

MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF NORTH BARRINGTON WHICH WAS HELD MONDAY,
OCTOBER 27, 2003 AT THE NORTH BARRINGTON VILLAGE HALL,
111 OLD BARRINGTON ROAD

I. Call to Order and Roll Call

At 7:36 P.M. President Starkey called the Meeting to order. The Clerk led the Pledge of Allegiance, and then called the roll:

Present: President Starkey, Trustees Forman, Parker, Peterson
Absent: Trustees Hjertstedt, McEnroe
Also Present: Kathy Nelander, Village Clerk
Judy Janus, Administrative Assistant
J.W. Braithwaite, Village Attorney
Brian Thomson, 580 Crooked Lane
Natalie Karney, Health & Sanitation Officer
Kelly Rafferty, Building and Zoning Officer
Al Stefan, Baxter & Woodman, Village Engineer
Sidney Bartlett, 499 Randolph Court
Roy Svacha, 581 Onondaga Drive
Bobbie Svacha, 581 Onondaga Drive
David Kenyon, 85 Arboretum Court
Sheldon & Iva Lea VanBuren, 490 Eton Drive
Dan Maloney, Comcast, 2001 S. York Road, Oakbrook
Mark Coffman, Comcast, 1500 McConner Parkway, Schaumburg
Chris Nelson, Comcast, 2001 S. York Road, Oakbrook
Warren Nass, 107 Mohawk Drive
Pat Ryan, 404 Concord Lane
Brian Sullivan, 181 Arbordale, Algonquin
Andrea Pracht, Baxter & Woodman, Village Engineer
Julie Swano, 405 Concord Lane

II. Public Comment

Pat Ryan, 404 Concord Lane, explained that he had previously provided the Board with photos of his property and the Quick/Swano property in compact disc form for discussion later in the meeting, and that if anyone was unable to view the information, he provided a printed copy for the Board's review.

III: Consent Agenda

Motion: On motion of Trustee Peterson, seconded by Trustee Parker, the following agenda

items were unanimously approved by a single omnibus vote:

- A. Approve the Minutes of Regular Board Meeting, September 22, 2003
- B. Approve the Treasurer's Report for the 5th month of F/Y 2004 for file and audit
- C. Approve the October 27, 2003 Vouchers for payment of bills
- D. Proclamation in support of "Make a Difference Day"

Discussion: There was no discussion.

Vote on Motion

By Roll Call: Ayes: Trustees Forman, Parker and Peterson, President Starkey
Nays: None
Absent: Trustees Hjertstedt and McEnroe
Abstain: None

President Starkey declared the motion approved.

Trustee Forman asked that Item VII. D. Kenyon Drainage, be tabled, as she had not had time to review all the documents, and that a previously requested report from Baxter & Woodman had not been received. It was the consensus of the Board that a discussion could be beneficial to the newer members on the Board.

Motion: Trustee Forman moved to table item VII.D. Kenyon Drainage; seconded by Trustee Peterson.

Discussion: There was some discussion.

Vote on Motion:

The voice vote was one "Aye" and three "Nays"; President Starkey declared that the motion to table failed.

IV. Appointments/Resignations

- A. Resolution #2285 appointing Sidney R. Bartlett to the Board of Trustees

The Resolution had been made available to the Board in the Agenda packet. President Starkey introduced Sidney R. Bartlett to the Board and explained that Ms. Bartlett was currently serving as Chairperson of the Plan Commission, and was a 12 year resident of the Village.

Motion: Trustee Forman moved to approve Resolution #2285; seconded by Trustee Parker.

Discussion: There was no discussion.

Vote on Motion

By Roll Call: Ayes: Trustees Forman, Parker and Peterson, President Starkey
Nays: None
Absent: Trustees Hjertstedt and McEnroe
Abstain: None

President Starkey declared Resolution #2285 approved and put on file. President Starkey welcomed Ms. Bartlett to the Board and asked that she come forward in order for the Clerk to administer the Oath of Office. The Clerk swore in Sidney R. Bartlett as Village Trustee, and Trustee Bartlett was seated with the Board.

