

MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF NORTH BARRINGTON WHICH WAS HELD MONDAY,
APRIL 28, 2003 AT THE NORTH BARRINGTON VILLAGE HALL,
111 OLD BARRINGTON ROAD

I. Call to Order and Roll Call

At 7:30 P.M. President Starkey called the Meeting to order and the Deputy Clerk the called the roll:

Present: Trustees Forman, Hjertstedt, Kubon, Parker and Roth, President Starkey

Absent: None

Also Present: Kathy Nelander, Deputy Village Clerk

Roberta Svacha, Treasurer

Judy Janus, Administrative Assistant

Bruce Tinkoff, 413 E. Main St., Barrington

Joseph M. Arizzi, Wauconda Fire Department

Susan Allman, 425 Mockingbird Lane

Al Stefan, Baxter & Woodman

Warren Nass, 107 Mohawk Drive

Pat & Jim Kemper, 471 E. Oxford Road

J.W. Braithwaite, Arnstein & Lehr

Sheldon L. Epstein, P.O. Box 400, Wilmette

Russell Caldwell, 8642 Rt. 20, Garden Prairie, IL

Bruce & Callie Zintz, 224 Kimberly Road

Doris Larson/Larry Grunkenmeyer, 512 Miller Road

Patrick & Geri McEnroe, 25 Lakeside Lane

Gil Fonger, Foglia YMCA

Bill Dry, 1043 Orchard, Lake Zurich

Alan M. Crizan, PAF & Assoc., Alg.

Dave Peterson, 462 Signal Hill Road

Don Klein, 82 Timberlake, Barrington

Christi Darcy, Christopher Burke Engineering, Rosemont

Joe Herreweyers, 530 Castleview Court

Tim Murray, 112 Old Barrington Road

Brian McGonigal, 297 Woodland Drive

Denis Taillon, 483 Brookside

Barbara Potter, 285 Biltmore Drive

George and Ann McCarty, 890 Rainbow Road

James and Pat Kemper, 471 E. Oxford Road

Ed Plagemann, 463 E. Oxford Road

Mark Alarik, 457 E. Oxford Road

Ken & Maria Peterson, 125 Carriage

Martin Pais, 180 Clover Hill

Sidney Bartlett, 499 Randolph ct.

Denis Bucalo, 27 Oreobrook, South Barrington
William Fitzpatrick, 341 E. Lincoln Ave., Barrington
John Lee, 570 Christopher Drive
Ronald Sekenske, 1914 Manor Lane, Mundelein
Natalie Karney, Village Health Officer
David Adolphson, 483 E. Oxford
Ann Johnson, 212 Kimberly Road
Barbara Benson, P.O. Box 1218, Barrington
Robert Nelander, 237 Beachview Lane
Don & Lois Starkey, Palatine
Ray Donini, 26470 N. Swift Road, Wauconda

II. Pledge of Allegiance

The Deputy Clerk led the Pledge of Allegiance.

III. Public Comment

Gil Fonger, District Executive Director with the Foglia YMCA, addressed the Board. He explained that last year, the Village of North Barrington's Parks & Recreation Commission in conjunction with the Foglia YMCA, ran two one-week preschool camp programs at Eton Park. He said that this year there would be three-one week pre-school camps as well as a softball, soccer, and flag football camp. He noted that North Barrington residents would receive a discount on the programs at Eton Park. He also explained that the Foglia YMCA has an Annual Scholarship Campaign to support those in the community who cannot afford the membership or program. He explained that the waiving or reduction of fees is possible with the Annual Scholarship Campaign. Mr. Fonger said that the Foglia YMCA would appreciate any help with reaching their campaign goals.

President Starkey thanked Mr. Fonger and said that the Village, as well as the Parks & Recreation Commission, appreciated the partnership that has been formed with the Foglia regarding the camps, as the Village would not be able to undertake the activities on its own.

IV: Add/Remove Items from Agenda

President Starkey asked if any member of the Board wanted to remove any item from the consent agenda Items E., H., I., J., K., and L. were removed from the consent agenda for further discussion.

