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VILLAGE OF NORTH BARRINGTON
PRESIDENT AND BOARD OF TRUSTEES
MEETING MINUTES
Wednesday, April 20, 2022

The meeting was called to order at 7:04 p.m.

Roll Call

Roll Call was answered by Trustees Horcher, Kerrigan, Pais (attending remotely), Rogus, Weiner, and President Sweet McDonnell. Trustee Kelleher was absent.

Also present were Village Administrator John Lobaito, Village Attorney Bryan Winter, Village Treasurer, Mike Sands, Administrative Assistant Sue Murdy.

Pledge of Allegiance

The Pledge of Allegiance was led by Biltmore Country Club Manager Greg Pappas.

Public Comment

President Sweet McDonnell reviewed Chapter 11 Section 1-11-3 of the Village Code which provides time limits for individual speakers who may wish to address the Board and asked if there was any public comment.

Mr. William Powers, an artist from Lake Barrington presented his illustrations to the Board of Trustees. Mr. Powers expressed his interest in drawing a picture of the Village Hall. President Sweet McDonnell thanked him for his comments.

Mr. Tyler Barth of Castlevue Court addressed the Board. He and his wife, Carolena, are members of Biltmore Country Club and are impressed by the efforts by the club to install an additional parking lot while taking the residents of the area into consideration. However, he is a resident living on Castlevue Court, and has concerns about additional traffic on Castlevue lighting, noise, property values, and the aesthetics of the parking lot. He does not want the possibility of the installation of paddle tennis courts and hopes that the residents and Biltmore Country Club continue working together on this project. He would like his comments to be on the record. President Sweet McDonnell thanked him for his comments.

Mr. Doug Locke of Castlevue Court addressed the Board to state that Biltmore is a neighborhood community, and he hopes to see transparency on the part of Biltmore Country Club regarding the parking lot project. He lives adjacent to the proposed parking lot. There have been issues in the past with lighting, and he has serious concerns about the parking lot. President Sweet McDonnell thanked him for his comments.

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Mr. Wodarz of Castlevue Court lives directly across from the proposed parking lot and stated that he is not in favor of the parking lot as it does not add to the residential ambiance of the neighborhood. The lighting and noise are of concern to him. President Sweet McDonnell thanked him for his comments.

President Sweet McDonnell stated that a presentation by Biltmore Country Club would be made this evening. She explained that it is strictly a presentation, there will be no voting this evening by the Board, and the proposal will also be heard by the Plan Commission at a Public Hearing.

Approval of Minutes

Village Board Minutes of March 16, 2022.

Motion by Trustee Horcher and seconded by Trustee Rogus to approve the Village Board Minutes of March 16, 2022. On roll call vote Trustees Horcher, Kerrigan, Pais, Rogus, and Weiner voted Aye. No Nays. Motion Carried.

Treasurer's Report

A. March Treasurer's Report for FYE 2022.

Treasurer Mike Sands addressed the Board. He referred to the cover page of the Treasurers Report and stated that property tax revenue has been favorable. Mr. Sands stated for the audience that the fiscal year 2022 ends April 30, 2022. The revenue from the vehicle sticker program is up 50% from last year, with moderate compliance by residents. President Sweet McDonnell stated for the audience that the funds from the vehicle sticker program are used for maintenance on the Village roads. Building maintenance expenses were up last month due to a sewer backup at Village Hall. The IT expenses continue to vary but are in line with the budget overall. Mr. Sands complimented Katherine Andrus for her accounting services to the Village and supports the Resolution moving from George Roach & Associates to Governmental Accounting & Professional Services, LLC ("GAPS") of which Ms. Andrus is a managing partner. Trustee Horcher asked for clarification on 6.A. Page 4 that shows a negative percent. Mr. Sands stated he would create a simpler entry for that column.

Motion by Trustee Kerrigan and seconded by Trustee Horcher to approve the March Treasurer's Report for FYE 2022. On roll call vote Trustees Horcher, Kerrigan, Pais, Rogus, and Weiner voted Aye. No Nays. Motion Carried.

Consent Agenda

There were no items on the consent agenda.

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Action Items

A. Presentation-Biltmore Country Club Parking Lot Extension.

President Sweet McDonnell invited the representatives from Biltmore Country Club to the podium and explained this is strictly a presentation and an opportunity for the Village Board to preview the project prior to a public hearing. Biltmore Country Club is introducing a parking lot expansion of the Country Club's south parking lot into the adjacent area property located at the northwest corner of Biltmore Drive and Castlevue Court (518 Castlevue Court). The property is currently zoned R-3 Single Family Residential.