B. Resolution #2286 appointing Martin Pais as Chairman of the Plan Commission

The Resolution had been made available to the Board in the Agenda packet. President Starkey explained that Martin Pais currently served as Vice Chairman of the Plan Commission, and with Sidney Bartlett's appointment to Trustee, it was necessary for her to resign as Chair of the Plan Commission. The President appointed Martin Pais as Plan Commission Chairman.

Motion: Trustee Peterson moved to approve Resolution #2286; seconded by Trustee Parker.

Discussion: There was no discussion.

Vote on Motion

By Roll Call:	Ayes:	Trustees Bartlett, Forman, Parker and Peterson
	Nays:	None
	Absent:	Trustees Hjertstedt and McEnroe
	Abstain:	None

President Starkey declared Resolution #2286 approved and put on file.

V. Variations/Subdivisions/Code Amendments

B. Ordinance #1017 approving Preliminary Plat of Subdivision for 490 Eton Drive (VanBuren) per Court Order in Lake County Case #02 MR 1167

The Ordinance had been made available to the Board in the Agenda packet. President Starkey explained that the Ordinance approves the Preliminary Plat of Subdivision for 490 Eton Drive, or the Van Buren property, per court order in Lake County Case #02 MR 1167. President Starkey read a portion of the Ordinance:

"This Preliminary Plat has been approved by the Corporate Authorities of the Village of North Barrington on October 28, 2003 pursuant to and as directed by the Circuit Court of Lake County 19th Judicial Circuit of Lake County, Illinois in case No. 02 MR 1167."

President Starkey explained that the aforementioned would be recorded on the Plat for further clarification.

Motion: Trustee Peterson moved to adopt Ordinance #1017; seconded by Trustee Bartlett.

Discussion: There was some discussion.

By Roll Call:	Ayes:	Trustees Bartlett, Forman, Parker and Peterson
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Nays: None
Absent: Trustees Hjertstedt and McEnroe
Abstain: None

President Starkey declared Ordinance #1017 approved and put on file. President Starkey also noted that the Final Plat would be submitted to the Plan Commission for review, and then again to the Village Board.

VI. COMMISSION AND STAFF REPORTS

President Starkey said that the following items were contained in the Trustee's packets, and that if there were any questions, to contact the corresponding Commission Chair or Village Officer.

A. Building Department Report (Kelly Rafferty - Rafferty Architects)

The Building and Zoning Department Activity Report was made available to the Board.

B. Engineering Project Status Report (Al Stefan - Baxter & Woodman)

The Engineering Project Status Report was made available to the Board.

C. Health & Sanitation Report (Natalie Karney - Land Technology)

The Health & Sanitation Monthly Report was made available to the Board.

D. Plan Commission Meeting Minutes from 10/06/03.

The Minutes of the Meeting were made available to the Board.

E. Zoning Board of Appeals Meeting Minutes (N/A, the meeting was continued)

F. Parks Commission Meeting Minutes from 10/20/03.

The Minutes of the Meeting were made available to the Board.

G. Environmental Commission Meeting Minutes from 9/25/03.

The Minutes of the Meeting were made available to the Board.

H. Staff Meeting Minutes from 10/21/03.

The Minutes of the Meeting were made available to the Board.

VII. ADMINISTRATION

A. President's report

President Starkey highlighted portions of her previously provided report, including that the draft Comprehensive Plan, as submitted to the Board by the Plan Commission, was being returned to the Plan Commission with suggested changes from the Village Staff and Board. President Starkey explained that when Plan Commission reviews the changes, Public Hearings would be scheduled, with the expected date of adoption of the Plan in January, 2004. President Starkey asked that the Board review the scheduled public hearing dates as included in her report and provide to her available attendance dates.

President Starkey also reported that the staff review of the Code Book had been completed; that a copy was available for review in the Village Office, and that a Public Hearing would be held for its final adoption. President Starkey also noted that the new website design was online, but was considered a work in progress at this point. She encouraged the Board to visit the Village's site.

