

**MINUTES OF A MEETING OF  
THE PARKS AND RECREATION COMMISSION OF THE  
VILLAGE OF NORTH BARRINGTON WHICH WAS HELD  
MONDAY, JULY 1, 2013 AT  
111 OLD BARRINGTON ROAD  
NORTH BARRINGTON, IL**

**1. Call to Order, Roll Call, Approve Minutes of June 3, 2013 Parks & Recreation Commission Meeting:**

At 7:41 P.M Chairman Jane Farrell called the meeting to order.

Present in Person: Chairman Jane Farrell, Vice Chairman Ann Kafka, Pat Ryan, Terri Wall  
Absent: Lloyd Struttman, Lisa Onyx  
Also Present: David Grzeslo, 298 Lakeview  
Jackie Andrew, Trustee  
Nicole Keiter, Deputy Village Clerk

The Minutes from the June 3, 2013 Parks and Recreation Commission Meeting were made available to the Commission.

Motion: Vice Chairman Ann Kafka moved to approve the Minutes from the June 3, 2013 Parks and Recreation Commission Meeting; seconded by Pat Ryan.

Discussion: There was some discussion.

Vote on the Motion: The voice vote was unanimous in favor.

Chairman Jane Farrell declared the Minutes of the June 3, 2013 Parks & Recreation Commission Meeting approved and put on file.

**2. Park Maintenance: Timber Replacement Project, Playground Mulch, Walking Path Mulch, Level Rink Area**

Mr. Ryan stated that Newcastle Landscaping supplied him with a revised invoice from the timber replacement project. Mr. Ryan explained to the Commission that an additional \$2,590.05 was owed to Newcastle due to the fact that additional boards had to be used. Mr. Ryan and Vice Chairman Kafka met with Dave Myers, Newcastle Landscaping, at Eton Park to discuss the additional charges. It was stated that some timbers being replaced had no base timbers, and other timbers were found to be rotten and needed replaced. These were timbers not able to be seen until the project was underway. The Commission had previously discussed this situation becoming a possibility and understood that the additional charges were to be paid.

Motion: Vice Chairman Ann Kafka moved to pay additional charges in the amount of \$2,590.05 to Newcastle Landscaping to cover the costs of additional boards needed; seconded by Pat Ryan.

Discussion: There was some discussion.

Vote on the Motion: The voice vote was unanimous in favor.

Chairman Farrell declared the motion approved and stated that Newcastle Landscaping would be paid the amount due as soon as possible.

Due to the storms that passed through the area and the flooding, some of the park timbers had been dislodged and were now out of place. Mr. Ryan stated that he discussed this with Newcastle Landscaping, and Mr. Myers stated that they could all be replaced for \$1,500. Mr. Ryan and Vice Chairman Kafka visited the park after the storms to see if they could easily repair the damage. They both stated that the timbers were too heavy for them to move.

Motion: Terri Wall moved to pay Newcastle Landscaping \$1,500 to reposition the timbers moved due to the storm; seconded by Pat Ryan.

Discussion: There was some discussion.

Vote on the Motion: The voice vote was unanimous in favor.

Chairman Farrell declared the motion approved.

The Commission discussed the delivery and spreading of the playground mulch. It was agreed that the mulch looks good, provides safety, and didn't wash away during the storms. Chairman Farrell shared a quote she obtained for walking path mulch. Perez Landscaping gave Chairman Farrell two quotes; one for the purchase and delivery of the mulch and one for the purchase, delivery, and spreading of the mulch. The Commission noticed that the mulch was called "playground mulch" on the quote and questioned whether that quality of mulch was needed on the walking paths. Chairman Farrell stated that the quality was important because you don't want it to easily wash away; however, it is her understanding that the quote is for medium grade mulch, not necessarily "playground mulch." Mr. Ryan asked if the Commission was going to hire Nazario to spread the mulch, or if they were going to take the quote Perez gave to handle the spreading. The Commission decided that Nazario would be contacted to see if he could spread the mulch around the time it would be delivered. If not, they would ask Perez to handle the spreading.

Motion: Terri Wall moved to approve \$4,370 for the purchase, delivery, and spreading of walking path mulch; seconded by Pat Ryan.

Discussion: There was some discussion.

Vote on the Motion: The voice vote was unanimous in favor.

Chairman Farrell declared the motion approved.

Vice Chairman Kafka voiced concern regarding the amount of money that was being spent on projects this year. She suggested waiting to level the ice rink area at Eton Park. The Commission discussed the idea, and agreed that the leveling should happen during a year with less expenditures. Chairman Farrell suggested that more research on the leveling of any areas at Eton Park should be done after Fall Festival's completion. The Commission agreed to discuss it at that time.

