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VILLAGE OF NORTH BARRINGTON
PRESIDENT AND BOARD OF TRUSTEES
MEETING MINUTES
WEDNESDAY OCTOBER 16, 2024

Call to Order

The meeting was called to order at 7:02 p.m.

Roll Call

Roll Call was answered by Trustees Creviston, Kelleher, Mignano, Morrow (via ZOOM), Pais (via ZOOM), Trustee Vandenberg and President Sweet McDonnell. Also present were Dr. Craig Winkelman Superintendent from CUSD 220, Sam Oliver, Trinity Jurczyk, Ingrid Wright, L. Harmon, Larsa Mando, Jim Zakos from the Village of North Barrington Plan Commission, Village Attorney Bryan Winter, Village Treasurer Mo Ashab, Administrator John Lobaito, and Administrative Assistant Sue Murdy.

Pledge of Allegiance

Superintendent Craig Winkelman led the Pledge of Allegiance.

Public Comment

Dr. Craig Winkelman Superintendent of Barrington Consolidated Unit School District 220 addressed the Board and gave an overview of the goals of the Referendum which the residents will be asked to vote on in November. The Referendum will increase safety and security for the students of District 220, provide a new community auditorium at the Barrington High School, as well as enhance safety and structural aspects at the middle and high school levels. Dr. Winkelman referred the Board to Barrington220.org. A handout was distributed. President Sweet McDonnell confirmed this is a twenty-year bond.

Ms. Sam Oliver addressed the Board and explained she has served on an advisory committee for the CUSD 220 School District. She has studied the Referendum in detail and believes the highly regarded school district 220 will be enhanced from its passage. She thanked the Board for their time.

Approval of Minutes

Village Board Meeting Minutes of September 18, 2024.

Motion by Trustee Kelleher and seconded by Trustee Mignano to approve the Village Board Meeting Minutes of September 18, 2024. On roll call Trustees Creviston, Kelleher, Mignano, Morrow, Pais and Vandenberg voted AYE. No NAYS. Motion Carried.

Treasurers Report

September Treasurer's Report for FYE 2025.

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Motion by Trustee Kelleher and seconded by Trustee Pais to approve the September Treasurer's Report for FYE 2025. On roll call Trustees Creviston, Kelleher, Mignano, Morrow, Pais and Vandenberg voted AYE. No NAYS. Motion Carried.

Village Treasurer Mo Ashab addressed the Board and stated the Village revenues are on track. He stated that the reports are now presented through the end of the month. State income tax is trending lower than last fiscal year. The Village Administrator stated the timing of the payments by the State of Illinois may be varied but plans to investigate this. Trustee Mignano asked if the budget figures were realistic. Revenue from permits and filing fees is higher than last year.

The expense for the mosquito abatement is overbudget, but expected. Printing expenses and postage were high due to the mailing of a special edition fall newsletter as well as bulk mail replenishment. Landscape maintenance expenses are higher than last year, as well as bee pest control. The completed Leonard Path walking path and bond refund was itemized under Capital Projects. The project was under budget.

Mr. Ashab stated the Village level of activity is significant, and its assets are healthy.

8A Resolution Approving the Execution of a Professional Service Agreement with Camiros, LTD to update the Village's Zoning Ordinance.

Village Administrator John Lobaito addressed the Board about the purpose and need for the Village to update its Zoning Ordinance. Mr. Kelly Rafferty, the Village Building and Zoning officer has pointed out the problems with the enforcement and administration of the current Ordinance. The Ordinance has been amended from time to time but is now in need of a comprehensive review. A joint public hearing with the Plan Commission and Zoning Board of Appeals will be held, and an ad hoc committee will be established to guide the review and update. Village Attorney Bryan Winter commented that consistency in the standards will remain. He stated he is familiar with Camiros, LTD and finds their work acceptable. Village President Sweet McDonnell stated this update will be a legacy to the Village that is needed. Trustee Pais inquired about the software ownership of the final updated product regarding placement on the Village website. Village Administrator Lobaito explained American Legal is the codifier that will update the Code on the Village Website. The fee is a minimal amount.

Motion by Trustee Creviston and seconded by Trustee Mignano to Adopt a Resolution Approving the Execution of a Professional Service Agreement with Camiros, LTD to update the Village's Zoning

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Ordinance. On roll call Trustees Creviston, Kelleher, Mignano, Morrow, Pais, and Vandenberg voted AYE. No NAYS. Motion Carried.

8B. Resolution Approving the Execution of an Agreement with Alan Horticulture, LLC for Snow Plowing Services and Authorize the Village Administrator to sign the Agreement.

Motion by Trustee Vandenberg and seconded by Trustee Pais to Adopt a Resolution Approving the Execution of an Agreement with Alan Horticulture, LLC for Snow Plowing Services and Authorize the Village Administrator to sign the Agreement. On roll call Trustees Creviston, Kelleher, Mignano, Morrow, Pais, and Vandenberg voted AYE. No NAYS. Motion Carried.

The Village received two proposals for snow and ice management services for a three-year period beginning November 15, 2024, and ending March 15, 2027. Upon review of the proposals, it is recommended that Alan Horticulture, LLC be awarded the contract which is the lowest annual contract price. The three-year contract amount is \$415,795, which is a 0.4% decrease compared to the prior three-year Agreement. The price is all inclusive. The Village has been satisfied with Alan Horticulture, LLC, previously Mac's Management Services, from a customer service standpoint.