B. Comcast Update

President Starkey invited the Comcast representatives to address the Board. Daniel Mahoney introduced himself as well as Mark Coffman, Vice President of Customer Service, Brian Sullivan, North Area Vice President, and Chris Nelson, Government Affairs Manager. Mr. Mahoney explained that he had met previously with President Starkey and Trustee Parker about service concerns over the past months. He explained that the concerns were important to Comcast and the reason why they were appearing before the Board. Mr. Mahoney explained that the high speed internet service installation would be completed in approximately 30 days, and in approximately 45 days the expanded video lineup would be launched, including digital programming and high definition television.

Mr. Mahoney provided answers to some questions presented at the previous meeting. He noted that different portions of the Village were getting weather feed from different locations, and that the situation was currently being corrected, with weather feed centered on Lake Zurich.

Mark Coffman, V.P. of Customer Service addressed the Board. He said that Comcast was currently training new staff for customer service. There was lengthy discussion on the lack of customer service provided by Comcast, as well as delayed service calls for residents reporting service outages. There were questions for the Comcast representatives about providing temporary suspension of service for residents who leave for extended periods of time. The Comcast reps said that it was something they were looking into, but that a program was not in place. There was also discussion about the increase in prices for services previously provided to residents. There was mention of the current franchise agreement and if the agreement had provisions regarding minimum customer service levels. Trustee Parker said that the Village's franchise agreement is due to expire in February. Trustee Peterson asked if the provisions

regarding customer service were specified or incorporated into the new contract. The Comcast rep said that they were specified in the contract. Trustee Parker reported that the Village Attorney was going to review the document. After lengthy discussion, Trustee Parker thanked the Comcast representatives for appearing before the Board.

C. Concord Lane Drainage (tabled)

President Starkey reminded the Board that the Concord Lane Drainage issue had been tabled at the September Board Meeting.

Motion: Trustee Parker moved to take from the table the Concord Lane Drainage topic; seconded by Trustee Peterson.

Discussion: There was no discussion.

Vote on Motion:

The voice vote was unanimous in favor.

President Starkey declared the motion approved and the topic removed from the table.

President Starkey explained that this issue had been brought to the Village's attention periodically for the last 20 years. She explained that Ms. Swano, the property owner at 405 Concord Lane, had complained of a lot of water run off onto her property from several surrounding properties. President Starkey said that for the benefit of newly appointed Trustee Bartlett, she would present a brief timeline of the issue.

The current Quick/Swano home at 405 Concord Lane was built in 1968. In 1983 there were meetings with the Health & Sanitation Commission and the property owners of 178 Pheasant Run Trail (the property to the south of 405 Concord Lane) requesting the importation of fill due to failed percolation tests. The requests were denied by the Health & Sanitation Commission as well as by the Village Board. President Starkey explained that neighbors had attended these meetings and had expressed concerns over the importation of fill. Subsequently, a revised plan was submitted to the Health & Sanitation Commission, it was again denied, but the Village Board approved the importation of soil, but various conditions had to be met for the installation of the septic system. In 1985 a building permit was submitted for the property at 178 Pheasant Run Trail and the plans show that the Village had allowed 12 inches of soil; the soils then passed the percolation tests, and a building permit was issued.

Health & Sanitation Officer Natalie Karney gave some background information regarding the importation of soil. Ms. Karney explained that in 1970's until the early 90's, it was a common practice in Lake County for fill to be brought in if percolation tests did not yield passing results, but in the Village of North Barrington there was an ordinance in place that did not allow for the importation of soils unless presented to the Health & Sanitation Commission for review, and the final approval from the Village Board. Ms. Karney explained that soils needed to pass a percolation test in order for a septic system to be installed.

The owners of the property at 421 Concord Lane were also denied a permit to import soil and subsequently filed suit against the Village in 1987. An agreed settlement was reached between the Village and the property owners whereby the property owners would agree to abide by all Village septic ordinances in exchange for being permitted to import soil. This system also had a number of conditions that had to be met, including the installation of an aeration unit and chlorinator. The property also had a number of drainage issues, which required the installation of swales and a detention area to help with the drainage problem on the lot.

