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**VILLAGE OF NORTH BARRINGTON**  
**PRESIDENT AND BOARD OF TRUSTEES**  
**MEETING MINUTES**  
**WEDNESDAY JULY 24, 2024**

**Call to Order**

The meeting was called to order at 7:02 p.m.

**Roll Call**

Roll Call was answered by Trustees Horcher, Kelleher, Morrow, Pais, Vandenberg and President Sweet McDonnell. Also present were Village Treasurer Mo Ashab, Mark Childers, Village Health & Sanitation Officer Natalie Karney, Attorney Joseph Menges, Administrator John Lobaito, and Administrative Assistant Sue Murdy.

**Pledge of Allegiance**

Trustee Horcher led the Pledge of Allegiance.

**Public Comment**

No public comment.

**Approval of Minutes**

Village Board Meeting Minutes of June 19, 2024.

Motion by Trustee Horcher and seconded by Trustee Kelleher to approve the Village Board Meeting Minutes of June 19, 2024. On roll call Trustees Horcher, Kelleher, Morrow, Pais, and Vandenberg voted AYE. No NAYS. Motion Carried.

**Treasurer's Report**

June Treasurer's Report for FYE 2025.

Village Treasurer Mo Ashab reported to the Board the Village is completing the second month of the fiscal year and finances are on track. Mr. Ashab noted the Village has received 31% of the budgeted revenues. The expenses are 13.3% of budget. Mosquito abatement expenses are higher at this time than last year. It is anticipated that one or two additional Village sprays will be needed due to the wet weather. President Sweet McDonnell inquired about the funding of additional sprayings if it goes over the budgeted amount. Village Administrator Lobaito stated that underspending in other line items in the General Fund would be used.

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There was discussion about some items in the revenue category that show a 0.00 balance currently. Administrator Lobaito explained that some items have not been posted yet.

Treasurer Ashab noted some travel expenditures incurred in May which carryover from FYE 2024 and were explained by President Sweet McDonnell.

Administrator Lobaito clarified the landscape maintenance expenses.

The Capital Projects Fund expenses related to legal fees and engineering costs were discussed.

Motion by Trustee Horcher and seconded by Trustee Kelleher to approve the June Treasurer's Report for FYE 2025. On roll call Trustees Horcher, Kelleher, Morrow, Pais, and Vandenberg voted AYE. No NAYS. Motion Carried.

**Action Items**

- A. **Motion** to adopt a Resolution confirming the Appointment of a Village Trustee for the Village of North Barrington, Illinois.

Village President, McDonnell noted that this item is being moved to the August 21, 2024, Board of Trustees Meeting.

- B. **Motion** to pass an Ordinance Granting Variations from Fence Regulations for Property Located at 433 Signal Hill Road, North Barrington, Illinois.

Trustee Horcher addressed the Board and explained the discussion that took place at the June 25, 2024 Zoning Board of Appeals Hearing. The ZBA voted unanimously to recommend approval of the variance request to the Board of Trustees. There was a comprehensive discussion of the nature of the variance request, along with the history of the Village fence Ordinance. Village Administrator Lobaito stated the Plan Commission would be reviewing the current Village Code to make revisions and amendments.

Mr. Childers addressed the Board and explained the challenges he encountered with the Village Code when determining his installation plans for a fence in response to Trustee Vandenberg's questions. There was general discussion by the Board that the fence regulations needed to be reviewed and updated. Mr. Childers thanked the Board of Trustees for their consideration.

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Motion by Trustee Horcher and seconded by Trustee Kelleher to Pass an Ordinance Granting Variations from Fence Regulations for Property Located at 433 Signal Hill Road, North Barrington, Illinois. On roll call Trustees Horcher, Kelleher, Morrow, Pais, and Vandenberg voted AYE. No NAYS. Motion Carried.

- C. **Motion** to pass an Ordinance amending Title 8, Chapter 2 of the North Barrington Village Code to Adopt the 2021 Illinois Energy Conservation Code, the 2014 Illinois Plumbing Code, and the 2018 Illinois Accessibility Code.

