

**MINUTES OF A MEETING OF THE PLAN COMMISSION OF THE VILLAGE OF
NORTH BARRINGTON HELD MONDAY, JULY 8, 2013,
AT 7:30 P.M. AT THE NORTH BARRINGTON VILLAGE HALL,
111 OLD BARRINGTON ROAD,
IN SAID VILLAGE**

1. Call to Order & Roll Call

At 7:31 P.M. Deputy Village Clerk Nicole Keiter called the Meeting to order and called the roll:

Present in Person: Gery Herrmann, Janis Menges, Denis Taillon, David Grzeslo, Wayne Onyx, Ben Andrew
Absent: None
Also Present: Lee Brown, President, Teska Associates, Inc.
Mark Kolar, Trustee
Nicole Keiter, Deputy Village Clerk

2. Approve Minutes from the June 10, 2013 Meeting

The Minutes of the June 10, 2013 Meeting were made available to the Commission.

Chairman Herrmann asked the Commission if there were any revisions to the Minutes.

Motion: Vice Chairman Janis Menges moved that the Minutes of the June 10, 2013 Meeting be approved; seconded by Denis Taillon.

Discussion: There was some discussion.

Vote on Motion: The voice vote was unanimous in favor.

Chairman Herrmann declared the Minutes of the June 10, 2013 Meeting approved and put on file.

3. Continuation of Comprehensive Plan discussion and update planning

Chairman Herrmann requested that everyone on the Commission introduce themselves and give some background information about themselves since there were some new people who had joined the Commission. Once the introductions had finished Chairman Herrmann began conversation regarding the Comprehensive Plan updates.

Chairman Herrmann asked the Commission if anyone had an updated soft copy version of the Comprehensive Plan. Vice Chairman Menges stated that the most up to date version, in soft copy format, was from May. Mr. Taillon mentioned that Trustee Pais, former Chairman of the Plan Commission, had been in charge of making updates to the soft copy; however, since his appointment as Trustee no one has taken over the task. Mr. Taillon explained that he will have updates in August from the Environmental and Health Commission regarding Chapter 9 and Mr. Grzeslo stated that he will also have updates from the Parks and Recreation Commission in August

regarding Chapter 5. Chairman Herrmann stated that the goal for the Commission is to have a completely updated soft copy of the Comprehensive Plan by their August meeting.

Mr. Taillon stated, as he has been reviewing Chapter 9, that he thought cross referencing and using information from the Watershed Best Management Practices (BMP) document would be useful. The Commission agreed that using the Watershed BMP would be a good idea. Mr. Brown stated that the Comprehensive Plan should include a hyperlink to the document, when it was adopted, where it can be found, and a short paragraph describing what it is. Vice Chairman Menges stated that the document should definitely be used and suggested that the Environmental Commission reference it in Chapter 9.

The Commission then discussed additional Chapters that had not been addressed as of yet. Chapter 4, "The Environment" was briefly discussed. The Commission came to the conclusion that nothing has changed in this chapter, and therefore no editing was needed.

Next, the Commission discussed Chapter 10, "Utilities and Associated Support Systems." It was mentioned that the cell tower at Village Hall was not included in this chapter. Mr. Brown suggested adding verbiage regarding the Village's stance on additional cell towers, cell towers on private property, etc. He stated that the Federal Communications Commission (FCC) has overall say when it comes to placement of cell towers and that the Village speaks to safety and appearance concerns. Therefore, Mr. Brown stated, if the Village has any preferred areas for additional cell towers to be placed, they should be mentioned in the Comprehensive Plan. Mr. Brown stated that, if given the information from the Commission, he can decide final wording for this topic. Mr. Brown then asked if the Commission was getting a letter from our engineers regarding utilities such as planned line extensions, sewer/water hook ups, etc. Trustee Kolar stated, unless absolutely necessary, it was his opinion that we should not be incurring costs from getting engineers involved. The Commission agreed and at this juncture will not be requesting information from them.

Chairman Herrmann began conversation regarding Chapter 11, "Community Services and Resources." It was asked if the Village's new Septic Maintenance Ordinance should be mentioned in the Chapter. Mr. Taillon stated that it was included in Chapter 9. The subtopic, "Health and Sanitation Services" was then discussed. Chairman Herrmann stated that recycling should be specifically mentioned in this section. He stated, for instance, the Village's work to enhance waste services to include large recycling carts for growing recycling. Mr. Brown asked if the Commission was interested in including other ideas to reduce waste streams such as composting, rain barrels, etc. The Commission agreed that all ideas for reducing waste streams and becoming more environmentally friendly should be included.

Preceding this subtopic is one titled "Fire and Police Services." The bullet point stating "Encourage the integration of fire protection systems within individual residential units" was addressed. Chairman Herrmann stated that the Village Board had discussed this idea and it was not approved. Mr. Brown suggested, if the Commission wanted this to remain in the Plan, that they add verbiage suggesting "encouraging voluntary integration of fire protection systems..."

The Commission then discussed the final bullet point under the subtopic "Transportation Services." The bullet point reads: "Coordinate with BACOG and Barrington Village to provide permit parking

at the Barrington Village Metra Station for North Barrington commuters.” There was short discussion regarding this point and then the Commission decided that it was no longer valid and should be removed.

Mr. Brown will be working on figures for Chapter 12, “Village Finances.” It was also briefly mentioned that some changes will need to be made to the Glossary. Mr. Brown then discussed the process that the updated document would follow. He stated that all soft copy changes would be done for next month. The Commission would review and then hand over to Teska Associates. Mr. Brown will review the document and then send it back to the Plan Commission who would review and suggest to the Board for approval. Public hearings will follow once the document has been adequately reviewed by all parties.

4. Flood Control

The Commission discussed the flooding that occurred due to the June 26th storms. It was stated that many areas including Clover Hill Lane, Route 22, Old Barrington Road, and Route 59 were impacted. The Commission also discussed the need to consider areas prone to flooding problems when considering possible annexations.

5. Old/New Business

Mr. Taillon stated that the American Planning Association (APA) has great articles regarding how to run a Plan Commission meeting. He noted that their website was a great source for anyone participating on a Plan Commission.

6. Adjournment

Motion: Denis Taillon moved the meeting be adjourned; seconded by Vice Chairman Janis Menges.

Discussion: There was no discussion

Vote on Motion: The voice vote was unanimous in favor.

At 8:24 pm Chairman Gery Herrmann declared the meeting adjourned.

These Minutes were approved at the Plan Commission Meeting held August 12, 2013.

Attest: _____

Nicole Keiter , Deputy Village Clerk