Village Attorney Braithwaite explained another facet to the suit against the Village. He explained that the County and State had taken the position that the Village had no jurisdiction in Health and Sanitation matters as the Village did not have a full time Health Department. Village Attorney Braithwaite explained that the significance of the case was that the court found that the Village did have jurisdiction over Health and Sanitation matters and the Village could have more stringent stipulations than the County or State, if the Village restrictions were reasonable. Trustee Peterson gave background information about how the drainage issue on Concord Lane had come before the Commission. He said that the issue was referred to the Commission as a stormwater management issue, and after researching the issue, the Commission ultimately recommended the hiring of Ted Gray & Associates to perform a feasibility study on the drainage issue at a cost of approximately \$10,750. Trustee Peterson said that the Commission felt that it appeared that the Village had some responsibility for the drainage problems, and felt the Village could help solve the problem. The Commission felt that since other recommendations had previously been made to remedy the situation, although never acted upon, the Commission thought it best to obtain a second opinion from an expert in drainage issues. Trustee Peterson explained that the responsibility to fund or fix the problem was not discussed by the Commission, merely that the Village pay for the feasibility study.

President Starkey said that she had contacted former Trustee Kurt Kubon who was the Environmental Commission liaison at the time, regarding the Concord Lane drainage issue. President Starkey referred to former Trustee Kubon's written reply stating that the Board held off looking at the problem because it was difficult to determine who was at fault, the proposal to remedy the situation was large and not budgeted for, and there were questions as to who was liable for any damages. President Starkey noted that Trustee Kubon said that the pond at 178 Pheasant Run wasn't properly maintained, the berm and swale at 421 Concord were not properly functioning or maintained, and there was added volume coming from the east. The Board felt, at that time, that there were too many variables to have the taxpayers foot the bill at the time, although the ultimate question was whether the Village should be paying and doing all the work or should the individual homeowners be more responsible for their drainage.

There were questions for Trustee Peterson about the Commission's recommendations and why the improvements as submitted by Baxter and Woodman in April of 2000 were not utilized. Trustee Peterson said that the Commission had concerns whether the solutions as recommended by Baxter & Woodman would work, that the Commission had concerns that

Baxter & Woodman had contributed to some of the problems, and that what was being recommended by Baxter & Woodman was not environmentally sound. Trustee Peterson reported that given these concerns, the Commission recommended the hiring of Ted Gray and Associates. Trustee Peterson said that Ted Gray & Assoc. had a reputation for using solutions that are considered environmentally sound. It was noted that Baxter & Woodman did not perform a separate, feasibility study on the property in April of 2000, but more of an overall view of what was going on, including some recommendations.

Trustee Parker asked if the Commission had looked into whether or not the drainage measures that were to be installed at each of the properties were in fact installed; if they were installed, was it done so properly, and if the various components were currently working. Trustee Peterson said that the Commission did not look into that aspect of the issue.

There was lengthy discussion. Village Engineer Andrea Pracht explained the topography of the area and noted that the Quick/Swano property was downhill from the water sources, and according to Illinois Drainage Law, the downstream property owners are required to accept a reasonable amount of water from the upstream properties. Village Attorney Braithwaite explained that pursuant to current ordinances, the rate of flow cannot be increased by upstream development, although the total volume can be increased. Village Engineer Al Stefan explained that is why the Lake County Stormwater Management Ordinance was adopted by the Village, in order to create stricter standards to minimize the impact on downstream property owners.

Trustee Forman asked if the Quick/Swano's claim of increased flow had ever been documented by the Village. Health Officer Natalie Karney reported that Mr. Quick had sent a letter to the Village in June of 1986 reporting flooding on his property. Ms. Karney said that the files indicate that the Health & Sanitation Officer then inspected the area and reported that the drainage plans for 178 Pheasant Run Trail had not been put in place at that time, but were in the process of being completed. She reported that there was no further information in the Village's files. There was further discussion with regard to whether or not the drainage plans had been completed and if completed, if they functioned at that time. It was noted that the Village did not have any records to show that the work was completed.

Trustee Forman asked if Ted Gray & Associate's study would verify if the work previously requested had been completed. Trustee Peterson explained that the feasibility study was to find a solution for the problem, not to verify what was or was not done on the properties.

Trustee Parker questioned why the Village should spend over \$11,000 for a new recommendation if proposals for the four properties had already been submitted. He suggested having the Village Engineers verify that the previously requested work regarding drainage was completed, and if so, was it functioning properly.