Village Administrator Lobaito stated that in addition to local building codes, the state of Illinois mandates that each municipality adopt the latest edition of the Illinois Energy Conservation Code, the Illinois Plumbing Code, and the Illinois Accessibility Code.

Motion by Trustee Vandenberg and seconded by Trustee Pais to pass an Ordinance amending Title 8, Chapter 2 of the North Barrington Village Code to Adopt the 2021 Illinois Energy Conservation Code, the 2014 Illinois Plumbing Code, and the 2018 Illinois Accessibility Code. On roll call Trustees Horcher, Kelleher, Morrow, Pais, and Vandenberg voted AYE. No NAYS. Motion Carried.

- D. **Motion** to pass the Annual Appropriation Ordinance for Fiscal Year End 2025.

Motion by Trustee Vandenberg and seconded by Trustee Pais to pass the Annual Appropriation Ordinance for Fiscal Year End 2025. On roll call Trustees Horcher, Kelleher, Morrow, Pais, and Vandenberg voted AYE. No NAYS. Motion Carried.

- E. **Motion** to approve the Certified Estimate of Revenues for the Fiscal Year End 2025.

Village Administrator stated that Treasurer Ashab found an error on the Certified Estimate of Revenues table in the Board Packet. Under the General Fund Revenues, the Use Tax should read \$115,000 not \$110,000. That changed the grand total to \$1,958,381 from \$1,953,381.

Motion by Trustee Vandenberg and seconded by Trustee Pais to approve the Certified Estimate of Revenues for the Fiscal Year End 2025 as amended. On roll call Trustees Horcher, Kelleher, Morrow, Pais, and Vandenberg voted AYE. No NAYS. Motion Carried.

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- F. **Motion** to adopt a Resolution confirming the appointments of commission members and consultants of the Village of North Barrington, Illinois.

President Sweet McDonnell thanked Village Health and Sanitation Officer Natalie Karney for attending this evening's meeting as well as the length of time she has performed work for the Village.

Motion by Trustee Horcher and seconded by Trustee Pais to approve a Resolution confirming the appointments of commission members and consultants of the Village of North Barrington, Illinois. On roll call Trustees Horcher, Kelleher, Morrow, Pais, and Vandenberg voted AYE. No NAYS. Motion Carried.

**Unpaid Warrant List**

**Motion** to approve the July 2024 Unpaid Warrant List.

Trustee Vandenberg asked if the Village obtains competitive quotes for HVAC annual maintenance. Administrator Lobaito replied, no, but for the Village will be getting competitive quotes for the replacement of one of the Roof Top Units.

Motion by Trustee Horcher and seconded by Trustee Pais to approve the May 2024 Unpaid Warrant List. On roll call Trustees Horcher, Kelleher, Morrow, Pais, and Vandenberg voted AYE. No NAYS. Motion Carried.

**Checks Written Report**

**Motion** to approve payments from June 19, 2024, to July 18, 2024.

Trustee Vandenberg asked about the cost of window cleaning at Village Hall. Administrator Lobaito explained that the cleaning is done twice per year and includes gutter cleaning.

Motion by Trustee Vandenberg and seconded by Trustee Pais to approve payments from June 19, 2024, to July 18, 2024. On roll call Trustees Horcher, Kelleher, Morrow, Pais, and Vandenberg voted AYE. No NAYS. Motion Carried.

**Village Administrator's Report**

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The Village Administrator had no report.

**Board of Trustee's Reports**

**Trustee Horcher** – Trustee Horcher stated he enjoyed his role as Trustee Liaison to the Zoning Board Appeals.

**Trustee Kelleher** – Trustee Kelleher reported the Commission met on July 1, 2024, and established a timeline for the approval and installation of the Leonard Park walking path. The Board may be voting on the proposal at the August 21, 2024, Meeting. Trustee Kelleher reported the summer concert series has been successful, and the Parks and Recreation Commission was preparing for the Fall Festival to be held October 6, 2024. The Commission will begin actively recruiting volunteers.