V. Consent Agenda

Motion: On motion of Trustee Forman, seconded by Trustee Parker, the following agenda items were unanimously approved by a single omnibus vote:

- A. Approve Minutes of Board Meetings, February 24, 2003, March 31, 2003
- B. Approve the Treasurer's Report for the 11th month of F/Y 2003 for file and audit
- C. Approve the April 28, 2003 Vouchers for payment of bills

- D. Extend the Idealease Temporary Occupancy Permit until May 22, 2003
- F. Approve Volunteer Proclamation declaring April 27th through May 3, 2003 as Volunteer Week in the Village of North Barrington
- G. Motion to approve permission for Wynstone Golf Club to host a fireworks display on Friday, July 4, 2003

Discussion: There was no discussion.

Vote on Motion

By Roll Call: Ayes: Trustees Forman, Hjertstedt, Kubon, Parker and Roth, President Starkey
Nays: None
Absent: None
Abstain: None

President Starkey declared the motion approved.

Removed from the Consent Agenda for discussion and action:

- E. Accept resignations of John Kudla and Patty Kudla

Trustee Forman asked if the work performed by Trustee John Kudla and Parks & Recreation Chairman Patty Kudla had been acknowledged. President Starkey said that she had sent letters thanking them for their service to the Village of North Barrington and had plaques prepared for them as well.

Motion: Trustee Forman moved to accept the resignations of Trustee John Kudla and Parks & Recreation Chairman Patty Kudla as of April 1, 2003; seconded by Trustee Parker.

Discussion: There was some discussion.

Vote on Motion:

The voice vote was unanimous in favor.

President Starkey declared the motion approved.

- H. Adopt Ordinance #1001 Zoning Ordinance Amendment (ZR-1) Antenna

Trustee Roth explained that a modification had been made to the Ordinance previously provided to the Trustees in their packets. A revised Ordinance was handed out for the Board's review. Trustee Roth explained that the Ordinance was changed to ensure the safety of any antenna installer, and also to address a concern for the overhead wires other than the property owners.

Sheldon Epstein, attorney for Joseph Herreweyers, addressed the Board. Mr. Epstein said that this particular change would cause problems for Mr. Herreweyers. There was some discussion about installing underground wiring.

Motion: Trustee Roth moved to adopt Ordinance #1001; seconded by Trustee Forman.

Discussion: There was some discussion.

Vote on Motion

By Roll Call:	Ayes:	Trustees Forman, Hjertstedt, Parker and Roth
	Nays:	Trustee Kubon
	Absent:	None
	Abstain:	None

President Starkey declared the motion approved.

I. Approve Vacation of Easement Lot A13, Wynstone

President Starkey asked Village Engineer Al Stefan to address the Board regarding the vacation of the drainage easement. Al Stefan explained that Lot 13A in Wynstone was located on North Wynstone Drive and backed up to Route 12. He explained that prior to the Wynstone Development there was a low spot on the site, which was originally intended for detention. As outlined in a letter from Carl Kupfer, IG Consulting, the area was filled during the course of construction, with the authorization of the Army Corp. of Engineers, but was not recorded as filled on the subdivision plat due to an oversight. Mr. Stefan said that it was Baxter & Woodman's opinion that the drainage easement could be vacated. He explained that there was a pending sale from the original owner to a purchaser who intends to build a home, but would be constrained from doing so because of the easement. There were some questions from the Board. Trustee Parker said that he would like to see documentation from the Army Corp of Engineers confirming that the Lot could be filled, so as to alleviate any possible problems in the future. The Board concurred and decided to table the issue until further documentation was submitted.

Motion: Trustee Parker moved to table the issue; seconded by Trustee Forman.

Discussion: There was no discussion.

Vote on Motion:

The voice vote was unanimous in favor.

President Starkey declared the motion approved and the matter tabled.

J. Approve Ordinance (Zoning Variation Ordinance) regarding 570 Christopher Drive

Trustee Roth explained that Mr. Lee was requesting a zoning variance from Section ZR2-1 for a pool enclosure, considered to be an accessory structure rather than part of the principal residence, and the variation was required to meet the size and material requirements of an accessory structure. According to Village Code, accessory structures shall not exceed 250 square feet in area and shall be clad in wood, stucco, or brick only, except for greenhouses. Any metal or plastic exterior materials are prohibited. Trustee Roth explained that the proposed aluminum framed pool enclosure structure is approximately 1436 square feet in area. The

exterior is a combination of sliding glass doors and translucent polycarbonate roof glazing panels. Trustee Roth said that there were no similar structures in the Village and said that the Zoning Board of Appeals vote of three to two had produced a favorable recommendation of the variance request to the Village Board.

