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VILLAGE OF NORTH BARRINGTON
PARKS AND RECREATION COMMISSION
MEETING MINUTES
Monday, January 8, 2024

Call to Order

The meeting was called to order at 6:00 p.m.

Roll Call

Roll Call was answered by Chairperson Jill Kelly, Jeff Harwood, David Lauffer, and Kasia Lazar. Also, present was Village Administrator John Lobaito and Administrative Assistant Sue Murdy. Mindy Nelson was absent. Trustee Liaison Robin Kelleher was absent.

Public Comment

No public comment.

Approve Minutes of December 4, 2023 Meeting

Motion by Jeff Harwood and seconded by David Lauffer to approve the Minutes of December 4, 2023, Parks & Recreation Commission meeting. Chairperson Jill Kelly, Jeff Harwood, David Lauffer and Kasia Lazar voted AYE. No NAYS. Motion Carried.

Discuss/Finalize Resident Survey

The Commission finalized the questions for the resident survey. Residents will be asked about their interests in Village outdoor activities and facilities, as well as Village events. There will be a total of six questions. The survey link will be posted on the Village website and Village E-blasts. A QR code will be added to the Village Spring Newsletter, along with instructions to access the link on the Village website. The deadline for survey submissions is April 12, 2024.

Selection of Summer Concert Bands

The Commission discussed the finalization of the bands for the 2024 Summer Concert Series. Methods of concert promotion were discussed, such as utilizing the intersection triangle islands in Biltmore, hanging a banner in Eton Park, and designing new signs. The Village website, Spring Newsletter and Village E-blasts will publicize the events.

Summer Concert Banner Options

Chairperson Jill Kelly would like to use the Summer Concert banner that is in the Village garage. The Commission discussed using the banner as a guideline for designing new Summer Concert signage for two intersection triangle islands in Biltmore. The signs/banners would measure approximately 4' by 2'. The possibility of ordering vinyl banners with eyelets from Think Ink in Crystal Lake, IL was discussed. Commission Member Jeff Harwood spoke favorably about Think Ink.

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Fall Festival Vendor Finalizations

The 2024 Village Fall Festival will be held Sunday, October 6th at Eton Park. Administrative Assistant Sue Murdy will begin contacting vendors in the Spring. Volunteer t-shirts will be ordered from Think Ink in Crystal Lake, IL.

Village Administrator Report

A. Leonard Park Path

The Commission discussed materials for the walking path. A gravel path is preferable to mulch, however, the cost is high and will need to be budgeted in the budget for FYE 2025. Jeff Harwood suggested putting fabric under the stone to extend the usage life of the stone. Village Administrator Lobaito will get a cost for gravel vs. mulch. Gravel would cost more money upfront but would have a lower annual maintenance cost. The Commission will make a recommendation for the FYE 2025 budget.

B. Village Owned Properties Map

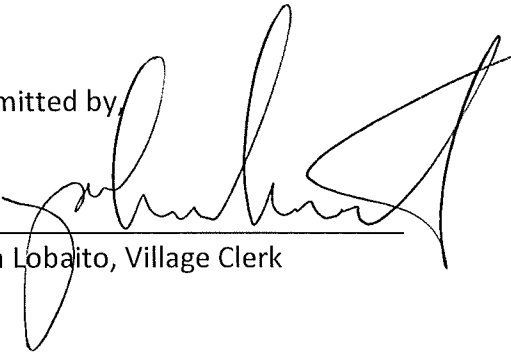
The Commission reviewed the map of Village owned properties. Utilization of Village properties for parks outdoor spaces will be incorporated into the Parks & Recreation Commission 5-year plan, with the assistance of a selected consultant.

Adjournment

Motion by David Lauffer and seconded by Chairperson Kelly to adjourn the meeting. On voice vote Chairperson Kelly, Jeff Harwood, David Lauffer, and Kasia Lazar voted AYE. No NAYS. Motion Carried.

The Meeting was adjourned at 7:10 p.m.

Submitted by,



John Lobaito, Village Clerk

