I. Call to Order and Roll Call

At 7:30 p.m. Acting President Parker called the Meeting to order. The Village Clerk led the Pledge of Allegiance, and then called the roll:

Present: Acting President Parker, Trustees Bartlett, Mazeski, Sauer and Forman
(via teleconferencing per Res. #1073A)

Absent: Trustees Peterson

Also Present: Judy Janus, Village Administrator
Bobbie Svacha, Village Treasurer

Joe Arizzi, Wauconda Fire Department
Andrea Pracht, Village Engineer
Brian Thomson, 580 Crooked Lane
Warren Nass, 107 Mohawk
Sue Manko, Deputy Village Clerk
Kirk Hamilton, 126 Carriage Road
Terri Parker, 21 Hidden Brook
Barb Potter, 285 Biltmore Drive
Susan Allman, 425 Mockingbird Lane
Tim and Kaitlin Pattison, 182 Kimberly Road
Ray Donini, Deputy Building Officer
Kelly Rafferty, Building and Zoning Officer
Natalie Karney, Village Health Officer
Albert and Donna Pino and family, 110 Hillandale Court
Jan Sauer and family, 23 Hidden Brook Drive
Rick Contorno, 11 Crosswicks Court
Jane Farrell, 241 Indian Trail Road
John Schnure, 224 Orchard Road
Jim Moran, 415 Brook Forest Lane
Pat Ryan, 404 Concord Lane
Judge Henry C. Tonigan III

II. Public Comment

There was no one that wished to speak.

III. Consent Agenda

Motion: On motion of Trustee Sauer, seconded by Trustee Bartlett, moved approval of the following agenda items by a single omnibus vote:

- A. Minutes of Board Meeting 3/25/05
- B. Approve the April 25, 2005 Vouchers for payment of bills
- C. Approve the Treasurer's Report for the 11th month of Fiscal Year 2005
- D. Approve Budget for FY 2006
- E. Approve Wynstone requires for Fireworks Display on May 7, 2005
- F. Approve Wynstone requires for Fireworks Display on July 3, 2005
- G. Accept Resignation of Gregg Steliga – Parks and Recreation Commission
- H. Approve Resolution # 2353 Appointing Ronald Cobb as Member of the Environmental Commission
- I. Approve Resolution # 2354 Appointing Kirk Hamilton as Member of the Environmental Commission
- J. Approve Resolution # 2355 Appointing Judy Janus, Village Administrator
- K. Approve Resolution # 2356 Appointing Judy Janus, Village Collector
- L. Approve Resolution # 2357 Appointing Kathy Nelander, Village Clerk
- M. Approve Resolution # 2358 Appointing Sue Manko, Deputy Village Clerk
- N. Move \$12,269.93 from Building to Contingency
- O. Move \$74.94 from Village Hall to Contingency

Discussion: There was no discussion.

Vote on Motion

By Roll Call: Ayes: Acting President Parker, Trustees Bartlett, Forman, Mazeski and Sauer
Nays: None
Absent: Trustee Peterson
Abstain: None

Acting President Parker declared the motion approved.

IV. VARIATIONS/SUBDIVISIONS/CODE AMENDMENTS

- A. Ordinance #1056, Zoning Variation regarding Knox, 75 Saddletree Lane

Acting President Parker invited Zoning Board of Appeals Chair Warren Nass to address the Board and explain the variance request. Chairman Nass noted that all requirements had been met by the applicant and explained the variance to the code requested by Mr. & Mrs. Robert Knox.

Section 10-9-4: Accessory buildings and structures, except garages and fences, shall be located at least eighty five feet (85') in back of the front of the lot or right of way.

The Village Zoning Ordinance provides that the front lot line shall be the line which abuts the private easement for ingress and egress. In the case of 75 Saddle Tree Lane, the north property line abuts the ingress and egress easement. The storage barn is proposed to be located 72.50 feet off of the front (north) lot line rather than the 85.0 feet required by the Village Zoning Ordinance.

Chairman Nass explained that Mr. Knox's original request was to locate the barn 57.5 feet off the front property line due to soil conditions. Chairman Nass explained that he had instructed the Village Engineer to review the soil boring results to provide the ZBA with a professional opinion as to whether the soil borings substantiated the request for the location of the barn. According to a memo from Village Engineer Andrea Pracht, dated April 6, 2005, the barn could be constructed at either set back location, 57.5 feet or 85 feet, but the further set back location would increase the barn construction cost due to removal and replacement of unsuitable soils.