There were questions from the Board for Russell Caldwell, the representative for Mr. Lee, about the materials used for the structure. There was some discussion of setting a precedent for this type of structure. Trustee Parker said that the accessory structure should look like part of the house, and that the proposed structure was similar to what would see at a commercial building. There was some concern for the neighboring homes and adjacent properties and if notification included a depiction of the proposed enclosure.

Motion: Trustee Roth moved to deny the variance request submitted by Mr. Lee at 570 Christopher Drive; seconded by Trustee Parker.

Discussion: There was some discussion.

Vote on Motion

By Roll Call:	Ayes:	Trustees Forman, Hjertstedt, Parker, Kubon and Roth
	Nays:	None
	Absent:	None
	Abstain:	None

President Starkey declared the motion approved and the variance request denied.

K. Approve Ordinance (Zoning Variation Ordinance) regarding 226 Kimberly Road

Trustee Roth explained that Mr. & Mrs. Bruce Zintz were requesting a zoning variance from Section ZR8-2(B) for the building setback from Honey Lake for Lot 3. Trustee Roth read Section ZR8-2(B) to the Board, "From a park, beach, lake, or waterway adjoining the front or rear of a lot or plot, or from streets adjoining both the front and rear of a lot or plot, the setback shall not be less than the average of the setbacks of existing similar improvements on the plots within two hundred (200) feet, but if there are no such improvements then at least thirty (30) feet." Trustee Roth explained that Mr. & Mrs. Zintz were requesting the variance in order to build a home 145 feet from the high water level of Honey Lake as opposed to the 207 foot setback requirement.

Bruce Tinkoff, Attorney for Mr. Bruce Zintz, said that the five surrounding residences within 200 feet are approximately 86 feet, 95 feet, 112 feet, 155 feet and 590 feet set back from the approximate high water level of Honey Lake, resulting in an average setback of 207 feet. Mr. Tinkoff said that the average is significantly altered by one property having a 590 foot setback. He said that the property was subdivided after the Zoning Ordinance was in effect and after the home to the south having the 590 foot setback was constructed. He said that if a variance is not granted, Lot 3 would not be buildable, even though the Village allowed it to be a separate subdivided lot, with an easement to access the lot. Mr. Tinkoff asked the Board for favorable consideration to the requested variance.

There were some questions for Village Engineer Al Stefan about the wetlands in the area and stormwater drainage issues.

Pat Kemper, 471 E. Oxford Road, said that she was opposed to the variance request. She said that the driveway for the proposed house is five feet from her property line and she was concerned about root damage to trees on her property as well as drainage issues. She said that most of the available land on the property will be covered with either the home or the septic field and would adversely impact drainage into the marsh area. She said that she felt the home was too large for the site and that the homes on Kimberly have larger setbacks at that portion of the lake. She was concerned about setting a precedent which would allow other properties on Kimberly to be subdivided to build additional homes and create a double row of homes on the lake.

Edgar Plagemann, 463 East Oxford Road, said that he objected to the variance request and said that he would not be able to see over the new house from his home on East Oxford. He said that by building the new home, it would depreciate his property value, as his property would no longer have a view of the lake.

Mark Alarik, 457 East Oxford Road, said that he would like to see the Village maintain the integrity of the environment, and that drainage issues had to be looked at very carefully when building close to the lake. He also expressed concerns about the trees in the area.

James Kemper, 471 E. Oxford, said he did not believe the property would be allowed to be subdivided today due to the size of the home and the slope of the property.

Dave Adolphson, 483 East Oxford Road, said that he had concerns about the building of more homes and the effect on Honey Lake. Mr. Adolphson said that the building on the north side of East Oxford had caused extensive drainage damage to adjacent properties and the lake, and if this home were to be built, it would adversely affect drainage. He said that all this additional building could cause the lake to fill in at an accelerated rate.

There was lengthy discussion. Village Attorney J.W. Braithwaite asked Mr. Tinkoff if the requested Ordinance were denied, would litigation be probable. Mr. Tinkoff answered in the affirmative.

CLOSED SESSION: MOTION that a portion of the meeting be closed to the public, effective immediately as permitted by 5 ILCS 120/2(A) (c), to consider the acquisition of real property by the Village, or to consider the selling price of real estate and 5 ILCS 120/3(C) (11), to discuss litigation against, affecting, or on behalf of the Village which has been filed and is pending in a court or administrative tribunal or which is probable or imminent and 5ILCS 120/2(B) (1) to discuss personnel.

The Board went into Closed Session at 9:05 p.m.