Mr. Phil Fijal, a resident of the Village of Barrington, member of Biltmore Country Club and previous member of the Board of Directors at Biltmore Country Club and Mr. Greg Pappas, General Manager at Biltmore Country Club approached the Board. They thanked the Village President, Village Board and attending neighbors. Mr. Pappas explained that the Biltmore Country Club has a healthy membership and parking for a variety of events has become a safety issue. The Club purchased the property at the corner of Biltmore Drive and Castlevue Court (518 Castlevue Court) several years ago. The property is zoned residential. To solve the overflow parking problem of vehicles on Biltmore Drive, double parking, and parking on the right of way in front of the Club, Biltmore is developing a plan to expand their south parking lot into the property at 518 Castlevue Court. Mr. Pappas referred the Board to the Plat of Survey of 518 Castlevue Court, Landscape Plans, and Preliminary Engineering Plans contained in their Board packet. He assured the Board that there is no intention of paddle tennis courts being installed at this time. A local civil engineering firm, Gewalt Hamilton and Associates has been retained and is in the process of completing a preliminary engineering study and plans for the parking lot expansion which will include significant landscaping and a storm water detention facility.

Mr. Pappas explained this is simply an introduction and took questions from the Board. President Sweet McDonnell questioned the possibility of plan changes occurring during the process. Mr. Pappas explained this presented plan is a guide to which Biltmore hopes to achieve as close as possible while protecting the neighbors as well as the environment. The type of retaining wall shown on the plans was brought up and discussed. The landscape architectural plans illustrate the variety of plants and vegetation; however, Mr. Pappas will express any concerns to the Club.

Trustee Horcher stated he is a long-time resident of the Village and has concerns as well about the parking. Trustee Horcher complimented the Club on several aspects of their plans to responsibly solve the parking problem. Trustee Horcher expressed concern about paddle tennis and outdoor lighting effects on the immediate neighbors. The possibility of motion detector lighting was discussed. Mr. Fijal acknowledged the concerns and there was discussion about the plans and some options being reviewed. Trustee Kerrigan expressed her concern about outdoor lighting and the potential negative impacts on the neighbors. She acknowledged the importance of lighting for safety reasons.

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Trustee Weiner stated there are many new outdoor lighting techniques have been developed. He expressed his surprise that the Village currently has no outdoor lighting restrictions.

Village Attorney Bryan Winter stated that lighting conditions would be contained in a Special Use Permit, and the language would in no way be open ended. The lighting would be part of the permit approval process.

Village Administrator John Lobaito stated that the current Village Zoning Ordinance prohibits artificial outdoor lighting. A zoning variance is required of anyone installing artificial outdoor lighting, which involves a public hearing process. Trustee Kerrigan inquired if a zoning variance is required for residential artificial outdoor lighting.

Village President Sweet McDonnell asked about the sound barrier planned aside from the landscaping shown on the drawings. Mr. Pappas did not have an answer and stated the issue would be addressed by the time they go in front of the Plan Commission.

Trustee Weiner asked what the time frame was for Biltmore Country Club to begin this project. Mr. Pappas explained that a meeting with the neighbors was planned to address concerns, then a presentation at the June 6, 2022, Plan Commission.

Village President Sweet McDonnell thanked Mr. Fijal and Mr. Pappas for their presentation.

B. Resolution approving a professional services proposal with Governmental Accounting & Professional Services, LLC for accounting and bookkeeping services.

Village Administrator explained to the Board in 2020 a professional service contract with George Roach & Associates ("GRA") was approved to perform accounting and bookkeeping work. Mr. George Roach has recently informed the Village that he will be focusing on audit work, and it was the appropriate time to transition to Governmental Accounting & Professional Services, LLC ("GAPS"). Ms. Katherine Andrus is the managing partner of GAPS, and will now be performing all accounting, payroll, and financial reporting functions as needed and directed by the Village Administrator. He stated Ms. Andrus has been an asset to the Village of North Barrington. Treasurer Mike Sands complimented Ms. Andrus on her work for the Village as well. President Sweet McDonnell affirmed how helpful Ms. Andrus has been since she became the President.

Ms. Andrus addressed the Board and thanked them for their consideration.

Motion by Trustee Horcher and seconded by Trustee Weiner to adopt a Resolution approving a professional services proposal with Governmental Accounting & Professional Services, LLC for

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accounting and bookkeeping services. On roll call vote Trustees Horcher, Kerrigan, Pais, Rogus, and Weiner voted AYE. No NAYS. Motion carried.

C. April 29, 2022, Arbor Day Proclamation.

President Sweet McDonnell read the Village of North Barrington Arbor Day Proclamation. The word "citizens" in the last paragraph was replaced by the word "residents" in the final draft.

