# MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

**OF THE VILLAGE OF NORTH BARRINGTON WHICH WAS HELD**

**ON WEDNESDAY, NOVEMBER 28, 2018,**

**AT THE NORTH BARRINGTON VILLAGE HALL,**

**111 OLD BARRINGTON ROAD, NORTH BARRINGTON, IL**

**I. Call to Order and Roll Call**

At 7:34 p.m. President Pino, called the Meeting to order. The Deputy Village Clerk called the roll and then led the pledge of Allegiance.

Present in Person: President Pino, Trustees Andrew, Cobb, Kalinowski, Sauer, Smith and Weiner

Absent: None

Also, Present: Village Administrator Kathy Nelander

Village Attorney Brad Stewart

Kris Lennon, Deputy Village Clerk

Al Stefan, Village Engineer

John Beissel, Village Engineer

John Schnure, Village Treasurer

Gery Herrmann, Plan Commission Chair

Susan Allman, Village Forester

Keith Gray, Integrated Lakes Management

110 LeBaron Street, Waukegan

Debbie Budyak, Integrated Lakes Management

110 LeBaron Street, Waukegan

Bruce Koch, Wynstone Property Owners Association President

Robert Vail, Bernardi Securities, Inc.

20 S. Clark St, Suite 2700, Chicago

Austin Root, Bernardi Securities, Inc.

20 S. Clark St, Suite 2700, Chicago

John Cifonelli

Eleanor McDonald

Nicholas Ludlow

M/M David Varwig

David Flowerday

Jay Murphy

Megan Moran

Eva Shirley

Robert Roeder

Tatum Murphy

Maria Peterson

Marilyn Lawlor

Faith Caldwell

Kim Block

Lake County Sheriff Deputy Robyn Stankiewicz

**II. PUBLIC COMMENT**

John Cifonelli addressed the Board to note his concerns about the current snow plow provider (Great Lakes Snow Systems) and current waste hauler provider (Prairieland Disposal, Inc.). Mr. Cifonelli was of the opinion that the services are not up to the same standards as their predecessors.

Nicholas Ludlow addressed the Board to discuss the sale of undedicated roadways.

President Pino asked Mr. Ludlow if he would like to address the Board when the matter is

discussed under Section VII. G of the evening’s agenda. Mr. Ludlow agreed.

Eleanor McDonnell addressed the Board and noted her concerns about the current snow plow

services. She requested that the snow plows focus attention on the inner roads and not just the

main arteries.

**III. VILLAGE COMMISSION MEMBERS COMMENT**

No one wished to speak.

**IV. TREASURER’S REPORT**

John Schnure addressed the Board as the Village Treasurer and provided a brief report on the Village’s finances.

**V.**  **CONSENT AGENDA**

Motion: On motion of Trustee Weiner, seconded by Trustee Sauer, the consent agenda

consisting of the following agenda items were approved:

A. Motion to approve Minutes of Regular Board Meeting, 10/24/18

B. Motion to approve 11/28/18 Vouchers for payment of bills

C. Motion to approve the Treasurer’s Report for the 6th month of Fiscal Year 2019

D. Motion to approve Resolution # 2866, appointing Jill Kelly a member of the Parks & Recreation Commission

E. Motion to approve Resolution #2867, A Resolution Approving the Village President's re-appointment of Kathleen Leitner as Administrative Adjudication Hearing Officer for the Village of North Barrington

F. Motion to approve Board and Commission meeting dates for the 2019 calendar year

G. Motion to approve Resolution #2868, updating the Policy Prohibiting Sexual Harassment

Discussion: There was no discussion.

Vote on Motion

By Roll Call: Ayes: President Pino, Trustees Andrew, Cobb, Kalinowski, Sauer, Smith

and Weiner

Nays: None

Absent: None

Abstain: None

President Pino declared the motion approved.

