

MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF NORTH BARRINGTON WHICH WAS HELD MONDAY,
NOVEMBER 24, 2003 AT THE NORTH BARRINGTON VILLAGE HALL,
111 OLD BARRINGTON ROAD

I. Call to Order and Roll Call

At 7:34 P.M. President Starkey called the Meeting to order. The Clerk led the Pledge of Allegiance, and then called the roll:

Present: President Starkey, Trustees Bartlett, Forman, McEnroe, Peterson, Parker
(via teleconferencing per Resolution #1073A)
Absent: Trustee Hjertstedt
Also Present: Kathy Nelander, Village Clerk
Judy Janus, Administrative Assistant
J.W. Braithwaite, Village Attorney
Joseph M. Arizzi, Wauconda Fire Department
Dave Pierce, 636 Signal Hill Road
Denis Taillon, 483 Brookside Road
Janis Menges, 145 Clover Hill Lane

II. Public Comment

There was no one who wished to speak.

III: Consent Agenda

Motion: On motion of Trustee McEnroe, seconded by Trustee Forman, the following agenda items were unanimously approved by a single omnibus vote:

- A. Approve the Minutes of Regular Board Meeting, October 27, 2003
- B. Approve the Treasurer's Report for the 6th month of F/Y 2004 for file and audit
- C. Approve the November 24, 2003 Vouchers for payment of bills
- D. Proclamation in support of the 30th Anniversary of Barrington Community School District

Discussion: There was no discussion.

Vote on Motion

By Roll Call: Ayes: Trustees Bartlett, Forman, McEnroe, Parker and Peterson,
President Starkey
Nays: None
Absent: Trustee Hjertstedt
Abstain: None

President Starkey declared the motion approved. President Starkey noted that the Treasurer's Report was in interim form, as Village Treasurer Bobbi Svacha was ill and unable to prepare the report. President Starkey said that the Village's thoughts and prayers were with Bobbi for a full recovery, and thanked Administrative Assistant Judy Janus and Trustee McEnroe for their assistance in preparing the reports.

IV. Appointments/Resignations

There were no Appointments or Resignations.

V. Variations/Subdivisions/Code Amendments

A. Ordinance #1018 approving Zoning Variation request for property at 636 Signal Hill Road

President Starkey invited Zoning Board of Appeals member Janis Menges to address the Board regarding the Variance request. Ms. Menges explained that Mr. Pierce was seeking variances from the following sections of the Zoning Code:

ZR-1-2(B) and

ZR-1-7(A,2): A non-conforming building or use shall not be expanded.

The subject property is non-conforming on account of the average lot width and width at the front lot line.

ZR-5-1(A): R-1 Residential Zoning District requires that each lot have an average width of at least 300 feet and a width of at least 200 feet at the front lot line.

The subject property has an average width of approximately 145 feet and a width of 33.23 feet at the front lot line.

Ms. Menges explained that the property was approximately five acres, and zoning variations were required due to the configuration of the property. Ms. Menges explained that Mr. Pierce had already secured a building permit for the construction of a shed on the property, as well as the interior remodeling of the existing home, but that a family room addition and 2nd floor bedroom/bath addition required zoning variations from the Village Code. Ms. Menges reported that the Zoning Board of Appeals had recommended the approval of the requested variances.

Trustee Peterson asked if there were any neighbors who had concerns about the addition. Ms. Menges reported that a neighbor had expressed concerns about a screened gazebo, but subsequently, the plans for the gazebo had been scaled down, the gazebo conformed to Village Code and the neighbor had not expressed any more concerns.

President Starkey asked Mr. Pierce if there was any additional information to provide to the Board. Mr. Pierce said that he had nothing further, but would be happy to answer any questions

from the Board.

Trustee Peterson asked about the shower that was to be removed from the basement as specified in Health Officer Natalie Karney's memo. Mr. Pierce explained that he had removed the shower from the bathroom.

Motion: Trustee Forman moved to adopt Ordinance #1018; seconded by Trustee McEnroe.

Discussion: There was some discussion.

Vote on Motion

By Roll Call:	Ayes:	Trustees Bartlett, Forman, McEnroe, Parker and Peterson
	Nays:	None
	Absent:	Trustee Hjertstedt
	Abstain:	None

President Starkey declared Ordinance #1018 approved and put on file.

B. Ordinance #1019 Vacating Public Walkway adjacent to 212 Biltmore Drive

President Starkey explained that the Village has received a petition from the property owner at 212 Biltmore Drive, Victoria Johnson, to vacate the public walkway between Lot 14 in Block 5 and Lot 1 in Block 7 of Biltmore Country Estates, Unit 1. President Starkey reminded the Board that this was in conjunction with a previously passed Ordinance for the property owner's septic variance (Ordinance #1015), and that a concrete swale located on the public walk was in need of repair. As stated in Village Attorney J.W. Braithwaite's memo, it appears from the information presented, that the owner of this public walk where the concrete swale needs repair is Ms. Johnson.