**Trustee Morrow** – Trustee Morrow had no report.

**Trustee Pais** – Trustee Pais reported he has met with the Village Administrator and the road contractors to finalize the Village roads resurfacing. Trustee Pais reported that the Village Road Program project will begin in August. The surface of 1.29 miles of Village roads will be resurfaced by Schroeder Asphalt, the lowest bidder. The equipment parking was discussed.

**Trustee Vandenberg** – Trustee Vandenberg reported the Environmental and Health Commission will hold the Village Garden Walk on August 25<sup>th</sup>, 2024, from 1:00 pm to 4:00 pm. The walk will begin at the gazebo at Eton Park, where participants will be given a map. The Commission hopes to engage a guest speaker as well. Trustee Vandenberg stated his personal garden will be part of the Village Garden Walk.

**Village President's Report**

President Sweet McDonnell stated she will attend the Barrington Area Leadership Conference at the Barrington White House on August 8<sup>th</sup> and 9<sup>th</sup>. She invited the Trustees to join her.

President Sweet McDonnell stated she will attend a mayor's concert event at Ravina on August 25<sup>th</sup>, 2024. She received complimentary tickets from the Mayor of Highland Park.

President Sweet McDonnell stated the IML Conference will be held in Chicago, Illinois on Friday, September 20<sup>th</sup>, 2024.

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President Sweet McDonnell stated that the Grassmere, Haverton, Oaksbury project is moving forward. The initial IGA has been signed and the Village is waiting for the 2<sup>nd</sup> IGA which officially releases the funds. She stated the overwhelming concern of the Village residents. IDOT has placed two easels noting “water on pavement” on IL Hwy. 59 due to persistent standing water due to the drainage issues. Alternative assistance is being discussed with Lake County Public Works. There was extensive discussion about the problems the flooding is causing and the flow of the water once it is released. Trustee Vandenberg voiced his concern about any negative impact to Honey Lake and increase in flow volume. President Sweet McDonnell stated that IL Hwy. 59 is a state road and therefore the Village is restricted as to what actions it can take. There was discussion about the flooding in the Haverton Subdivision as well. President Sweet McDonnell welcomed suggestions.

Village Administrator Lobaito suggested inviting the project design engineers from Robinson Engineering to the August 21<sup>st</sup>, 2024, Board Meeting to review the project design and answer questions about the project from the Board members. A total of thirteen easements are required from certain residents. The Village will also invite Lake County Stormwater Management to the August 21, 2024, meeting. Trustee Pais suggested a public meeting in the form of an “open house” be held at some point in the future for the residents.

President Sweet McDonnell read a Proclamation to acknowledge Trustee Kevin Horcher for his service to the Village of North Barrington. Trustee Horcher stated how much he has enjoyed serving on the Board of Trustees and working with the Village President, Board members, and staff.

President Sweet McDonnell thanked Mr. Joe Menges for stepping in for the Village Attorney at this evening’s meeting.

There was no old business.

**Closed Session**

There was no closed session.

**New Business**

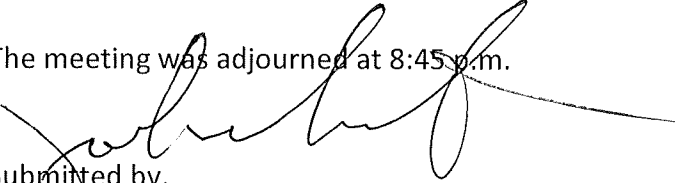
There was no new business.

**Adjournment**

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Motion by Trustee Horcher and seconded by Trustee Pais to adjourn the meeting. On voice vote Trustees Horcher, Kelleher, Morrow, Pais, and Vandenberg voted AYE. No NAYS. Motion Carried.

The meeting was adjourned at 8:45 p.m.



Submitted by,

John A. Lobaito, Village Clerk