**VI. PRESENTATION**

A. Integrated Lakes Management - Report on North Barrington's restoration of an historic stream channel to alleviate flooding in Haverton on the Pond and Grassmere Farms. This project included locating historic drain tiles, relocating 293 yards of sediment to create a swale, future monitoring capabilities and native plantings

John Beissel, Village Engineer, addressed the Board and provided a brief explanation of the project which included a combination of efforts between the Village, ILM, and other agencies.

Keith Gray, Integrated Lakes Management (ILM) President, addressed the Board and explained that ILM purchased specialized amphibious equipment to remove/haul excavated debris from the channel.

Debbie Budyak, ILM Environment Manager, addressed the Board to provide the presentation on the restoration of the stream channel to alleviate flooding between Haverton and Grassmere Farms. She provided the following highlights:

* Project Overview - alleviate flooding.
* Objective – open channel.
* Management – Mow swale with amphibious equipment.
* Positive Outcome – Channel flowing and water levels dropped.
* Ongoing Maintenance – Monitor water levels, swale maintenance, install debris cage, and continue cattail treatments.

Mr. Gray additionally discussed green infrastructure as it relates to the project as well as newer development. Green Infrastructure is conveying/filtering water through green ways such as ditches, swales, and wetlands, as opposed to burying pipes in the ground to move water. Mr. Gray noted that Lake County and the Lake County Forest Preserve spent a considerable amount of money to map green infrastructure within the County. Mr. Gray believes green infrastructure is ecologically responsible.

Trustee Kalinowski added that maintenance will always be a factor whether it’s a man-made or natural design.

There were a few questions from the audience which were addressed by Mr. Gray.

**VII. ADMINISTRATION**

A. Consideration of Ordinance #\_\_\_\_\_, an Ordinance establishing Village of North Barrington Special Service Area Number Nineteen

Motion: Trustee Kalinowski moved to continue the Consideration of Ordinance #\_\_\_\_\_, an

Ordinance establishing Village of North Barrington Special Service Area Number Nineteen until

January 23, 2019; seconded by Trustee Cobb.

Discussion: There was no discussion.

Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Cobb, Kalinowski, Sauer, Smith and Weiner

Nays: None

Absent: None

Abstain: None

President Pino declared the matter continued until January 23, 2019.

B. Consideration of Ordinance #\_\_\_\_\_, an Ordinance providing for the Issuance of Village of North Barrington, Lake County, Illinois Special Service Area Number Nineteen Special Tax Refunding Bonds, Series 2019

Motion: Trustee Kalinowski moved to continue the Consideration of Ordinance #\_\_\_\_\_, an

Ordinance providing for the Issuance of Village of North Barrington, Lake County, Illinois Special

Service Area Number Nineteen Special Tax Refunding Bonds, Series until January 23, 2019;

seconded by Trustee Cobb.

Discussion: There was no discussion.

Vote on Motion

By Roll Call: Ayes: Trustees Andrew, Cobb, Kalinowski, Sauer, Smith and Weiner

Nays: None

Absent: None

Abstain: None

President Pino declared the matter continued until January 23, 2019.

C. Consideration of Ordinance # 1337, Tax Levy Ordinance

Village Attorney Stewart explained the Tax Levy Ordinance.

There were a few questions from Trustee Kalinowski which were addressed by President Pino and Attorney Stewart.

Motion: Trustee Sauer moved to adopt Ordinance # 1337; seconded by Trustee Weiner.

Discussion: There was some discussion.

### Vote on Motion

### By Roll Call: Ayes: President Pino, Trustees Andrew, Cobb, Kalinowski, Sauer, Smith

and Weiner

Nays: None

Absent: None

Abstain: None

President Pino declared the Ordinance adopted.

D. Consideration of Resolution # 2869, Tax Levy Road and Bridge

There were a few questions from Trustee Kalinowski which were addressed by the Village Administrator and Trustee Smith.

Motion: Trustee Weiner moved to approve Resolution # 2869; seconded by Trustee Sauer.

Discussion: There was some discussion.