President Starkey explained that there were five areas on the Plat of Subdivision of Biltmore Country Estates, Unit 1 which are 15 feet in width and are labeled "Public Walk". President Starkey explained that the Public Walks were never used as such, and are not considered as owned by the Village. Administrative Assistant Judy Janus noted that this was the third vacation, and that the other two Public Walks were located on Castlevue Court and Biltmore Drive. There was further discussion on vacating the remaining Public Walks.

Motion: Trustee Peterson moved to adopt Ordinance #1019; seconded by Trustee McEnroe.

Discussion: There was some discussion.

Vote on Motion

By Roll Call:	Ayes:	Trustees Bartlett, Forman, McEnroe, Parker and Peterson
	Nays:	None
	Absent:	Trustee Hjertstedt
	Abstain:	None

President Starkey declared Ordinance #1019 approved and put on file.

VI. COMMISSION AND STAFF REPORTS

President Starkey said that the following items were contained in the Trustee's packets, and that if there were any questions, to contact the corresponding Commission Chair or Village Officer.

A. Building Department Report (Kelly Rafferty - Rafferty Architects)

The Building and Zoning Department Activity Report was made available to the Board.

B. Engineering Project Status Report (Al Stefan - Baxter & Woodman)

The Engineering Project Status Report was made available to the Board.

C. Health & Sanitation Report (Natalie Karney - Land Technology)

The Health & Sanitation Monthly Report was made available to the Board.

D. Plan Commission Meeting Minutes from November 10, 2003.

The Minutes of the Meeting were made available to the Board.

E. Zoning Board of Appeals Meeting Minutes from November 12, 2003.

The Minutes of the Meeting were made available to the Board.

F. Parks Commission Meeting Minutes from November 3, 2003.

The Minutes of the Meeting were made available to the Board.

G. Environmental Commission Meeting Minutes from October 23, 2003

The Minutes of the Meeting were made available to the Board.

H. Staff Meeting Minutes from November 18, 2003.

The Minutes of the Meeting were made available to the Board.

VII. ADMINISTRATION

A. President's report

President Starkey highlighted portions of her previously provided report, including that the final

draft of the Comprehensive Plan was complete, and scheduled for a Public Hearing on December 8, 2003 at 7:15 p.m. President Starkey explained that there was a Village mailing to go out outlining the Public Hearing schedule for the Comprehensive Plan, information regarding the snowplowing contractor and the Village's hotline number, and noting that the Village was a Toys for Tots collection site. She also said that the draft plan was available on the Village's website. President Starkey asked that the Board attend at least one of the Public Hearings for the Comprehensive Plan.

President Starkey also reported that the staff review of the Code Book had been completed and sent back to the Codifiers. She said that the book should be available after the first of the year, and then Public Hearings would be held for the adoption of the new Code Book.

President Starkey reported that she had met with the Lake County Planning Development about the Village's Comprehensive Plan and land use projections so that the county could have the most current information for developing their Regional Framework Plan.

Trustee Forman asked about the proposed District 220 land acquisition on Old Barrington Road and asked if the Village was going to take a position on the potential school site. President Starkey explained that the property was located in un-incorporated Lake County, although in the Village's Jurisdictional Boundary Area. Village Attorney J.W. Braithwaite explained that if the property was located within the Village, the Village would not have any right to prevent the school from being built as schools are not subject to Village Zoning. President Starkey said that she would try to get more information from the School District.

President Starkey again explained that Village Treasurer Bobbi Svacha was very sick in the hospital with pneumonia and that thoughts and cards would be welcome.

B. Run Through the Woods/Fall Event Update

President Starkey reported, as Trustee Hjertstedt was absent, that numbers from the Run were not available at the time. President Starkey explained that Trustee Hjertstedt had been absent from the Board for the past few months, due to work and personal issues, but was hoping to be back as of the first of the year.

C. North Barrington/Barrington Intergovernmental Boundary Agreement (tabled)

The topic remained tabled.

D. Road Resurfacing Program Update

Trustee Parker explained that the road resurfacing program was completed. He noted that there had been some areas that had bleed through, and that those areas had been redone, but the Village was holding back on full payment to see how the areas looked in the spring. Trustee

Parker noted that the second phase of the resurfacing, shoulder work was currently underway, weather permitting. Trustee Parker reported that the patching program was not underway, as the Village's previous contractor could not provide an appropriate Certificate of Insurance to begin the work. Trustee Parker said that since the patches were maintenance items, and did not involve any safety issues, he with Village Engineer Al Stefan, decided the program could wait until spring, when costs were more reasonable and an alternate contractor could be secured.