8C. 2025 liability insurance premium with Illinois Municipal League Risk Management Association and authorize the Village Administrator to sign the Agreement.

Motion by Trustee Creviston and seconded by Trustee Vandenberg to approve the 2025 liability insurance premium with Illinois Municipal League Risk Management Association and authorize the Village Administrator to sign the Agreement. On roll call Trustees Creviston, Kelleher, Mignano, Morrow, Pais, and Vandenberg voted AYE. No NAYS. Motion Carried.

President Sweet McDonnell complimented the organization. The annual premium for 2025 is \$15,031.71 which represents a 5.8% increase over the 2024 premium. The total premium cost includes the annual membership dues to the Illinois Municipal League (\$450.00).

8D. Payment to Schroeder Asphalt Services in the amount of \$422, 803.52.

Motion by Trustee Pais and seconded by Trustee Mignano to approve the payment to Schroeder Asphalt Services in the amount of \$422,803.52. On roll call Trustees Creviston, Kelleher, Mignano, Morrow, Pais, and Vandenberg voted AYE. No NAYS. Motion Carried.

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The Village Administrator addressed the Board and explained that street program is paid by utilizing MFT (Motor Fuel Tax) funds as well as Rebuild Illinois funds, and for administrative purposes, the bill is not listed on the unpaid warrant list. There will be a 5% retainage for completion of the punch list work outstanding. Trustee Pais commented on the excellent job by Schroeder.

8E. Refund to Trustee Robin Kelleher in the amount of \$1,000 for road bond related to her driveway permit.

Motion by Trustee Pais and seconded by Trustee Mignano to approve a refund to Trustee Kelleher for \$1,000 road bond related to her driveway permit. On roll call Trustees Creviston, Mignano, Morrow, Pais, and Vandenberg voted AYE. Trustee Kelleher abstained. No NAYS. Motion Carried.

Village Administrator Lobaito stated to avoid a conflict of interest this item has been separated from the Unpaid Warrant list so that Trustee Kelleher can abstain from voting on this matter.

8F. Payment to State Graphics in the amount of \$84.00 for Trustee Rick Mignano business cards.

Motion by Trustee Pais and seconded by Trustee Mignano to approve payment to State Graphics \$84.00 for Trustee Rick Mignano business cards. On roll call Trustees Creviston, Kelleher, Morrow, Pais, and Vandenberg voted AYE. Trustee Mignano abstained. No NAYS. Motion Carried.

Village Administrator Lobaito stated to avoid a conflict of interest this item has been separated from the Unpaid Warrant list so that Trustee Mignano can abstain from voting on this matter.

Unpaid Warrant List

Approval of the September 2024 Unpaid Warrant List.

Motion by Trustee Kelleher and seconded by Trustee Creviston to approve the September 2024 Unpaid Warrant List. On roll call Trustees Creviston, Kelleher, Mignano, Morrow, Pais and Vandenberg voted AYE. No NAYS. Motion Carried.

Checks Written Report

Approval of payments from September 18, 2024, to October 15, 2024.

Motion by Trustee Mignano and seconded by Trustee Pais to approve payments from September 18, 2024, to October 15, 2024. On roll call Trustees Creviston, Kelleher, Mignano, Morrow, Pais and Vandenberg voted AYE. No NAYS. Motion Carried.

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Village Administrator's Report

The Village Administrator stated the audit for FYE 2024 is complete. He would like the auditor to make a presentation at the November 20, 2024, Board Meeting.

Board of Trustee's Reports

Trustee Mignano - Trustee Mignano looks forward to being the liaison for the committee working with Camiros, LTD to update the Village Zoning Code.

Trustee Kelleher – Trustee Kelleher reported the 2024 Fall Festival was a success with record Village resident attendance. The Parks and Recreation Commission showcased the newly completed Leonard Park walking path. The Commission will begin discussions shortly with the Parks and Recreation Commission 5-year plan consultant.

Trustee Creviston-Trustee Creviston reported the Village of North Barrington is a safe community.

Trustee Morrow – Trustee Morrow had no report.

Trustee Pais – Trustee Pais had no report.

Trustee Vandenberg – Trustee Vandenberg reported the 2024 Village Garden Walk held in August was a success. The Environmental and Health Commission would like to hold the event in June of 2025. He reported he would attend the SWALCO meeting scheduled for October 17, 2024. The Tree of the Year submission deadline is November 1, 2024.

Village President's Report

Motion to adopt a Resolution approving the Civility Pledge for the Village of North Barrington, Illinois. President Sweet McDonnell explained the background of the Civility Pledge initiated originally by the IML. The Civility Pledge encourages respectful interaction by public officials. On roll call Trustees Creviston, Kelleher, Mignano, Morrow, Pais and Vandenberg voted AYE. No NAYS. Motion Carried.

Village President Sweet McDonnell reported she attended the IML Conference in September.

Closed Session

There was no closed session.

New Business

There was no new business.

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Adjournment

Motion by Trustee Kelleher and seconded by Trustee Vandenberg to adjourn the meeting. On voice vote Trustees Creviston, Kelleher, Mignano, Morrow, País and Vandenberg voted AYE. No NAYS. Motion Carried.

The meeting was adjourned at 7:56 p.m.

Submitted by

John A. Lobaito, Village Clerk

