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VILLAGE OF NORTH BARRINGTON
PARKS AND RECREATION COMMISSION
SPECIAL MEETING MINUTES
Monday, October 3, 2022

Call to Order

The meeting was called to order at 6:00 p.m.

Roll Call

Roll Call was answered by Chairperson Jill Kelly, Kelly Dittman, David Lauffer and Kasia Lazar. Also present were Village President Eleanor McDonnell, Robert Dittman, Trustee Liaison Robin Kelleher (by telephone) and Administrative Assistant Sue Murdy. John Huber was absent.

Public Comment

No public comment.

Approve Minutes from Special Meeting May 31, 2022

Motion by David Lauffer and seconded by Chairperson Jill Kelly to approve the Minutes of the May 31, 2022, Parks and Recreation Special Meeting. On roll call Chairperson Kelly, Kelly Dittman, David Lauffer and Kasia Lazar voted AYE. No NAYS. Motion Carried.

Discussion of Fall Festival

The Parks and Recreation Commission Members met at the Village lower-level garage to take an inventory of supplies left over from the 2021 Fall Festival. The Commission then moved to the upper level of the Village Hall and discussed in detail the logistics for the Fall Festival. Administrative Assistant Sue Murdy will track the online volunteer sign ups and updated the Commission on the delivery timeline of all the vendors. The tents, portable restroom with hand washing station, garbage and recycle totes, pumpkins/hay bales/corn stalks/mum deliveries are scheduled, and Sue Murdy will meet them at Eton Park at the appointed time. The petting zoo/hayride/pony rides, face painter/balloon artist, hot dog vendor, donut vendor, musician and equipment/tables/ chairs are scheduled for the day of the event. Mosquito spraying of Eton Park has been arranged. The vendor payment checks have been prepared. Ms. Murdy and Chairperson Jill Kelly will review the shopping list.

David Lauffer created a timeline graph for the day of the event and will forward to the Commission Members.

There was extensive discussion about the need for more volunteers. Kelly Dittmann offered to coordinate the volunteers and direct them during the event. There is a supply of Barrington High School Volunteer Verification forms which the Village President will bring to the event. Administrative Assistant Sue Murdy will reach out to the local Scouts again. Robert Dittmann volunteered to pick up the items from the Village garage and deliver them to Eton Park the day of the event. Kasia Lazar offered to place the Fall Festival signage.

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Old/New Business

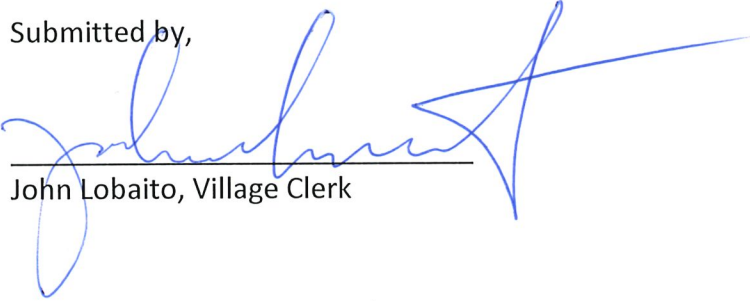
An event review recap meeting date of October 24, 2022 was agreed upon.

Adjournment

Motion by Chairperson Kelly and seconded by David Lauffer to adjourn the meeting. On roll call Chairperson Kelly, Kelly Dittman, David Lauffer and Kasia Lazar voted AYE. No NAYS. Motion Carried.

The Meeting was adjourned at 7:10 p.m.

Submitted by,



John Lobaito, Village Clerk