President Starkey said that she had approved the request by the Environmental Commission to secure other opinions regarding the drainage issue, but that she felt that there may be some

biases against Baxter & Woodman by the Environmental Commission and Ms. Swano. Village Attorney Braithwaite noted that there were some inaccurate and incorrect statements contained in some of the correspondence from Ms. Swano. It was also noted that Baxter & Woodman are the Village's engineers and that it was the Health Officer's role to review septic systems.

Trustee Forman recommended using Ted Gray and Associates for the feasibility study because the firm is considered a "specialist" in the field, and not because she had any biases with regard to Baxter and Woodman. She thanked the Environmental Commission for doing the background work on the issue, and felt that the Board should take the Commission's recommendation.

Village Engineer Stefan said that according to soil maps from Lake County, the area has three seasonably high water table soils, Houghton Muck, Peotone Silt Clay Loam and Beecher Silt Loam. He said that based on those soil types, a seasonable high water table, as well as neighboring wetlands, this area too may be considered wetlands. The recommendation was to complete the wetlands delineation, as well as topographical survey as party of the study.

Trustee Parker also thanked the Environmental Commission for their work, but expressed concern about spending \$17,000 of the taxpayer's money. Trustee Parker suggested having the Village Engineer complete a smaller study to verify that work on the properties was in fact completed.

Motion: Trustee Forman moved to approve the Ted Gray and Associates proposal in an amount not to exceed \$17,000, and to include research whether or not the work regarding stormwater management on the four properties in question was completed, if it was completed, was it done properly, and if so, are the measures still working; seconded by Trustee Peterson.

Discussion: There was lengthy discussion.

Vote on Motion

By Roll Call:	Ayes:	Trustees Bartlett, Forman and Peterson
	Nays:	Trustee Parker, President Starkey
	Absent:	Trustees Hjertstedt and McEnroe
	Abstain:	None

President Starkey declared that the expenditure of funds required four "aye" votes; that there were only three "aye" votes, and the motion failed.

President Starkey said that she agreed with Trustee Parker that before the Village spends \$17,000 of taxpayer's money, the Board should have the Village Engineers verify the current conditions to see if they were built and maintained per plan. There was further discussion.

Motion: Trustee Parker moved to have Baxter & Woodman research whether or not the work shown on original plans regarding stormwater management on the four properties in question was completed, if it was completed, was it done properly, and if so, are the measures still working, at a cost not to exceed \$3000, with the scope of the work to include examining the

Lake Zurich detention pond, the detention pond at 421 Concord, culverts, swales and drainage tiles; seconded by Trustee Peterson.

Discussion: There was lengthy discussion.

Vote on Motion

By Roll Call:	Ayes:	Trustees Forman, Parker and Peterson, President Starkey
	Nays:	Trustee Bartlett
	Absent:	Trustees Hjertstedt and McEnroe
	Abstain:	None

President Starkey declared that the motion approved, and thanked the Environmental Commission for all their work. President Starkey asked Village Engineer Al Stefan how much time was required to finish the study. Village Engineer Al Stefan replied that he would amend the previous proposal and submit to the Village by the end of the week. Village Engineer Al Stefan said that the Village of Lake Zurich's engineer had said that he would facilitate access to that Village's files regarding the Lake Zurich site.

D. Kenyon Drainage

President Starkey reminded the Board that Trustee Forman wanted to table the issue but it was the vote of the Board that a discussion could be beneficial to the newer members on the Board.

David Kenyon, 85 Arboretum Court, addressed the Board. Mr. Kenyon said that he felt that he may not have all the information he had requested from the Village, as he did not have the transcript of the August 26, 2002 meeting when Trustee Forman had provided a court reporter for the proceedings.

Village Attorney Braithwaite explained that the court reporter had been employed by Mr. Tim Forman, and the Village office did not order or pay for a transcript, but that Arnstein and Lehr had requested a copy. Village Attorney Braithwaite provided a copy of the transcript to Mr. Kenyon, as well as to the Village Board. Mr. Kenyon also had questions about a swale that was reportedly on his property in April of 2000, and not on the Village easement. He questioned why a building permit was issued if the swale was in the wrong place. He also questioned the \$500 amount offered to him from the Village. Mr. Kenyon said that he had the swale redesigned, and the area graded and reseeded costing \$2500.