President Sweet McDonnell also stated the Village would be handing out 61 tree saplings to the residents first come first served on April 29, 2022, in honor of Arbor Day.

Motion by Trustee Kerrigan and seconded by Trustee Horcher to approve the April 29, 2022 Arbor Day Proclamation. On voice vote all Trustees voted AYE. No NAYS. Motion carried.

D. Ordinance authorizing the execution of a 3-year contract with Apex Landscaping, Inc. for landscape maintenance services.

President Sweet McDonnell explained to the Board the Village contracts for lawn maintenance services for Eton Park and the Village Hall property. The selected contractor last year submitted notice of termination due to labor shortage. A request for quotes was sent to six (6) landscape contractors and the request for quotes was posted on the Village website. The Village received five (5) quotes, the lowest quote being Apex Landscaping, Inc.

Motion by Trustee Rogus and seconded by Trustee Kerrigan to pass an Ordinance authorizing the execution of a 3-year contract with Apex Landscaping, Inc. for landscape maintenance services. On roll call vote Trustee Horcher, Kerrigan, Pais, Rogus, and Weiner voted AYE. No NAYS. Motion carried.

E. Resolution approving a Capital Asset Policy.

Village Administrator John Lobaito explained to the Board the Management Letter included with the April 30, 2021, audit recommended the adoptions of a Capital Asset Policy. Once the policy is adopted, the staff will undertake a complete inventory of capital assets to create a detailed capital asset record.

Motion by Trustee Horcher and seconded by Trustee Kerrigan to adopt a Resolution approving a Capital Asset Policy. On roll call vote Trustee Horcher, Kerrigan, Pais, Rogus, and Weiner voted AYE. No NAYS. Motion carried.

F. 2022 Street Maintenance Resurfacing Program.

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Village Administrator John Lobaito explained to the Board in 2021 the Village began efforts to develop the 2022 street resurfacing program. With Assistance of Robinson Engineering, President Sweet McDonnell and the Trustee Liaison to Roads, Utilities, and Stormwater Management. An evaluation of the worst streets was performed. Administrator Lobaito referred the Board to the list of streets in their Board packet that have been identified for resurfacing. Budget was the limiting factor. The Clover Hill Lane component of the project was removed due to unsuccessful efforts to reach an agreement with the Village of Lake Zurich on the details of the plan.

Mr. John Beissel of Robinson Engineering addressed the Board and stated that Schroeder Asphalt Services has worked with the Village of North Barrington in the past and are very qualified. He stated there is a lot of asphalt work currently being done and the Village got a good bid from Schroeder. Mr. Beissel believes the project will start by June and take about three weeks to complete.

There was discussion about the use of reclamite road surfacing. Mr. Beissel explained that reclamite is not recognized by IDOT and its use is an ineligible expense for MFT Funds. This topic may be addressed later.

Motion by Trustee Horcher and seconded by Trustee Kerrigan to approve the Village Engineer's recommendation to award the 2022 Street Maintenance Resurfacing Program to the low bidder, Schroeder Asphalt Services, at a cost not to exceed \$484,976.91 and to authorize the Village Administrator to sign all necessary documents. On roll call vote Trustee Horcher, Kerrigan, Pais, Rogus, and Weiner voted AYE. No NAYS. Motion carried.

Unpaid Warrant List

Motion by Trustee Horcher and seconded by Trustee Kerrigan to approve the April 2022 Unpaid Warrant List. On roll call vote Trustees Horcher, Kerrigan, Pais, Rogus, and Weiner voted Aye. No Nays. Motion Carried.

Motion by Trustee Horcher and seconded by Trustee Kerrigan to approve the April 2022 Invoice for Robinson Engineering in the amount of \$6,847. On roll call vote Trustees Horcher, Kerrigan, Pais and Weiner voted Aye. No Nays. Trustee Rogus abstained.

Checks Written Report

Motion by Trustee Horcher and seconded by Trustee Rogus to ratify the April 2022 Checks Written Report. On roll call vote Trustees Horcher, Kerrigan, Pais, Rogus, and Weiner voted Aye. No Nays. Motion Carried.

Village Administrator's Report

Administrator Lobaito reported that Lake Shore Recycling Systems have fully taken over from Prairieland Disposal, Inc. for garbage and recycling pickup. The residents will be receiving a letter from Lake Shore Recycling explaining the change in ownership.

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Administrator Lobaito reminded the Board that their Economic Interest Statements are due by May 1, 2022.

