

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF NORTH BARRINGTON WHICH WAS HELD MONDAY,
FEBRUARY 27, 2006 AT THE NORTH BARRINGTON VILLAGE HALL,
111 OLD BARRINGTON ROAD

I. Call to Order and Roll Call

At 7:30 p.m. President Sauer called the Meeting to order. The Village Clerk led the Pledge of Allegiance, and then called the roll:

Present: President Sauer, Trustees Farrell, Moran, Pino, Schnure and
Contorno (via teleconferencing per Res. #1073A)
Absent: None
Also Present: Kathy Nelander Village Clerk
Judy Janus, Village Administrator
J. W. Braithwaite, Village Attorney
Joseph Arizzi, Wauconda Fire Department
Andrea Pracht, Baxter & Woodman
Mark Phipps, Baxter & Woodman
Sgt. Vernon Hoth, Lake County Sheriff's Department

II. Public Comment

There was no one who wished to speak.

III. Consent Agenda

Items D, Resolution #2400 appointing Frank Tripicchio as Trustee was removed from the Consent Agenda for further discussion.

Motion: On motion of Trustee Pino, seconded by Trustee Moran, moved approval of the following agenda items by a single omnibus vote:

- A. Approve Minutes of Board Meeting – 1/23/06
- B. Approve the February 27, 2006 Vouchers for payment of bills
- C. Approve Treasurer's Report for the 9th month of Fiscal Year 2006
- E. Approve SWALCO's Ordinance regarding the addition of Port Barrington
- F. Approve Wynstone's request for July 4th Fireworks Display

Discussion: There was no discussion.

Vote on Motion

By Roll Call: Ayes: Trustees Contorno, Farrell, Moran, Pino, and Schnure, President
Sauer

Nays: None
Absent: None
Abstain: None

President Sauer declared the motion approved.

Items removed from the Consent Agenda for further discussion:

D. Resolution #2400 appointing Frank Tripicchio as Trustee

President Sauer outlined the Resolution which had been made available to the Board in the Agenda packet. President Sauer asked the Board to consider the appointment of Frank Tripicchio to the Board of Trustees (to fill the unexpired term of Trustee Dave Peterson). President Sauer explained that due to a conflict, Mr. Tripicchio could not attend tonight's meeting, but would be in attendance at the next, regularly scheduled March 20th Board meeting.

Trustee Moran reminded the Board about a previous discussion about Mr. Tripicchio's conflict with the existing Board meeting date on the 4th Monday of the month and the possibility of changing the Village Board meeting date to the 3rd Monday of the month. At that time it was the consensus of the Board that each Board member should meet with Mr. Tripicchio, and if the Board agreed to appoint Mr. Tripicchio to the vacant Trustee position, discussions would ensue about changing the meeting dates. After lengthy discussion, it was determined that at the March 20th Board meeting, the Trustees would have their calendars available for further discussions on the dates for future Village Board meetings.

Motion: Trustee Moran moved to approve Resolution #2400 consenting to the President's appointment of Frank Tripicchio as Village Trustee; seconded by Trustee Pino.

Discussion: There was some discussion.

Vote on Motion

By Roll Call: Ayes: Trustees Contorno, Farrell, Moran, Pino and Schnure
Nays: None
Absent: None
Abstain: None

President Sauer declared Resolution #2400 approved and put on file. President Sauer explained that Trustee Tripicchio would be sworn in at the March 20, 2006 Board meeting.

IV. PRESENTATION

A. Mark Phipps, Baxter and Woodman – NPDES Phase II Requirements & Permitting

President Sauer introduced Mark Phipps from Baxter and Woodman to the Board and invited

him to explain the NPDES Phase II Stormwater Management Program and the Village's Year 3 Status. Mark Phipps gave an overview of the NPDES program. The enactment of the Clean Water Act in 1972 established the basic structure for regulating discharges of pollutants into the waters of the United States and gave the EPA the authority to implement pollution control programs such as setting wastewater standards for industry. Subsequent enactments modified some of the earlier Clean Water Act provisions establishing the National Pollutant Discharge Elimination System (NPDES) in 1987. The stormwater program called for implementations in two Phases, Phase I in 1990 and Phase II in 1999. The purpose of NPDES is to implement programs and practices to control pollution in stormwater runoff and requires municipalities to develop a stormwater management program, comprised of best management practices and measurable goals.