Village Attorney Braithwaite explained to Mr. Kenyon that the reference to \$500 was contained in the transcript. Village Attorney Braithwaite also explained that the issue was recapped in a letter from the Village President in January of 2003, stating that the Village had no responsibility regarding the drainage issues on Mr. Kenyon's property, and that the Village Board's offer made in July 2002 of a contribution not to exceed \$500 if Mr. Kenyon chose to redesign the swale, was its final action on the matter. It was noted that as of October 27, 2003 Mr. Kenyon had not chosen to accept this contribution from the Village.

After lengthy discussion and interruptions by Mr. Kenyon, he was ruled out of order, President Starkey declared that the Board had taken a final action on the issue and that the matter was closed.

Trustee Forman requested that a change be made to the information contained in a memo dated October 24, 2003 from Village Attorneys Braithwaite and Harbottle. Village Attorney Braithwaite said that he would accept the amendment to the memo.

E. Ordinance #1016 regarding the adoption of recent Building Codes

The Ordinance had been made available to the Board in the Agenda packet. President Starkey explained that the Ordinance amends Sections 4-1-5 and 4-1-9 of the Village Code to adopt the latest editions of the National Electrical Code and the Illinois Plumbing Code. President Starkey explained that periodically the Village has to adopt more current editions of different codes.

Motion: Trustee Parker moved to adopt Ordinance #1016; seconded by Trustee Forman.

Discussion: There was some discussion.

Vote on Motion

By Roll Call:	Ayes:	Trustees Bartlett, Forman, Parker and Peterson
	Nays:	None
	Absent:	Trustees Hjertstedt and McEnroe
	Abstain:	None

President Starkey declared Ordinance #1016 approved and put on file.

F. The Item was removed from the agenda before the meeting.

G. Resolution #2287 re: Wauconda IEPA permit re: Fiddle Creek

The Resolution had been made available to the Board in the Agenda packet. President Starkey explained that the Ordinance mimics the BACOG Ordinance in stating opposition to the permit and modifications to the Wauconda Wastewater treatment plant unless certain standards for clean water are met. There were some questions from the Board. President Starkey gave background information on Wauconda's waste water treatment plant, and its prior exemption from the Illinois Environmental Protection Agency from its standard disinfection system. She explained that in seeking to expand the plant, the Village was requesting renewal of its permit waiver exempting the plant from the standard disinfection system. Residents who now live close to where the waste water is pumped into a leg of the Fiddle Creek, have raised concerns that the waste water poses a health hazard, and could impact private wells and septic tanks. President Starkey explained that Tower Lakes, Lake Barrington, Cuba Township and BACOG were concerned because the expansion of the treatment plant would double the outflow of waste water.

Motion: Trustee Peterson moved to adopt Resolution #2287; seconded by Trustee Bartlett.

Discussion: There was some discussion.

Vote on Motion

By Roll Call:	Ayes:	Trustees Bartlett, Forman, Parker and Peterson
	Nays:	None
	Absent:	Trustees Hjertstedt and McEnroe
	Abstain:	None

President Starkey declared Resolution #2287 approved and put on file.

H. Run Through the Woods/Fall Event Update

President Starkey reported, as Trustee Hjertstedt was absent, that numbers from the Run were not available at the time, but that there were a total of about 200-250 people who participated. President Starkey said that the Fall Event was very well attended; the weather cooperated, and both events were a success.

I. North Barrington/Barrington Intergovernmental Boundary Agreement (tabled)

The topic remained tabled.

J. Road Resurfacing program update

Trustee Parker explained that the road resurfacing program was nearly completed, although the patching program was not yet underway.