### Vote on Motion

### By Roll Call: Ayes: President Pino, Trustees Andrew, Cobb, Kalinowski, Sauer, Smith

and Weiner

Nays: None

Absent: None

Abstain: None

President Pino declared the Resolution approved.

E. Request for additional salt funding, Great Lakes Snow

President Pino explained that the salt cost per ton increased to $103 per ton which was not expected. Howard Meyers, Great Lakes Snow Removal, was not present during the evening’s meeting however; the Board opted to discuss the matter.

There was discussion among the Board about the increase in salt prices.

Trustee Andrew noted her concern about salt transportation costs and inquired whether Cuba Roads Highway Department would be considered for snow removal in the future.

Trustee Kalinowski pointed out that salt prices are the same across-the-board and did not believe Great Lake Snow Removal was charging for transportation costs. She noted that some municipalities have storage facilities and can purchase/store salt when prices are low however; the Village does not have a storage facility.

President Pino noted that some salt will be stored in a bin on the Village parking lot.

Trustee Smith inquired whether the Village is at risk if the Board does not approve the additional cost.

President Pino explained that the Village was not at risk should the Board not approve the additional cost although indicated that Great Lakes Snow Removal requested additional funds due to the increase in salt prices. He noted that Cuba Township Highway Department previously charged separately for extra salt.

Trustee Kalinowski recommended approving the request. Trustee Cobb agreed.

Village Attorney Stewart made clear that salt prices were included in the original contract however; Great Lake Snow Removal was just requesting additional funds for unexpected salt expenses.

Motion: Trustee Weiner moved to approve additional salt funds for Great Lakes Snow Removal

for 400 tons of salt at a cost of $46 per ton for a total increase in material cost not to exceed

$18,400 including monthly statements itemizing salt usage; seconded by Trustee Kalinowski.

Discussion: There was some discussion.

### Vote on Motion

### By Roll Call: Ayes: President Pino, Trustees Andrew, Cobb, Kalinowski, Sauer, Smith

and Weiner

Nays: None

Absent: None

Abstain: None

President Pino declared the motion approved.

F. Discussion and Possible Action – Ordinance #\_\_\_\_\_ adopting a Traffic Calming Policy

Motion: Trustee Andrew moved to discuss; seconded by Trustee Kalinowski.

Discussion: There was some discussion.

### Vote on Motion: The voice vote was unanimous in favor

President Pino declared the motion approved.

Trustee Andrew noted her concern that 80% of the proposed policy was taken verbatim from the Village of Mt. Prospect including pictures. She was of the opinion that the policy should be modified to better suit the Village. She questioned the Village Engineer’s cost to draft the policy and indicated that the Plan Commission proposed a 3-page policy and requested a copy. Trustee Andrew recommended tabling the issue.

Village Engineer Al Stefan addressed the Board and indicated that the Village of Mt. Prospect’s policy was used as a guideline.

Village Engineer John Beissel addressed the Board and indicated that he spoke with the Village of Mt. Prospect prior to drafting the policy and obtained permission to use their policy. It was noted that policies from the Village of Niles and City of Overland Park, Kansas were also used with permission.

Trustee Kalinowski indicated that she did not have issue with the proposed policy however; noted that any titles and positions within the document must be accurate.

There was continued discussion among the Board, Village Engineer Stefan, and Plan Commission Chair Gery Herrmann regarding the draft policy including the Plan Commission’s recommendation.

Trustee Sauer indicated that she met previously with the Village Administrator and Village Engineer Stefan and incorporated the Plan Commission’s concerns/recommendations.

It was noted that Village Engineer Stefan would coordinate the Board’s revisions/comments.

Motion: Trustee Smith moved to continue Discussion and Possible Action – Ordinance #\_\_\_\_\_

adopting a Traffic Calming Policy to the next Board meeting; seconded by Trustee Kalinowski.

Discussion: There was no discussion.