The Village of North Barrington, as well as other municipalities, submitted a "Notice of Intent" in 2003 with measurable goals over the five-year period. The Village of North Barrington works with Lake County's Stormwater Management Commission (SMC) which had taken on the burden of meeting most of these requirements using educational measures, such as distributing articles, manuals and brochures, sponsoring local watershed tours and holding public meetings. Mr. Phipps outlined the Village's responsibilities in order to be considered "Certified Community".

One of the current goals for the Village is to review model ordinances and develop a draft ordinance related to prohibiting non-stormwater discharges into drainage systems, as well as review model procedures, while drafting procedures of its own, to find and remove these non-stormwater discharges. There was further discussion and questions from the Board.

It was noted that Baxter and Woodman as well as Lake County has been reviewing model ordinances in order to put together a draft ordinance. Village Engineer Andrea Pracht and Village Attorney J. W. Braithwaite were directed to work together draft an illicit discharge ordinance.

V. VARIATIONS/AMENDMENTS

A. Ordinance # _____ Amending Village Code regarding Developer Insurance Requirements

The Ordinance had been made available to the Board in their packet materials. Village Attorney J. W. Braithwaite explained that the proposed Ordinance would require insurance for all developers and contractors other than those building individual homes in the Village. The insurance would protect the property owner, Village officials and Village independent contractors who might be injured while inspecting a job by reason of the negligence of the developer/builder. There were some questions from the Board and further discussion. Trustee Pino said that he was not sure that all the coverages listed would be available, and he would like to research the proposed Ordinance further by contacting some insurance companies he

works with. Trustee Schnure said that he felt that the three million dollar amount for “Excess/Umbrella Liability on an Occurrence Basis” could be high for a small, two to three unit subdivision. Trustee Pino said that he would research that portion as well.

Motion: Trustee Schnure moved to table the discussion of the proposed Ordinance; seconded by Trustee Farrell.

Discussion: There was no discussion.

Vote on Motion:

The voice vote was unanimous in favor.

B. Ordinance #1084 Amending Watershed Development Ordinance

Village Engineer Andrea Pracht addressed the Board and explained that Lake County has been working on ordinance amendments for the past two years, and in January had adopted the Amendments to the Watershed Development Ordinance. The amendments are generally clarifications of ordinance requirements to allow for a more consistent application of the Watershed Development Ordinance throughout the County. The ordinance amendments cover: National Flood Insurance Program Requirements, Isolated Wetland Program Enhancements and Clarifications, Ordinance Administration Enhancements, Technical Standards Amendments, National Pollutant Discharge Elimination System – Phase 2 Amendments. There were some questions from the Board. Ms. Pracht noted that the Village of North Barrington has been enforcing the Ordinance and all its amendments since 1992, and if the amendments are not adopted, the Village would not be considered a “Certified Community”.

Motion: Trustee Schnure moved to adopt Ordinance #1084; seconded by Trustee Pino.

Discussion: There was some discussion.

Vote on Motion

By Roll Call:	Ayes:	Trustees Contorno, Farrell, Moran, Pino, and Schnure
	Nays:	None
	Absent:	None
	Abstain:	None

President Sauer declared Ordinance #1084 adopted and put on file.

C. Resolution #2401 Approving Petitions for SMC Certification and Isolated Wetland Certification

Motion: Trustee Schnure moved to approve Resolution #2401; seconded by Trustee Pino.

Discussion: There was no discussion.

Vote on Motion

Vote on Motion

By Roll Call:	Ayes:	Trustees Contorno, Farrell, Moran, Pino, and Schnure
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Nays: None
Absent: None
Abstain: None

President Sauer declared Resolution #2401 approved and put on file.

VI. COMMISSION AND STAFF REPORTS

President Sauer stated that the following items were contained in the Trustee's packets distributed on the Friday prior to the meeting and that if there were any questions, to contact the corresponding Commission Chair or Village Officer.