Chairman Nass explained that the ZBA had reviewed the Boring Location map as submitted by Foundation Engineering, Inc. dated 2/3/05, which stated that borings from location 1, 2 and 3 would require that 8 feet, 9 feet, and 7 feet, respectively, of unstable soils be removed and replaced. At locations 4 and 5, only 2 feet of unstable soils would have to be removed and replaced. Chairman Nass explained that the ZBA suggested locating the barn approximately 15 feet further south of the proposed location in order for the back of the barn to line up with soil boring location 4. This would show a good faith effort on the part of Mr. Knox to locate the barn closer to the required setbacks without substantially increasing the costs to construct the barn. Mr. Knox was agreeable to the location change. Chairman Nass noted that an amended site plan had been included in the Board's packet materials. There were questions from the Board and further discussion.

Motion: Trustee Mazeski moved to approve Ordinance #1056 allowing Mr. & Mrs. Robert Knox to construct a 23 ft. x 30 ft. storage barn at 75 Saddle Tree Lane approximately 72.5 feet off the front lot line using the architectural plans as prepared by Psenka Architects Inc. dated 3/5/03; seconded by Trustee Sauer.

Discussion: There was some discussion.

Vote on Motion

| | | |
|---------------|----------|---|
| By Roll Call: | Ayes: | Acting President Parker, Trustees Bartlett, Forman, Mazeski and Sauer |
| | Nays: | None |
| | Absent: | Trustee Peterson |
| | Abstain: | None |

Acting President Parker declared the motion approved.

V. COMMISSION AND STAFF REPORTS

Acting President Parker stated that the following items were contained in the Trustee's packets and that if there were any questions, to contact the corresponding Commission Chair or Village Officer.

A. Building Department Report (Kelly Rafferty - Rafferty Architects)

The Building and Zoning Department Activity Report was made available to the Board.

B. Building Inspection Report (Ray Donini)

The Building Inspection Report was made available to the Board.

C. Building Inspection Report (B&F Technical Code Services, Inc.)

The Building Inspection Report was made available to the Board.

D. Engineering Project Status Report (Andrea Pracht - Baxter & Woodman)

The Engineering Project Status Report was made available to the Board.

E. Health & Sanitation Report (Natalie Karney - Land Technology)

The Health & Sanitation Monthly Report was made available to the Board.

F. Environmental Commission Meeting Minutes (March, April 2005)

The Minutes of the Meeting were made available to the Board.

G. Parks & Recreation Commission Meeting Minutes (April 2005)

The Minutes of the Meeting were made available to the Board.

H. Zoning Board of Appeals Meeting Minutes (April 2005)

The Minutes of the Meeting were made available to the Board.

I. Staff Meeting Minutes (April 2005)

The Minutes of the Meeting were made available to the Board.

VI. ADMINISTRATION

A. Acting President Craig Parker

Acting President Parker addressed the Board later in the meeting.

VII. Reports by Board of Trustees

A. Trustee Sidney Bartlett

Trustee Bartlett explained that the Plan Commission had reworked the Fence Ordinance and had submitted it to the Board for review. Trustee Bartlett explained, for the benefit of the new members of the Board who would be sworn in later in the meeting, that the Board was to review the draft ordinance and submit any comments or suggestions. Trustee Bartlett explained that the Board did not finish reviewing the document, and the draft ordinance would be a topic for the new Board to review. Trustee Bartlett also noted that the Plan Commission was continuing to work on a tear down ordinance.

Acting President Parker asked that any comments from the outgoing Board members on the draft ordinance be submitted to the Village Clerk as soon as possible.

B. Trustee Kimberly Forman

Trustee Forman had nothing to report.

C. Trustee Kelly Mazeski

Trustee Mazeski reported on the activities of the Parks and Recreation Commission including two summer concerts, scheduled for June 11 and July 23 at Eton Park.