### Vote on Motion

### By Roll Call: Ayes: Trustees Andrew, Cobb, Kalinowski, Sauer, Smith

and Weiner

Nays: None

Absent: None

Abstain: None

President Pino declared the motion approved.

G. Discussion and Possible Action – Ordinance #\_\_\_\_\_, adopting Policy for the Sale of Undedicated Roadways

Trustee Weiner suggested tabling the matter.

Trustee Kalinowski reported a typo on page number 2, Item 3(e.) second paragraph. The first sentence should read as: “If the proposed purchaser believes the Administrator’s denial of the request is not proper…”. Village Attorney Stewart noted the typo.

Motion: Trustee Weiner moved to continue Discussion and Possible Action – Ordinance #\_\_\_\_\_,

adopting Policy for the Sale of Undedicated Roadways; seconded by Trustee Cobb.

Discussion: There was no discussion.

### Vote on Motion

### By Roll Call: Ayes: Trustees Andrew, Cobb, Kalinowski, Sauer, Smith

and Weiner

Nays: None

Absent: None

Abstain: None

President Pino declared the motion approved.

President Pino invited Nicholas Ludlow to address the Board as he wanted to comment on the proposed draft policy regarding the sale of undedicated roadways. Mr. Ludlow provided the Board a document with his feedback on the proposed policy. President Pino thanked Mr. Ludlow for his comments.

Plan Commission Chair Gery Herrmann addressed the Board and recommended that any proceeds, including the $3000 application fee, be used to purchase future land.

Trustee Kalinowski noted that she provided comments for the proposed draft.

Village Attorney Stewart indicated that he received all of Trustee Kalinowski’s comments which were incorporated into the proposed draft.

H. Village Update

President Pino reported on the activities of the Barrington Area Council of Governments

(BACOG) meeting held November 23, 2018 which included topics such as legislative issues,

bills of interest and stormwater management issues among others.

**VIII. REPORTS BY BOARD OF TRUSTEES**

**A. Trustee Jackie Andrew**

Trustee Andrew reported that the Parks & Recreation Commission will hold its annual Winter Fest on December 3rd at Eton Park from 12:00-3:00 p.m. It was noted that toys will be collected during the event for the Toys for Tots Program.

**B. Trustee Ron Cobb**

Trustee Cobb had no report.

**C. Trustee Patricia Kalinowski**

Trustee Kalinowski reported that she attended a workshop on October 12th given by the Solid

Waste Association of North America, “SWANA”, Illinois Chapter which covered contaminated

recyclables. Subsequently, she presented the information to the Environmental & Health (E&H)

Commission at the request of the E&H Chair Linda Alyward.

Trustee Kalinowski reported that she also attended the BACOG Annual Member Dinner held on

October 26th.

**D. Trustee Janice Sauer**

Trustee Sauer had no report.

**E. Trustee Todd Smith**

Trustee Smith reported that no burglaries were reported during November and credited the investigations of the Lake County Sheriff for the previous burglaries. He indicated that he has a current police report which needs to be reviewed.

Trustee Smith reported that the Village Treasurer was doing a great job however; wanted to clarify and put into context his comments about getting better rates. Trustee Smith noted that everyone is getting better rates as interest rates have gone up to 2%.

**F. Trustee Lawre Weiner**

Trustee Weiner had no report.

**IX. NEW BUSINESS**

President Pino stated that BACOG’s Emergency Management Tabletop Exercise for the disaster scenario was changed from an active shooter to a water emergency. It was noted that he would apprise the Board on the upcoming date upon receiving the information.

X. OLD BUSINESS

There was no old business to discuss.

**XI. ADJOURNMENT**

There being no further business to come before the Board, Weiner moved to adjourn the meeting; seconded by Trustee Cobb. The voice vote was unanimous in favor.

At 9:28 p.m. President Pino declared the meeting adjourned.

These Minutes were approved by the Board at a meeting held December 19, 2018.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Kris Lennon, Deputy Village Clerk