E. Culvert Maintenance Update

President Starkey explained that the Environmental Commission had recommended that a yearly clean up program for the Village's catch basins be established, preferably at the end of the fall season. Trustee Peterson said that the Commission was thinking of maintenance issues, but did not have any idea of the costs or the expanse of the program. President Starkey said that the recommendation would go back to the Commission so that they could itemize a program, incorporate priorities, and get an idea of the costs involved.

Trustee Forman suggested that the Commission contact Village Engineer Al Stefan to get some information on the catch basins.

F. The Item was removed from the agenda before the meeting.

G. Comprehensive Plan Hearings & Document

The topic was discussed in the President's Report.

H. Memorandum of Understanding

President Starkey referred to the Memorandum of Understanding (MOU) on the Trustees desktops. She explained that the MOU was by and between BACOG and the municipalities receiving and using the BAGIS system, and outlined the use of the updated information. President Starkey asked for a motion to authorize the signing of the MOU.

Motion: Trustee McEnroe moved to authorize the Village President to execute the Memorandum of Understanding; seconded by Trustee Bartlett.

Discussion: There was some discussion.

Vote on Motion

By Roll Call:	Ayes:	Trustees Bartlett, Forman, McEnroe, Parker and Peterson
	Nays:	None
	Absent:	Trustee Hjertstedt
	Abstain:	None

President Starkey declared the motion approved. President Starkey said that the Board would ratify the MOU at the next meeting.

VIII. Reports by Board of Trustees

A. Trustee Craig Parker

Trustee Parker said that he had nothing further to report.

B. Trustee Fred Hjertstedt

Trustee Hjertstedt was absent.

C. Trustee Kimberly Forman

Trustee Forman reported that the property at 210 Rainbow Road had experienced significant trouble with trespassers, with 79 complaints logged with the Lake County Sheriff's Department from neighbors in a year and a half, and the site was becoming a nuisance. Trustee Forman explained that one of the attractions of the property is that it is considered "haunted" and listed on various websites as such. Trustee Forman said that she is going to meet with President Starkey to see if the Village could try to force the owner to have some type of patrols at the site.

Trustee Forman also reported that there was a pack of coyotes living on the parcel, and she provided a photo from a nearby resident of a coyote in his driveway. Trustee Forman said she is contacting the Department of Natural Resources for options.

Trustee Forman also said that Tower Lakes had approached the Village on providing police services for the Village and she, with President Starkey were soliciting opinions.

President Starkey explained that the Village currently shares a contract with Lake Barrington to provide a Lake County Sheriff's officer within the two Villages for 24 hours, seven days a week. She explained that Lake Barrington was looking into other options, specifically the Tower Lakes Police Department. President Starkey said that she felt the Village was served well with the Lake County Sheriff's Police, and that the department offered many services that Tower Lakes could not provide. There was lengthy discussion and the Board concurred that the County had served the Village well, and to retain Lake County's services for the Village. There was some discussion about inviting the Lake County Sheriff's Department to address the Board. President Starkey said that she would express the Board's thoughts to Lake Barrington.

D. Trustee Dave Peterson

Trustee Peterson said he had nothing further to report.

E. Trustee Jack McEnroe

Trustee McEnroe explained that he had invited the Village's Auditors, Detterbeck Johnson and Mosen, to address the Board regarding the Village's Audit, but had postponed the presentation until the December Board Meeting due to the Village Treasurer's illness.

Trustee McEnroe explained that he had asked Village Attorney J.W. Braithwaite to put together a Code of Ethics Ordinance for the Board's review. Village Attorney Braithwaite said that President Starkey had done some research on the matter a year ago, and he would assemble all the information and make it available to Trustee McEnroe.

F. Trustee Sidney Bartlett

Trustee Bartlett outlined the current activities at the Plan Commission level, including the upcoming Public Hearing for the Comprehensive Plan as well as work on a tear own ordinance.

Trustee Peterson objected to language in the draft Plan regarding establishing a Village policy of seeking access to privately owned Honey Lake or any other private property within the Village.

IX. CLOSED SESSION.

The Board did not go into Closed Session.

X. OLD BUSINESS

There was no old business to discuss.

XI. NEW BUSINESS

There was no business to discuss.

XII. ADJOURNMENT

There being no further business to come before the Board, Trustee Peterson moved to adjourn the meeting; seconded by Trustee Forman.

The voice vote was unanimous in favor.

At 8:25 p.m. President Starkey declared the meeting adjourned.

These Minutes were approved by the Board at a meeting held December 15, 2003.

Attest: _____

Kathy Nelander, Village Clerk

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