### **3. June Event: Mr. Big Stuff (cancelled due to inclement weather) Reschedule**

With poor weather preceding the event, and soggy conditions the night of the event, the Parks Commission decided to cancel the June event and hopefully reschedule the band "Mr. Big Stuff." Currently, the only opening that the band has is August 31<sup>st</sup>. This would make two back to back weekend events sponsored by the Village at Eton Park. The Commission discussed this possibility and decided that they probably would not receive the desired attendance with two events so close together. Mr. Ryan stated that there was a possibility that "Mr. Big Stuff" had an opening on September 21<sup>st</sup>. The Commission agreed that they would prefer this date. If the band is available they will reschedule

the event to September 21<sup>st</sup>; however, if they were unavailable the Commission preferred not rescheduling the event this year and would like to invite them back next year.

Motion: Terri Wall moved to schedule “Mr. Big Stuff,” if available, for September 21 at the original contracted price; seconded by Pat Ryan.

Discussion: There was some discussion.

Vote on the Motion: The voice vote was unanimous in favor.

Chairman Farrell declared the motion approved.

#### **4. August Event: Eleventh Hour, Movie Selection**

Vice Chairman Kafka stated that everything was in order with the band “Eleventh Hour” for the August event. Chairman Farrell asked if the Commission had a chance to watch the trailer of “Cloudy With a Chance of Meatballs.” The Commission stated that they had, and everyone was in agreement that they liked it.

Motion: Vice Chairman Ann Kafka moved to select “Cloudy With a Chance of Meatballs” as the movie for the August event; seconded by Pat Ryan.

Discussion: There was some discussion.

Vote on the Motion: The voice vote was unanimous in favor.

Chairman Farrell declared the motion approved.

Mr. Ryan will be in charge of all extension cords for the event. Vice Chairman Kafka reserved the movie package.

#### **5. Updates on request for “Family Day” Event**

Chairman Farrell asked if there were any requests received for a “Family Day” Event. Mr. Ryan stated that one had been received, and that the group would have the event whether or not a Parks member could be in attendance. He stated that they understood the rules of the park and all necessary paperwork has been submitted.

#### **6. October Event: Fall Festival**

Vice Chairman Kafka suggested the possibility of making Fall Festival a longer day and adding a second music act for the late afternoon, like “Mr. Big Stuff.” The Commission discussed the idea, but decided that the day would seem too long to combine to events. Chairman Farrell stated that if Fall Festival was on a Saturday, it may be more possible; however, with it on a Sunday people like to get home and relax before the week begins. Vice Chairman Kafka informed the Commission that the large tents they use for Fall Festival as well as Winter Festival are no longer available through Rental Max. She stated that those tents are no longer stocked in the immediate area, and are now in Joliet. Vice Chairman Kafka continued by telling the Commission that 30’ X 60’ tents are not easy to find and therefore she is starting from scratch by contacting many different companies around the area and doing price comparisons.

**7. December Event: Winter Fest, Ice Rink**

Vice Chairman Kafka stated that there were no updates on this event; however, the tent is still needed. She stated that it would be reserved at the same time she reserves Fall Festival tents.

**8. Volunteer Post Card Update**

The Commission agreed that a request for volunteers should be placed in the Village's next newsletter. Trustee Andrew stated that it was discussed at the Board meeting, and she suggested that the Chairman of each Commission should review/edit the newsletter prior to it being printed. She stated that this would give them the opportunity to add important information regarding their Commission.

**9. Old/New Business**

David Grzeslo, 298 Lakeview, stated that the Plan Commission was working to update the Village's Comprehensive Plan. He stated that he was in charge of updating Chapter 5: "Parks and Recreation." Mr. Grzeslo asked if the Commission would take this chapter and review it as many things are outdated and have changed. The Commission agreed to look through the chapter, make revisions, and return with them at their August meeting. Mr. Grzeslo thanked them and explained that he would be taking the revisions to the Plan Commission during their August meeting which follows the Parks meeting.

**10. Adjournment**

Motion: Pat Ryan made a motion to adjourn the meeting; seconded by Terri Wall.

Discussion: There was no discussion.

Vote on Motion: The voice vote was unanimous in favor.

At 8:40 p.m. Chairman Jane Farrell declared the meeting adjourned.

These Minutes were approved at the Parks and Recreation Commission Meeting held August 5, 2013.

ATTEST:

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Nicole Keiter, Deputy Village Clerk