K. Winter ice control

A report prepared by Environmental Commission member Brian Thomson was made available to the Board in the Agenda packet. Trustee Parker complimented Brian Thomson on the time, research, and quality of the submitted report on the issue of Salt vs. Sand use on the Village roads. Trustee Parker outlined the report listing the pros and cons of both products. Trustee Parker said that he also had compiled information on the topic, and after talking to 13 other municipalities in the area, not only in last few years, but especially last year, all reported that too much salt had been used on the roads. In summary, Trustee Parker suggested that the Board use the recommendations of the Environmental Commission for the use of salt on the Village roads for the 2003/2004 season, but that the salt be used properly and with moderation. There was further discussion on how the usage was to be monitored, and Trustee Parker suggested having Brian Thomson work closely with the snow plow contractor to monitor the salt usage in the Village. Trustee Parker said it was the Village's goal to reduce the salt level in Honey Lake

as well as reduce the impact on residents' shrubs, flowers and lawns.

VIII. Reports by Board of Trustees

A. Trustee Craig Parker

Trustee Parker said that he had nothing further to report.

B. Trustee Fred Hjertstedt

Trustee Hjertstedt was absent.

C. Trustee Kimberly Forman

Trustee Forman asked Building and Zoning Officer about property maintenance. Kelly Rafferty said that the Village had adopted the BOCA Code, which did include a Property Maintenance Code. President Starkey asked if Kelly Rafferty would secure a copy of the BOCA Code Book for the Village Office.

Trustee Forman said that she had secured extra patrols of the Village for Friday, October 31, Halloween, and especially at the property at 210 Rainbow Road. Trustee Forman said there have been numerous reports of parties at a particular vacant property, for many years, and that she was working with Building and Zoning Officer Kelly Rafferty to bring the owner into compliance via the Property Maintenance Code.

Trustee Forman had questions about the burning ordinance. The current days and times for burning were outlined. Trustee Parker explained that the Lake County Sheriff was aware of the Village's ordinance and had the authority to write tickets for ordinance violations.

D. Trustee Dave Peterson

Trustee Peterson said he had nothing further to report.

E. Trustee Jack McEnroe

Trustee McEnroe was absent.

F. Trustee Sidney Bartlett

Trustee Bartlett outlined the current activities on the Plan Commission level, including working on an updated Sign Ordinance and a Tear Down Ordinance.

Trustee Bartlett asked what the Village could do about illegal dumping in the Village. She

explained that landscapers, as well as Village residents, habitually dump landscape waste in the wooded areas of Village roads, and particularly on Hewes Drive. Trustee Bartlett asked if there could be a "No Dumping" sign placed on Hewes Drive. There was further discussion on how the placing of "No Dumping" signs did not particularly stop the dumping practice, only provided a proliferation of signs. Trustee Bartlett suggested that the Village offer a clean up service that could either be once a year, after a large storm, etc., which would provide residents with something to do with their tree and landscape waste and to discourage dumping. Trustee Bartlett said that Cuba Township, as well as Tower Lakes, offers such a service. As Lafferty Park abuts Hewes Drive, Trustee Parker said that he would contact Gitchel's for a quote for the clean up on Hewes, and would look into pricing options for a Village clean up program. Trustee Bartlett suggested that information about how to dispose of landscape waste be included in the upcoming newsletter.

IX. CLOSED SESSION.

The Board did not go into Closed Session.

X. OLD BUSINESS

President Starkey referred to the 2004 schedule of Board Meeting dates and asked that the Board review the dates for any conflicts.

XI. NEW BUSINESS

A. Appointment of President Pro-Tem from November 2nd to November 15th, 2003 in Village President's absence.

President Starkey explained that she would be out of town for 2 weeks and that a President Pro Tem needed to be appointed in her absence.

Motion: Trustee Parker moved that Trustee Dave Peterson be appointed President Pro-Tem in President Starkey's absence; seconded by Trustee Bartlett.

Discussion: There was no discussion.

Vote on Motion:

The voice vote was unanimous in favor.

President Starkey declared the motion approved.

XII. ADJOURNMENT

There being no further business to come before the Board, Trustee Peterson moved to adjourn the meeting; seconded by Trustee Bartlett.

The voice vote was unanimous in favor.

At 10:50 p.m. President Starkey declared the meeting adjourned.
These Minutes were approved by the Board at a meeting held November 24, 2003.

Attest: _____

Kathy Nelander, Village Clerk

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