- A. Building Department Report (Kelly Rafferty - Rafferty Architects)
- B. Building Inspection Report (Ray Donini)
- C. Building Inspection Report (B&F Technical Code Services, Inc.)
- D. Health & Sanitation Report (Natalie Karney - Land Technology)
- E. Engineering Project Status Report (Andrea Pracht – Baxter & Woodman)
- F. Parks & Recreation Commission Meeting Minutes (2/6/06)
- G. Plan Commission Meeting Minutes (2/13/06)

VII. ADMINISTRATION – President Bruce Sauer

A. Roads - Update

President Sauer explained that although the 2005 road paving program was completed, there were still outstanding amounts owed to the contractor. President Sauer explained that he with Baxter & Woodman's Mark Dachsteiner had determined that the Village should retain approximately 10% of the final payout in order to repair and restore sod which was placed as part of the paving program.

B. Budget – Update

President Sauer reported that the Finance Committee would be meeting in March and had reminded the Board that he had requested budget information from each of the Trustees.

C. Paice Electric Proposal for Village Hall Outdoor Lighting

Trustee John Schnure reminded the Board that there had been a previous discussion about the lack of working lighting fixtures at both entrances to the Village Hall. Last month, temporary overhead lighting was installed by Paice Electric under the outdoor canopies in order for the Board to view how the proposed lighting would illuminate the area. Trustee Schnure explained that Paice Electric, who has performed most of the repairs to the existing lighting at the Village Hall, was proposing to install two metal halide lights under both the upper and lower canopy

entrances, which would run on a photocell from dusk to dawn. The existing ground lighting fixtures which continually short out will be disconnected as they are too costly to keep repairing. Trustee Schnure recommended approving the proposal, with a cost not to exceed \$3800. There was some discussion.

Motion: Trustee Schnure moved to approve the proposal from Paice Electric to install two metal halide lights under both the upper and lower canopy entrances and disconnect the existing ground lighting fixtures for a cost not to exceed \$3800; seconded by Trustee Pino.

Discussion: There was some discussion.

Vote on Motion

By Roll Call:	Ayes:	Trustees Contorno, Farrell, Moran, Pino and Schnure, President Sauer
	Nays:	None
	Absent:	None
	Abstain:	None

President Sauer declared the motion approved.

D. B&W Control Systems Integration Proposal for Data Cable & Server Installation

President Sauer explained that he with Village Hall staff had met with B&W Control Systems Integration, which is a subsidiary of Baxter & Woodman, about updating the Village's computer technology with the installation of a server and data cable system. He explained that the Village did not have any data cabling infrastructure in the building making it difficult to take advantage of sharing resources, printers, security programs, as well as centralized file storage. President Sauer explained that the Village was incorporating the use of BACOG's GIS system, and this proposed system would provide a centralized location for viewing and working with the GIS data. The cost to wire the building in nine locations, purchase the server, installation, provide training, as well as other services totaled \$16,200. The costs break down as follows: approximately \$8,500 for hardware, software, and equipment, \$3,300 for cable installation and termination by cabling sub-contractor, and \$4,300 for labor by BWCSI. There were questions from the Board and further discussion. While the Village did not receive more than one bid for the work, it was noted that Trustee Farrell had submitted the bid to an associate familiar with the scope of work proposed and she had reported that the quote was inline with the current pricing schedule. Trustee Schnure suggested that the Board incorporate some flexibility into the proposal in case there are some unforeseen difficulties or materials needed for the project. The Board agreed to increase the funds available to \$20,000.

President Sauer explained that there had not been any upgrading to the Village Hall in quite sometime, as indicated earlier with the outdoor lighting repairs/additions, and it was time to get a few things in working order. It was suggested that the Village update its sound system in the meeting room as well as research a more effective means of communicating when a Trustee had to attend a meeting via teleconferencing, as it is very difficult to hear the proceedings while

teleconferencing. There was some concern voiced about overspending. President Sauer said that due to neglect in past years, these types of repairs would continue to be addressed, as the Village was merely catching up on overdue tasks. It was also mentioned that a new computer, as well as some flat screen monitors for the existing computers, would also be ordered in order to better utilize the future capabilities of the office.