D. Trustee Dave Peterson

1. Mosquito Contract

As Trustee Peterson was absent, Acting President Parker addressed the Board. He explained that Clarke Environmental Mosquito Management, Inc. had been providing the Village with mosquito abatement services for many years, and typically the contract was for a three-year time frame. Acting President Parker explained that this contract would provide for an automatic renewal, unless written notice is given prior to the end of the current term, and that any price increase would not exceed the consumer price index during the calendar year which immediately precedes the price increase date. There were some questions from the Board.

Motion: Trustee Mazeski moved to approve the contract with Clarke Environmental Mosquito Management, Inc. subject to Village Attorney final approval; seconded by Trustee Sauer.

Discussion: There was some discussion.

Vote on Motion

By Roll Call: Ayes: Acting President Parker, Trustees Bartlett, Forman, Mazeski and Sauer
Nays: None
Absent: Trustee Peterson
Abstain: None

Acting President Parker declared the motion approved.

E. Trustee Bruce Sauer

Trustee Sauer reported on ongoing stormwater matters in the Village. He outlined the repairs to the nature trail at Leonard Park's east entrance, located at the end of East Oxford Road. Trustee Sauer explained how the drainage in the area would be re-routed and contained in underground piping. He explained that he, with Tom Gooch from Cuba Township and Village Engineer Andrea Pracht, had met at the site and determined the proper resolution for the area. He explained that the fencing that the adjacent property owner (483 East Oxford Road) had installed would be removed and replaced with a slight berm. He explained that the berm's purpose was three-fold: to further direct any stormwater runoff from running down the adjacent property owner's driveway, to create privacy for the adjacent property owner, and define the entrance to the nature trail. Trustee Sauer explained that the adjacent property owner was happy with the resolution to the matter. He explained that after the drainage work is completed and the trail entrance is defined, the trail would be mulched.

Trustee Sauer also reported on a drainage matter at 627 Signal Hill Road. Trustee Sauer explained that water collects in the front yard area and the original plans were to replace an old drain tile. Trustee Sauer explained that upon further investigation, it was determined that the area had previously been used by Comcast and others for installing service lines and the area cannot be excavated easily. He explained that Tom Gooch, Cuba Township Highway Commissioner, was investigating the matter.

Trustee Sauer also outlined some matters involving culverts, drains, swales and Cuba Township. He explained that the Cuba Township Highway Commissioner was in the process of cleaning out and mapping out all the storm sewer drains in the Village. Trustee Sauer said that he had also instructed the Cuba Township Highway Commissioner to start a program to clean out under-driveway culverts in the Village. He explained that the program would produce a list of crushed and inoperable under-driveway culverts, as well as to identify landscaping located in swales which could impede stormwater flow. Trustee Sauer explained that homeowners with inoperable culverts would be contacted with regard to repairs. Trustee Sauer explained that this is a proactive, cooperative effort to enable the Village to work with homeowners for stormwater management solutions in the Village.

Trustee Sauer also outlined some road issues in the Village. He explained that he and Mark

Dachsteiner from Baxter & Woodman's were identifying dangerous runoff areas, typically on road corners, where heavy rains causes roadside gravel to be washed into the roads. He explained that it would be beneficial to have a more "permanent" solution in these areas, and Mark Dachsteiner was preparing a report, including costs, on the benefit of using measures such as concrete curbing, not only to maintain the integrity of the corner, but to manage the stormwater flow. Trustee Sauer explained that as part of the roads program, the maintenance of road shoulders, as well as the materials used, was still under review. There were some questions from the Board about stormwater management and the Environmental Commission.

Acting President Parker explained that historically, stormwater management and roads were handled together. Acting President Parker explained that since the Village has entered into a contract with the Cuba Township Highway Commissioner for road and road maintenance, it was easier to put the two together again to have the work done in a more efficient and cost savings manner.

VIII. OLD BUSINESS

There was no old business to discuss.

IX. ELECTION SUMMARY

A. Canvassing Board Meeting (4/19/05) and Canvassing Resolution

Acting President Parker made reference to the Minutes of the Canvassing Board held April 19, 2005 and the attached Resolution of Local Canvassing Board listing the results of the April 5, 2005 Consolidated Election

B. Outgoing Board Recognition

Acting President Parker said that it had been a pleasure and an honor to serve the Village with the Board as Trustee for three years, and for one year as Acting President. Acting President Parker thanked all the Commission Chairs and Commission members for their efforts for the Village. Acting President Parker thanked all the consultants and the Village staff for their help to make the Village run efficiently.

