

VILLAGE OF NORTH BARRINGTON
PARKS AND RECREATION COMMISSION MEETING
111 Old Barrington Road, North Barrington, IL 60010
Monday, November 4, 2024
6:00 P.M.

AGENDA

1. Call to Order
2. Roll Call
3. Public Comment
4. Approve Minutes of October 14, 2024 Special Meeting
5. Fall Festival 2024 Discussion
6. Discussion of 2025 Dates
7. Parks Master Plan Consultant Discussion
8. Old/New Business
9. Adjournment

The Village of North Barrington is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847-381-6000 x. 10 promptly to allow the Village to make reasonable accommodations for those persons.

Posted by: _____ **Date:** _____ **Time:** _____

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VILLAGE OF NORTH BARRINGTON
PARKS AND RECREATION COMMISSION
SPECIAL MEETING MINUTES
Monday, October 14, 2024

Call to Order

The meeting was called to order at 6:40 p.m.

Roll Call

Roll Call was answered by Acting Chairperson David Lauffer, Dwight Bennett, and Jeff Harwood. Also present was Administrative Assistant Sue Murdy. Chairperson Jill Kelly and Kasia Lazar were absent.

Public Comment

There was no public comment.

Approve Minutes of September 5, 2024 Special Meeting

Motion by Jeff Harwood and seconded by Dwight Bennett to approve the Minutes of the September 5, 2024, Special Parks & Recreation Commission meeting. Acting Chairperson David Lauffer, Dwight Bennett, and Jeff Harwood voted AYE. No NAYS. Motion Carried.

Fall Festival Discussion

The Commission discussed many details of the Fall Festival held October 6, 2024, at Eton Park. The commission stated the event was a huge success and very well attended. Some of the adjustments to be made for the 2025 Fall Festival include a larger hotbox due to the quantity of hot dogs and brats needed, larger quantity of donuts ordered, more size small and medium t-shirts, more garbage totes, written instructions for the volunteers to refer to while operating the popcorn and cotton candy machine, and possibly 8-ounce water bottles. The possibility of offering soft drinks and corn on the cob was discussed.

The commission was satisfied with the performers. Additional signage was discussed. More directional signs placed at the event would be helpful. Marketing of the Parks and Recreation Commission to the residents is a 2025 goal for the commission along with obtaining sponsorships for the Fall Festival 2025. They would like to see the momentum from the summer concert series lead into resident participation with the Fall Festival. The date of the 2025 Festival will be determined once the date of Homecoming 2025 is established by Barrington High School.

The commission will begin a Parks and Recreation Commission volunteer recruitment program. Dwight Bennett will email the members of his neighborhood homeowners association to encourage volunteer participation. The possibility of sub-committees was discussed. The number of volunteers at the Fall Festival was adequate. The Commission would like to continue utilizing the Village website, quarterly newsletters, E-blasts and Facebook to promote resident participation in the Village events and commissions. A large number of resident attendees expressed their positive impression of the new Leonard Path walking path, a rendering of which was displayed at the Fall Festival.

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Old/New Business

The Commission would like to start the process of retaining a consultant for the next phase of the Parks and Recreation Commission 5-year plan. Jeff Harwood and David Lauffer performed the final Walk through of the Leonard Park walking path and will forward a list of outstanding items to Village Administrator John Lobaito. They are satisfied with the work completed on the path and anticipate a fair amount of resident usage in the years to come.

Adjournment

Motion by Acting Chairperson Davis Lauffer and seconded by Jeff Harwood to adjourn the meeting. On voice vote Acting Chairperson David Lauffer, Dwight Bennett and Jeff Harwood voted AYE. No NAYS. Motion Carried.

The Meeting was adjourned at 7:11 p.m.

Submitted by,

John Lobaito, Village Clerk

2025 DATES

Parks and Recreation Commission dates are generally the first Monday of each month 6:00 p.m. unless noted otherwise.

Summer Concert Dates:

- June 14
- July 12
- August 9
- September 13

Fall Festival: October 5 (Tentative possibly related to Barrington High School Homecoming weekend)

Holiday Tree Lighting Ceremony: December 5