Motion: Trustee Schnure moved to approve the proposal as submitted by B&W Control Systems Integration as outlined in Job No. C060107 totaling \$16,200; and to authorize the Village President to approve additions in the contract in an amount not to exceed \$3800; seconded by Trustee Pino.

Discussion: There was lengthy discussion.

Vote on Motion

By Roll Call:	Ayes:	Trustees Contorno, Farrell, Moran, Pino and Schnure, President Sauer
	Nays:	None
	Absent:	None
	Abstain:	None

President Sauer declared the motion approved.

E. B&W Proposal for Woodland Drive Culvert Replacement

President Sauer reminded the Board that they had previously authorized Baxter & Woodman to prepare a scope and fee estimate for the engineering design for the culvert replacement on Woodland Drive for review at the February Board meeting. He invited Village Engineer Andrea Pracht to address the Board and explain the proposal. Ms. Pracht explained that the goal for the culvert replacement was to lower and minimize the flooding to area residents by raising the Woodland Drive road elevation out of the floodplain and allowing for the installation of large culverts to direct the flow of North Flint Creek. Ms. Pracht explained the Scope of Services required to accomplish the Woodland Drive culvert replacement as well as the engineering fees for these services; which as stated would not exceed \$43,500. A subsurface soil investigation would be required to identify soils stability and subgrade conditions and would be performed by a sub-consultant resulting in additional costs not to exceed \$3000. Approximately two years ago a cost estimate for this culvert replacement project was estimated at \$325,000. The Board asked if these costs were still accurate. Ms. Pracht said that although construction costs have gone up over the last two years, the estimate should still be reasonably accurate unless the soils study shows drastically different results than were expected.

Motion: Trustee Schnure moved to approve the proposal as submitted by Baxter & Woodman for the scope of services and engineering costs involved with the Woodland Drive Culvert Replacement in a an amount not to exceed \$46,500; seconded by Trustee Moran.

Discussion: There was lengthy discussion.

Vote on Motion

By Roll Call: Ayes: Trustees Contorno, Farrell, Moran, Pino and Schnure, President
Sauer
Nays: None
Absent: None
Abstain: None

President Sauer declared the motion approved.

VII. Reports by Board of Trustees

A. Trustee Rick Contorno

Trustee Contorno had nothing to report.

B. Trustee Jane Farrell

Trustee Farrell reported on the activities of the Parks and Recreation Commission including bringing electricity to Eton Park.

President Sauer thanked Trustee Farrell for volunteering to be the Village's representative in contacts with the Fox River Ecosystem Partners in order to better understand the grant application process while learning about their efforts with the Fox River.

C. Trustee Al Pino

Trustee Pino reminded the Board about previous discussions about the possibility of combining the ZBA and the Plan Commission. Village Attorney J. W. Braithwaite stated that State Statute required that municipalities have both a Zoning Board of Appeals and a Plan Commission, and in order to combine the two, it would require that each body would have the same members and the meetings would be held on the same night, in succession. After a brief discussion the Board felt that there really was no need to combine the two bodies at this time

D. Trustee Moran

Trustee Moran reported on the activities of the Plan Commission including clarifying the application of the proposed Redevelopment Ordinance as well as researching the road and infrastructure system in the Village for overall recommendations. He suggested that the Board members attend the next Plan Commission meeting to participate in discussions regarding the proposed Redevelopment Ordinance, as the Board had previously sent the proposed Ordinance back for "re-working". Trustee Moran felt that it would be helpful for the Board members to familiarize themselves with the topic as well as to get a feeling of how/why the Commission reached their recommendations for future discussions at Board level.

E. Trustee John Schnure

Trustee Schnure reported that he would have more information on the Village's need for an enforcement officer to enforce the Village's ordinances, whether it be on abandoned cars, property maintenance, violations of building codes, diseased trees, etc. at the March Board meeting.

VIII. OLD BUSINESS

There was no old business to discuss.

IX. NEW BUSINESS

There was no new business to discuss

X. ADJOURNMENT

There being no further business to come before the Board, Trustee Pino moved to adjourn the meeting; seconded by Trustee Moran.

At 9:15 p.m. President Sauer declared the meeting adjourned.

These Minutes were approved by the Board at a meeting held March 20, 2006.

Attest: _____

Kathy Nelander, Village Clerk

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