RECONVENE OF OPEN SESSION

President Starkey reconvened open session at 9:23 p.m.

Motion: Trustee Roth moved to deny the variance request submitted by Mr. & Mrs. Bruce Zintz for the property at 226 Kimberly Road; seconded by Trustee Forman.

Discussion: There was no discussion.

Vote on Motion

By Roll Call:	Ayes:	Trustees Forman, Hjertstedt, Parker, Kubon and Roth
	Nays:	None
	Absent:	None
	Abstain:	None

President Starkey declared the motion approved and the variance request denied.

L. Designers & Builders Dev., Inc. - Fine Reconsideration

President Starkey reminded the Board that the topic of the Designers & Builders Development (D&B) Tree Fine was discussed and voted upon at the March 31, 2003 Board Meeting. President Starkey said that Dennis Bucalo from D&B said that he was not aware that the matter would be discussed at the March Meeting and he wanted an opportunity to be heard by the Village Board. Mr. Bucalo said that it was not his intention to cut the trees without a permit, and that he felt that an approval from the Wynstone P.O.A. allowed him to proceed with the clearing of the lot. He also said that many of the trees removed were in poor condition. He asked that the fine of \$9800 be reduced. It was pointed out to Mr. Bucalo that as a builder in the Village he had previously secured permits for tree removal and was aware of the proper Village procedures. He did not deny this.

President Starkey asked if there was a motion to reconsider the vote or fine amount as voted upon at the March Board meeting. There was no motion to reconsider, and President Starkey declared that the amount of the fine would stand at \$9800, as well as the deadline for the submittal of the remainder of the fine.

VI. Reports by Village Consultants

A. Building Department Monthly Report (Kelly Rafferty)

The Building and Zoning Department Activity Report was made available to the Board.

B. Engineering Project Status Report (Albert Stefan)

The Engineering Project Status Report was made available to the Board.

C. Health & Sanitation Monthly Report (Natalie Karney)

The Health & Sanitation Monthly Report was made available to the Board.

D. Village Attorney's Report (J. William Braithwaite/Nancy Harbottle)
Attorney J. William Braithwaite was present to answer questions.

VIII. Reports by Board of Trustees

Trustee Melissa J. Roth

A. (Tabled) Herreweyers request
The topic remained tabled.

B. Zoning Board of Appeals Meeting 4/8/03
The Minutes of the Meetings were made available to the Board.

C. Plan Commission Meeting 4/21/03
The Minutes of the Meetings were made available to the Board.

Trustee Fred D. Hjertstedt

A. Parks & Recreation Commission Meeting 4/14/03
The Minutes of the Meetings were made available to the Board.

B. Ricky Raccoon Day Camp/C. Foglia YMCA Activities
Trustee Hjertstedt explained that last year, the Parks and Recreation Commission had explored options to offer more programs for residents. The Commission contacted the Foglia YMCA, and a community preschool camp, Ricky Raccoon Camp, was held at Eton Park last summer as a pilot program for two separate sessions. Trustee Hjertstedt said that the camp was a success and this year, the Village would host three sessions as well as a Flag Football, a Softball, and a Soccer camp.

D. Trail Maintenance

Trustee Hjertstedt said that one of the Parks and Recreation Commission's responsibilities was to maintain the Biltmore and Oxford walking trails by providing chips and clearing of brush. He said the Commission was currently seeking bids for the maintenance work.

E. 203 Run Through the Woods - Update

Trustee Hjertstedt said that the Run Through the Woods was scheduled for October 5, 2003 and that the Commission was in the process of putting the yearly event together.

F. Citizens for Conservation - Donation - Update

Trustee Hjertstedt said that he presented a check for \$2659.35 to Citizens for Conservation from funds collected from the 2002 Run Through the Woods.

Trustee Kurt W. Kubon

A. Environmental Commission Meetings 3/20/03, 4/24/03
The Minutes of the Meetings were made available to the Board.

Trustee Craig S. Parker

A. Lake Zurich Fire/Rescue Department "Open House"

Trustee Parker said that the second Lake Zurich Fire/Rescue Department Open House was scheduled for May 10, 2003 from 1-4 p.m. at Lake Zurich's Station 2 located on Route 22 just east of Route 59. He said that announcements would be included in the Village Newsletter, a postcard mailing to all residents, "backpack mail" at North Barrington and Seth Paine Schools, and a hanging banner at Station #2.