Acting President Parker introduced Trustee Sidney Bartlett and outlined her accomplishments as Village Trustee. He presented her with a plaque on behalf of the Village for devoting her time and energy in serving the Village. Acting President Parker introduced Trustee Kim Forman and outlined her accomplishments as Village Trustee. Trustee Forman will receive a plaque on behalf of the Village for devoting her time and energy in serving the Village. Acting President Parker then introduced Trustee Kelly Mazeski and outlined her accomplishments as Village Trustee. He presented her with a plaque on behalf of the Village for devoting her time and energy in serving the Village.

Village Administrator Judy Janus presented Acting President Parker with a plaque on behalf of the Village for devoting his time and energy in serving the Village. Trustee Bartlett thanked Acting President Parker for serving the Village as Acting President. Acting President Parker introduced Judge Henry C. Tonigan, III to the Board and invited him to swear in the new Trustees after the outgoing Board adjourned their meeting.

X. ADJOURN MEETING OF OLD BOARD, SINE DIE

There being no further business to come before the Board, Trustee Forman moved to adjourn the meeting; seconded by Trustee Bartlett.

The voice vote was unanimous in favor.

At 8:25 p.m. Acting President Parker declared the meeting adjourned.

XI. SWEARING IN OF INCOMING BOARD – JUDGE TONIGAN

After some opening comments, Judge Tonigan swore in Bruce Sauer as Village President. Judge Tonigan then swore in Richard Contorno, Jane Farrell, James Moran, Albert Pino, and John Schnure as new Village Trustees.

XII. NEW BUSINESS

A. New Board Seated

President Sauer welcomed the new Trustees to the Board. At 8:40 p.m. President Sauer called the Meeting of the new Board to order and the Clerk the called the roll:

Present: Trustees Contorno, Farrell, Moran, Pino and Schnure, President Sauer
Absent: Trustee Peterson
Also Present: See above

B. New Board Assignments

President Sauer outlined the new Board member's assignments. Assignments are as follows:

| Area | Primary Contact | Secondary Contact |
|--------------------------------|------------------|-------------------|
| Police/Fire/Public Safety | Richard Contorno | Jane Farrell |
| Building/Zoning | Albert Pino | James Moran |
| Planning | James Moran | David Peterson |
| Health & Sanitation | John Schnure | Jane Farrell |
| Envir./Storm. Mgmt./Mosq.Abat. | Dave Peterson | James Moran |
| Parks & Recreation | Jane Farrell | Richard Contorno |
| Legal | Bruce Sauer | Albert Pino |

Finance
Roads/Utilities

James Moran
Bruce Sauer

Albert Pino
John Schnure

President Sauer encouraged the Trustees to work with their respective Commissions, as well as attending their meetings, and thanked all the Board members for getting involved with the Village. President Sauer reminded the Board that there would be a training session for new Board members on May 3, 2005 at 7:00 p.m. in the lower level of the Village Board.

XIII. CONSENT AGENDA

Motion: On motion of Trustee Moran, seconded by Trustee Farrell, moved approval of the following agenda items by a single omnibus vote:

- A. Resolution #2359 appointing Bruce Sauer as Finance Committee Member
- B. Resolution #2360 appointing Bruce Sauer as Emergency Program Manager
- C. Resolution #2361 appointing John Schnure as Director of SWALCO and Trustee James Moran as Alternate Director of SWALCO and Trustee David Peterson as Alternate Director of SWALCO
- D. Resolution #2362 appointing James Moran as Finance Committee Member
- E. Resolution #2363 appointing Albert Pino as Finance Committee Member
- F. Resolution #2364 appointing Barbara Potter as Chairman of the Environmental Commission

Discussion: There was no discussion.

Vote on Motion

By Roll Call: Ayes: Trustees Contorno, Farrell, Moran, Pino and Schnure
Nays: None
Absent: Trustee Peterson
Abstain: None

President Sauer declared the motion approved.

XIV. ADJOURNMENT

There being no further business to come before the Board, Trustee Schnure moved to adjourn the meeting; seconded by Trustee Contorno.

The 8:55 p.m. President Sauer declared the meeting adjourned.

These Minutes were approved by the Board at a meeting held May 23, 2005.

Attest: _____

Kathy Nelander, Village Clerk

