# MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

**OF THE VILLAGE OF NORTH BARRINGTON WHICH WAS HELD**

**ON WEDNESDAY, APRIL 24, 2019,**

**AT THE NORTH BARRINGTON VILLAGE HALL,**

**111 OLD BARRINGTON ROAD, NORTH BARRINGTON, IL**

**I. Call to Order and Roll Call**

At 7:30 p.m. President Pino, called the Meeting to order. The Deputy Village Clerk called the roll and then led the pledge of Allegiance.

Present in Person: President Pino, Trustees Andrew, Cobb, Kalinowski, Sauer, Smith and Weiner

Absent: None

Also, Present: Village Administrator Kathy Nelander

Village Attorney Brad Stewart

Kris Lennon, Deputy Village Clerk

Village Engineer Al Stefan

Village Engineer John Beissel

Village Treasurer John Schnure

Village Health Officer, Natalie Karney

Village Forester, Susan Allman

Gery Herrmann, Plan Commission Chair

John Cifonelli, Zoning Board of Appeals Chair

Linda Aylward, Environmental & Health Commission Chair

The Honorable Diane E. Winter, Deputy Chief Judge, Lake County

James Zakos

Robert Vail, Bernardi Securities, Inc.

20 S. Clark, Suite 2700, Chicago

Peter Wodarz

Michael Danforth, Lake County Board Member

Jay Murphy

Maria Peterson

Lauren Preisen

Greg Rogus

Donna & Erika Pino

Linda Yaple

Michael Beightol

Peter McDonnell

K.G. Such

Laura Ramirez, Wynstone P.O.A. Manager

Lake County Sheriff Deputy Chief Christopher Thompson

Lake County Sheriff Sergeant Kyle Brown

**II. PUBLIC COMMENT**

James Zakos addressed Board and stated that he currently serves as Vice President on the Wynstone Property Owners Association (WPOA). Mr. Zakos thanked President Pino for his service of 14 years and commended him on his leadership and commitment to the Village especially involving Special Service Area Nos. 17 and 19 as well as, the Consent Decree pertaining to Wandering Tree Estates.

President Pino thanked Mr. Zakos for his comments.

**III. VILLAGE COMMISSION MEMBERS COMMENT**

Linda Aylward, Environmental & Health (E&H) Commission Chair, addressed the Board and

provided an update on the upcoming activities regarding the Earth Day/Arbor Day celebration

scheduled for Sunday, April 28th at Eton Park between 12:00 – 3:00 p.m.

**IV. TREASURER’S REPORT**

John Schnure addressed the Board as the Village Treasurer and provided a brief report on the Village’s finances.

Village Treasurer Schnure stated that he received a quote for cyber fraud insurance. He explained that the Village would benefit by having additional insurance. It was noted that a $1,000,000 policy costs approximately $1,000/year. Village Treasurer Schnure stated that he would like to present the issue in May for Board consideration.

**V.**  **CONSENT AGENDA**

**Items:**

A. Approve Minutes of Regular Board Meeting, Public Hearing 3/20/19

D. Approve Resolution # 2880 re-appointing Elia Torres as Deputy Clerk

E. Approve Resolution # 2881 re-appointing Kris Lennon as Deputy Clerk

F. Approve Resolution # 2882 re-appointing Kathy Nelander as Village Clerk

G. Approve Resolution # 2883 re-appointing Kathy Nelander as Village Collector

were removed from the Consent Agenda for further discussion.

Motion: On motion of Trustee Sauer, seconded by Trustee Cobb, the consent agenda

consisting of the following agenda items were approved:

B. Approve 4/24/19 Vouchers for payment of bills

C. Approve the Treasurer’s Report for the 11th month of Fiscal Year 2019

Discussion: There was no discussion.

Vote on Motion

By Roll Call: Ayes: President Pino, Trustees Andrew, Cobb, Kalinowski, Sauer, Smith

and Weiner

Nays: None

Absent: None

Abstain: None

President Pino declared the motion approved.

Item:

A. Approve Minutes of Regular Board Meeting, Public Hearing 3/20/19

Trustee Sauer proposed amending the first paragraph found under her report in Section VII.