Trustee Kimberly M. Forman

A. Charitable Contributions

Trustee Forman distributed information about the charitable requests to the Village and amounts given in the past. Trustee Forman said that there was \$7000 in the budget for charitable contributions. She explained that she took into consideration the percentage of North Barrington residents who could utilize the programs offered by the requesting agency. There was lengthy discussion.

Motion: Trustee Forman moved that the following amounts be donated to the following agencies for fiscal year 2003 out of the Public Service Budget:

- \$ 500.00 to the Boy Scouts of America
- \$ 500.00 to the Girl Scouts - Sybaquay Council
- \$ 500.00 to the American Cancer Society Relay for Life (hold check pending team formation)
- \$1,000.00 to Barrington Youth Services,
- \$1,000.00 to Family Service of Barrington Area
- \$ 250.00 to Barrington Area Historical Society
- \$ 500.00 Barrington Area Council on Aging, Inc.
- \$1,000.00 to Foglia YMCA

Discussion: There was lengthy discussion.

Vote on Motion

By Roll Call:	Ayes:	Trustees Kubon, Hjertstedt, Forman, Parker and Roth, President Starkey
	Nays:	None
	Absent:	None
	Abstain:	None

President Starkey declared the motion approved.

VIII. Election Summary

A. Canvassing Board Meeting, 4/1/03 and Resolution

President Starkey made reference to the Minutes of the Canvassing Board held April 1, 2003 and the attached Resolution of Local Canvassing Board listing the results of the April 1, 2003

Consolidated Election.

B. Outgoing Trustees Recognition

President Starkey introduced Trustee Melissa Roth and outlined her accomplishments as Village Trustee from 1999 to 2003. She presented her with a plaque and a gift thanking her on behalf of the Village for devoting her time and energy in serving as Village Trustee. President Starkey then introduced Trustee Kurt Kubon and outlined his accomplishments as Village Trustee from 1999 to 2003. She presented him with a plaque and a gift thanking him on behalf of the Village for devoting his time and energy in serving as Village Trustee.

C. Judge Tonigan - Swearing in of Incoming Trustees

President Starkey introduced Judge Henry C. Tonnigan, III to the Board and invited him to swear in the new trustees. After some opening comments, Judge Tonnigan swore in Fred D. Hjertstedt, John E. McEnroe, and David J. Peterson as new Village Trustees. Judge Tonnigan then swore in Linda Starkey to her second term as Village President.

President Starkey welcomed the new Trustees to the Board. At 10:30 p.m. President Starkey called the Meeting of the new Board to order and the Deputy Clerk the called the roll:

Present: Trustees Forman, Hjertstedt, McEnroe, Parker and Peterson, President Starkey

Absent: None

Also Present: See above

IX. Presidents Report

A. The Report was made available to the Board.

B. Appointments:

Resolution #2253 - Re-Appoint Judy Janus as Administrative Assistant

Resolution #2254 - Re-Appoint Judy Janus as Collector

Resolution #2255 -Appoint Kathy Nelander as Village Clerk

Resolution #2256 - Re-Appoint Linda Starkey to the Finance Committee

Resolution #2257 - Appoint Sidney Bartlett as Plan Commission Chairman

Resolution #2258 - Appoint Martin Pais as Plan Commission Vice-Chairman

Resolution #2259 - Appoint Cassidy Towne as Parks and Rec. Commission

Chair

Resolution #2260 - Appoint Kathy Kubick as Parks & Rec. Commission Vice

Chair

Resolution #2261 - Appoint Ken Peterson as Environmental Commission Chair

Resolution #2262 - Appoint Barbara Potter as Env. Commission Vice Chair

Resolution #2263 - Appoint Barbara Benson as Village Historian

President Starkey outlined the Resolutions.

Motion: Trustee McEnroe moved to approve Resolution #2253; seconded by Trustee Hjertstedt.

Discussion: There was no discussion.

Vote on Motion:

The voice vote was unanimous in favor.

President Starkey declared Resolution #2253 approved and put on file.

Motion: Trustee McEnroe moved to approve Resolution #2254; seconded by Trustee Hjertstedt.

Discussion: There was no discussion.

Vote on Motion:

The voice vote was unanimous in favor.

President Starkey declared Resolution #2254 approved and put on file.

Motion: Trustee Hjertstedt moved to approve Resolution #2255; seconded by Trustee McEnroe.

Discussion: There was no discussion.

Vote on Motion:

The voice vote was unanimous in favor.

