

VILLAGE OF NORTH BARRINGTON
PARKS AND RECREATION COMMISSION
MEETING MINUTES
Monday, December 5, 2022

Call to Order

The meeting was called to order at 6:04 p.m.

Roll Call

Roll Call was answered by Chairperson Jill Kelly, David Lauffer and Kasia Lazar. Also present was Trustee Liaison Robin Kelleher (by telephone), Village Administrator John Lobaito and Administrative Assistant Sue Murdy. Commission Members Kelly Dittmann and John Huber were absent.

Public Comment

No public comment.

Approve Minutes of October 3, 2022 and October 17, 2022 Meetings

Motion by Chairperson Jill Kelly and seconded by David Lauffer to approve the Minutes of October 3, 2022 and October 17, 2022. Chairperson Kelly, David Lauffer and Kasia Lazar voted AYE. No NAYS. Motion Carried.

Tree Lighting

It was determined that white lights would be the best color for the evergreen tree donated by Biltmore Country Club planted at the Village Hall. The Village Staff will hang the lights.

Recruitment of Additional Commission Members

The Commission tabled this topic as Commission Member Kelly Dittmann was absent. Administrative Assistant Sue Murdy stated she would reach out to potential new members who volunteered at the Fall Festival.

Financial Report

Village Administrator John Lobaito reviewed Parks and Recreation Commission Budget operational budget spreadsheet figures for FYE 2023. The Commission also reviewed the capital expenditures budget for FYE 2023 through FYE 2027. The Capital expenditures are still in discussion. Chairperson Kelly asked for the cost of a land survey of the Village Hall property be included in next fiscal year's budget.

Update Calendar of Events for 2023

The Calendar for 2023 was discussed and broken down into monthly objectives. Administrative Assistant Sue Murdy stated that an article about the tree at the Village Hall, donated and planted by Biltmore Country Club would be included in the Village Newsletter.

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- January: Rough draft of a 3-to-5-year plan of action for the Parks and Recreation Commission to be drafted. A resident survey would be drafted. The priority of topics for implementation are setting the events schedule, planning the 2023 Fall Festival, setting up a tree lighting ceremony, planning a camp out and doggie day to be held at Eton Park, scheduling adult and kids' concerts, as well as a 9-11 Ceremony at Eton Park, and the planning of a Kids Craft Day. The year would conclude with an event with Santa Claus.
- February: Finalization of the 3-to-5-year plan. Obtain feedback.
- March: Initiate contact with the Boy Scout Leaders to reserve volunteers for Fall Festival. Contact Fall Festival Vendors.
- April: Organize a spring cleanup.
- May: Review resident survey results.
- June: First summer concert event.
- July: Open
- August: Open
- September: Tribute to 9-11 Summer Concert.
- October: Fall Festival.
- November: Open
- December: Tree Lighting Ceremony.

Old/New Business

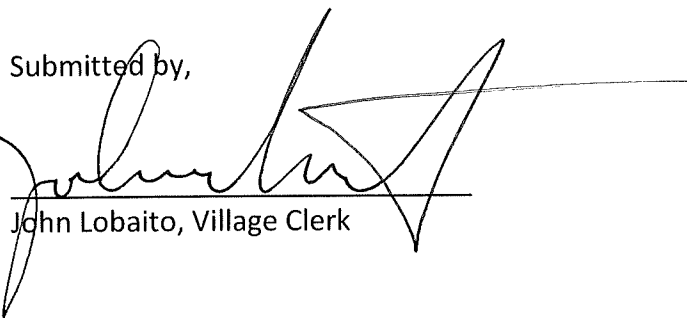
There was no old or new business.

Adjournment

Motion by David Lauffer and seconded by Kasia Lazar to adjourn the meeting. On voice vote Chairperson Kelly, David Lauffer and Kasia Lazar voted AYE. No NAYS. Motion Carried.

The Meeting was adjourned at 7:01 p.m.

Submitted by,



John Lobaito, Village Clerk