

**MINUTES OF A “SPECIAL” MEETING OF
THE PARKS AND RECREATION COMMISSION OF THE
VILLAGE OF NORTH BARRINGTON WHICH WAS HELD
MONDAY, AUGUST 13, 2012 AT
35 RIDERWOOD ROAD
NORTH BARRINGTON, IL**

1. Call to Order, Roll Call, Approve Minutes of May 21, 2012 Parks & Recreation Commission “Special” Meeting:

At 7:35 P.M Chairman Pat Ryan called the meeting to order.

Present in Person: Chairman Pat Ryan, Vice Chairman Ann Kafka, Lisa Onyx, Wayne Onyx, Terri Wall
Absent: Lloyd Struttman, Jane Farrell
Also Present: Jamie Hills, Montessori Children’s House of North Barrington
Nicole Keiter, Deputy Village Clerk

The Minutes from the May 21, 2012 Parks and Recreation Commission “Special” Meeting were made available to the Commission.

Motion: Vice Chairman Kafka moved to approve the Minutes from the May 21, 2012 Parks and Recreation Commission “Special” Meeting; seconded by Lisa Onyx.

Discussion: There was some discussion.

Vote on the Motion: The voice vote was unanimous in favor.

Chairman Pat Ryan declared the Minutes of the May 21, 2012 Parks & Recreation Commission “Special” Meeting approved and put on file.

2. August Event Planning

Chairman Ryan stated that the movie package from Taylor Rental was all set and will need to be picked up prior to the event. He also stated that the Band “Mr. Big Stuff” was prepared. Ms. Wall told the Commission that she inquired at Culvers about individually wrapped ice cream sandwiches for the event as opposed to scooped ice cream. She stated that Culvers has been a pleasure to work with and they agreed upon 200 units of individually wrapped Oreo custard sandwiches. Ms. Wall showed the Commission the invoice.

Motion: Vice Chairman Ann Kafka moved that the Parks and Recreation Commission vote to allocate funds to Culvers for 200 units of Oreo custard sandwiches, the custard cart, and one server at the invoiced price of \$569.75; seconded by Lisa Onyx.

Discussion: There was some discussion.

Vote on Motion: Ayes: Chairman Pat Ryan, Vice Chairman Ann Kafka, Lisa Onyx, Wayne Onyx, Terri Wall

Nayes: None

Absent: Lloyd Struttman, Jane Farrell

Abstain: None

Chairman Pat Ryan declared the motion approved.

Ms. Wall stated that Culvers would send their custard cart and a server from 7:00 – 9:00pm. Mr. Onyx will be in charge of placing and removing signs announcing the event. Waste Management will be delivering additional cardboard trash containers and trash liners prior to the event as well.

3. Fall Fest Planning

Vice Chairman Kafka stated that everything was well on its way; the rental order for the tent, tables, chairs, etc. has already been placed and the food has been reserved. The Commission decided that they would, with the help of any volunteers, set up on the Saturday before Fall Fest as they did last year and then meet around 9:00 am on Sunday for decorating and last minute touches. Craig Kenning, Patyk Farms, and Randy the magician are all on board and ready for the event. Mr. Onyx will get pricing on the root beer keg. It was also mentioned that the post card for Fall Fest should include information about bringing money to purchase your Halloween pumpkin and Fall decorations at Fall Fest.

Motion: Lisa Onyx moved that the Parks and Recreation Commission vote to allocate funds to Patyk Farms for decorations not to exceed \$500; seconded by Vice Chairman Ann Kafka.

Discussion: There was some discussion.

Vote on Motion: Ayes: Chairman Pat Ryan, Vice Chairman Ann Kafka, Lisa Onyx, Wayne Onyx, Terri Wall

Nayes: None

Absent: Lloyd Struttman, Jane Farrell

Abstain: None

Chairman Pat Ryan declared the motion approved.

Motion: Vice Chairman Ann Kafka moved that the Parks and Recreation Commission vote to allocate funds for a deposit to Bella Luke's in the amount of \$500; seconded by Lisa Onyx.

Discussion: There was some discussion.

Vote on Motion: Ayes: Chairman Pat Ryan, Vice Chairman Ann Kafka, Lisa Onyx, Wayne Onyx, Terri Wall

Nayes: None

Absent: Lloyd Struttman, Jane Farrell

Abstain: None

Chairman Pat Ryan declared the motion approved.

Jamie Hills, Montessori Children's House of North Barrington, introduced herself and explained to the Commission that the school would like to assist in whatever way possible with the Fall Fest. She explained that many students attend the event and she would like to see the school become more involved in the community. The Commission welcomed her and the support of the school. Vice Chairman Kafka explained that the most valuable assistance would be in the form of volunteers. She explained that volunteers would be needed for pumpkin painting, face painting, concessions, set up/tear down, etc. Ms. Hills stated that she knew of a face painter who volunteered at the school often and stated that she would contact him. She also stated that he would donate his time. Ms. Hills also stated that she would begin a sign-up sheet for the parents at school to gain volunteers for other positions.

4. Winter Fest Planning

Ms. Onyx stated that everything for the Winter Fest was under control at this time and that there have been no new developments.

5. Park Update – Signs, Playground Weeding, Etc.

Over the summer there have been a few acts of vandalism at Eton Park where signage was damaged. The Commission was informed of the costs for repair to this point. There was one large sign damaged in May where pick up, repair and reinstallation cost \$250. There was another incident where two signs were damaged, a large one and a smaller one, which cost \$1018 for pick, repair and re-installment. There is one smaller walking trail sign that had also been damaged recently, but has not been repaired yet. An insurance claim will be filed for these damages.

Chairman Ryan stated that the playground areas needed to be weeded again. Nazario will be called and asked to handle this.

6. Zach’s Law Update

The State of Illinois requires a soccer goal safety and education policy for every coach/organization to read prior to using any park with a movable soccer goal. To remain in compliance with the new laws, a draft was completed by Nicole Keiter, Deputy Village Clerk for the Parks and Recreation Commission’s review and feedback. The policy was drafted from materials provided by the State of Illinois’ Association of Park Districts. Other cities’ policies were also viewed for comparison. The Commission read through the draft, made some comments, and stated that they would like to send it, with comments, to Village Attorney Bill Braithwaite for final review.

7. Old/New Business

Ms. Onyx stated that a stop sign/yield sign on Shady Lane and Eton was missing. She asked that this be rectified for safety issues. Ms. Keiter stated that a resident came into the office asking about potential Eagle Scout projects for her son. The Commission stated that they did not have anything at the forefront of thought; however, they would brainstorm for possible ideas.

8. Adjournment

Motion: Lisa Onyx made a motion to adjourn the meeting; seconded by Vice Chairman Ann Kafka.

Discussion: There was no discussion.

Vote on Motion: The voice vote was unanimous in favor.

At 8:30 p.m. Chairman Pat Ryan declared the meeting adjourned.

These Minutes were approved at the Parks and Recreation Commission “Special” Meeting held September 18, 2012.

ATTEST:

Nicole Keiter, Deputy Village Clerk