President Starkey declared Resolution #2255 approved and put on file.

Motion: Trustee Hjertstedt moved to approve Resolution #2256; seconded by Trustee McEnroe.

Discussion: There was no discussion.

Vote on Motion:

The voice vote was unanimous in favor.

President Starkey declared Resolution #2256 approved and put on file.

Motion: Trustee McEnroe moved to approve Resolution #2257; seconded by Trustee Hjertstedt.

Discussion: There was no discussion.

Vote on Motion:

The voice vote was unanimous in favor.

President Starkey declared Resolution #2257 approved and put on file.

Motion: Trustee McEnroe moved to approve Resolution #2258; seconded by Trustee Hjertstedt.

Discussion: There was no discussion.

Vote on Motion:

The voice vote was unanimous in favor.

President Starkey declared Resolution #2258 approved and put on file.

Motion: Trustee Hjertstedt moved to approve Resolution #2259; seconded by Trustee Forman.

Discussion: There was no discussion.

Vote on Motion:

The voice vote was unanimous in favor.

President Starkey declared Resolution #2259 approved and put on file.

Motion: Trustee Hjertstedt moved to approve Resolution #2260; seconded by Trustee Forman.

Discussion: There was no discussion.

Vote on Motion:

The voice vote was unanimous in favor.

President Starkey declared Resolution #2260 approved and put on file.

Motion: Trustee Peterson moved to approve Resolution #2261; seconded by Trustee Forman.

Discussion: There was no discussion.

Vote on Motion:

The voice vote was unanimous in favor.

President Starkey declared Resolution #2261 approved and put on file.

Motion: Trustee Parker moved to approve Resolution #2262; seconded by Trustee Hjertstedt.

Discussion: There was no discussion.

Vote on Motion:

The voice vote was unanimous in favor.

President Starkey declared Resolution #2262 approved and put on file.

Barbara Benson said that she was looking forward to a very productive relationship with the Village.

Motion: Trustee Forman moved to approve Resolution #2263; seconded by Trustee Parker.

Discussion: There was no discussion.

Vote on Motion:

The voice vote was unanimous in favor.

President Starkey declared Resolution #2263 approved and put on file.

President Starkey welcomed all the volunteers to the Village.

C. Landscape Bids

President Starkey reminded the Board that the majority of the lawn and landscaping for the Village had been performed by Visionscape for the last two years. President Starkey said that the Village was interested in checking prices and put the landscaping portion to bid. She said that out of six bids, Visionscape was the low bidder for work in the Village.

Motion: Trustee McEnroe moved to hire Visionscape as the landscaper for the Village for the time period of April 2003 through October 2003; seconded by Trustee Hjertstedt.

Discussion: There was some discussion.

By Roll Call: Ayes: Trustees Forman, Hjertstedt, Parker, Kubon and Roth
Nays: None
Absent: None
Abstain: None

President Starkey declared the motion approved.

D. Budget F/Y2004

President Starkey stated that the proposed draft budget for Fiscal Year 2004 was enclosed in the Trustee's packets. She highlighted changes and additions to the Budget.

Motion: Trustee Parker moved to approve the Budget for fiscal year 2004; seconded by Trustee Forman.

Discussion: There was some discussion.

Vote on Motion

By Roll Call: Ayes: Trustees Forman, Hjertstedt, McEnroe, Peterson, and Parker,
President Starkey
Nays: None
Absent: None
Abstain: None

President Starkey declared the budget approved and put on file.

E. Intergovernmental Boundary Agreement with the Village of Barrington - Update
President Starkey said that there was no update to report.

F. Commission Guidelines

President Starkey stated that a draft Code of Conduct for Village Officials was enclosed in the Trustee's packets. She asked that the Board review the draft and get back to her with any comments within the next two weeks.

XII. Old Business

There was no old business to discuss.

XIII. New Business

Susan Allman reported that the Village of North Barrington was awarded the Tree City award for the third year in a row and awarded the Village with a new Tree City flag and plaque. President Starkey thanked Susan Allman for all her work with the Village including the past Arbor Day celebration at Eton Park.

XIV. Adjournment

There being no further business to come before the Board, Trustee Parker moved to adjourn the meeting; seconded by Trustee Forman.

The voice vote was unanimous in favor.

At 10:30 p.m. President Starkey declared the meeting adjourned.

These Minutes were approved by the Board at a meeting held May 19, 2003.

Attest: _____

Kathy Nelander, Village Clerk

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