Administrator Lobaito announced to the Board that a Special Meeting would be held May 4, 2022, at 6:00 pm to discuss a Village budget for FYE 2023.

Administrator Lobaito stated that the Golf Cart Ordinance program would begin June 15, 2022. He is working on the signage and stickers. Residents can obtain a non-highway vehicle sticker at the Village Hall starting May 30, 2022.

Board of Trustee's Reports

Trustee Kevin Horcher – Trustee Horcher had no report.

Trustee Robin Kelleher – Trustee Kelleher was absent. President McDonnell read her report for the Parks & Recreation Commission meeting held on April 11, 2022. The three main topics of discussion at the meeting were details of the four summer concerts to be held at Eton Park, short term and long-term improvements for Eton Park, and a possible Christmas tree lighting at the Village Hall. The possibility of running lights in Eton Park for the evening concerts, particularly the September 10th, 2022, concert was discussed, along with the bands and pricing of a food truck, ice cream truck and signage.

Topics for Eton Park improvements focused on immediate needs such as new soccer nets, a volleyball net, walking path and basketball court renovation including adding lights. Electricity continues to be a priority for Eton Park.

Long term planning discussion for Eton Park includes obtaining community input on questions pertaining to safety, community events and the vision for the park.

There are ongoing discussions about having a Christmas tree lighting event on the Village Hall property. Details of the event need to be finalized. The next Parks & Recreation Commission Meeting will be held May 16, 2022, at 6:00 pm.

Trustee Vanessa Kerrigan - Trustee Kerrigan thanked John Beissel from Robinson Engineering for updating the Board on the upcoming roads program.

Trustee Martin Pais – Trustee Pais reported the Environmental and Health Commission met to discuss the continued viability of both the Tree of the Year program and the 50/50 Tree program. A sub-committee will standardize a process for each program and make a recommendation to the Board.

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SWALCO is trying to find vendors to recycle propane, heavy furniture, and construction equipment. They are also trying to find a vendor to recycle lead-based paint at an affordable price. The goal is to reduce the number of items being deposited in garbage dumps. Soft goods garbage is increasing. SWALCO is trying to encourage residents to use their recycle containers to dispose of these items.

Trustee Greg Rogus – Trustee Rogus had no report.

Trustee Lawrence Weiner – Trustee Weiner reported the negotiations with the police and sheriff are progressing.

Village President's Report

Village President Sweet McDonnell reported she attended the Advocate Good Shepherd meeting of Mayors to discuss covid ramifications as well as ways to serve the residents that are in pain using holistic methods. The ongoing need for mental health treatment was discussed as well.

President Sweet McDonnell updated the Board on Lobby Day held in Springfield, IL, and stated that she has been in contact with State Representative McLaughlin, State Representative Bos and Senator McConchie about stormwater funding and flood mitigation. They were unsuccessful funding from Springfield to replace the nine Cuba Township warning sirens. President Sweet McDonnell announced she had put in an application for an Emergency Operations Grant through Senator Sean Casten's office.

Arbor Day is April 29, 2022, and the Village will be handing out 61 evergreen saplings to the residents, on a first come first served basis, at the Village Hall. Commonwealth Edison supplied the saplings.

President Sweet McDonnell stated she is in contact with the Barrington Area Chamber of Commerce for the Park Districts in the area, as well as the library. There is a ribbon cutting ceremony on May 18, 2022, for the new Countryside Fire Station.

President Sweet McDonnell has been in touch with Springfield to obtain additional money from LGDS.

Old Business

There was no old business.

Closed Session

There was no closed session.

New Business

There was no new business.

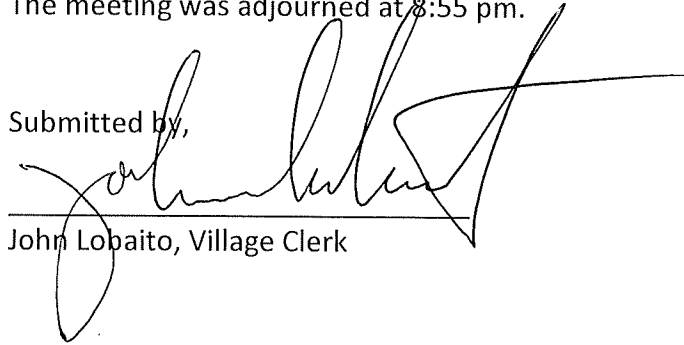
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Adjournment

Motion by Trustee Horcher and seconded by Trustee Kerrigan to adjourn the meeting.
The voice vote was unanimous in favor.

The meeting was adjourned at 8:55 pm.

Submitted by,



John Lobaito, Village Clerk