Reports by the Board of Trustees pertaining to 1.) Discussion and Possible action, Guidelines

for Road Related Issues. Trustee Sauer suggested that the Minutes be amended to

reflect the following language:

*“Trustee Sauer reported that she and Trustee Kalinowski met to work on the proposed “Guidelines for Road Related Issues”. The Plan Commission previously worked on establishing a policy for procedures and road related issues. The Commission reviewed Mt. Prospects Traffic Calming Policy, as did Trustees Sauer and Kalinowski. The Plan Commission and Trustees Sauer and Kalinowski believed Mt. Prospect’s Policy was not consistent with the needs of the Village.”*

Trustee Sauer noted that the clarification was needed.

Motion: Trustee Sauer moved to approve A. Minutes of Regular Board Meeting, Public Hearing 3/20/19 as amended; seconded by Trustee Weiner.

Discussion: There was some discussion.

### Vote on Motion

The voice vote was unanimous in favor.

President Pino declared the motion approved.

Items:

D. Approve Resolution # 2880 re-appointing Elia Torres as Deputy Clerk

E. Approve Resolution # 2881 re-appointing Kris Lennon as Deputy Clerk

F. Approve Resolution # 2882 re-appointing Kathy Nelander as Village Clerk

G. Approve Resolution # 2883 re-appointing Kathy Nelander as Village Collector

Trustee Kalinowski proposed to amend each Resolution (D.,E.,F.,G.) to include a term ending

June 30, 2019.

Motion: Trustee Kalinowski moved approve Items:

D. Approve Resolution # 2880 re-appointing Elia Torres as Deputy Clerk

E. Approve Resolution # 2881 re-appointing Kris Lennon as Deputy Clerk

F. Approve Resolution # 2882 re-appointing Kathy Nelander as Village Clerk

G. Approve Resolution # 2883 re-appointing Kathy Nelander as Village Collector

as amended; seconded by Trustee Andrew.

Discussion: There was no discussion.

### Vote on Motion

### By Roll Call: Ayes: Trustees Andrew, Cobb, Kalinowski, Sauer, Smith

and Weiner

Nays: None

Absent: None

Abstain: None

President Pino declared the motion approved.

**VI. PRESENTATION**

A. Tree of Year Award – Susan Allman

Village Forester Susan Allman addressed the Board and explained the Village just received its 19th Tree City Award recognition.

Village Forester Allman also explained that the Village’s 5th annual “Tree of the Year” includes

a Gingko tree approximately 26 inches in diameter and located between two residents’ properties

on Crooked Lane. A plaque will be presented to each resident. The awards will be presented at

the Earth Day/Arbor Day celebration scheduled for April 28th.

It was noted that an additional “Tree of the Year” plaque would be displayed at the Village Hall.

President Pino thanked Ms. Allman for her efforts.

**VII. ORDINANCES/RESOLUTIONS/CODE AMENDMENTS**

A. Consideration of Ordinance # 1341, an Ordinance providing for the issuance of Village of North Barrington, Lake County, Illinois, Special Service Area Number Nineteen Special Tax Refunding Bonds, Series 2019

Trustee Kalinowski noted a few typographical errors within the document and asked if the

document would be corrected.

Robert Vail, Bernardi Securities, Inc., addressed the Board to explained that the exhibits within

the ordinance have not been finalized. It was noted that the exhibits would be updated upon

finalizing the bond issue.

There were a few additional questions from the Board addressed by Mr. Vail and Village Attorney

Stewart.

Motion: Trustee Cobb moved to adopt Ordinance # 1341; seconded by Trustee Smith.

Discussion: There was some discussion.

### Vote on Motion

### By Roll Call: Ayes: President Pino, Trustees Andrews, Cobb, Kalinowski, Sauer, Smith

and Weiner

Nays: None

Absent: None

Abstain: None

President Pino declared the Ordinance adopted.

B. Consideration of Ordinance # 1342, an Ordinance adding Chapter 7, Raffles, under Title 3, Business and License Regulations, of the North Barrington Village Code

Trustee Sauer inquired about Section 3-7-4 Restrictions regarding whether the raffle manager

must be a resident of the Village.

Village Attorney Stewart noted that the restrictions as mentioned are statutory requirements

which cannot be modified.

Motion: Trustee Cobb moved to adopt Ordinance # 1342; seconded by Trustee Kalinowski.

Discussion: There was some discussion.

### Vote on Motion

### By Roll Call: Ayes: Trustees Andrew, Cobb, Kalinowski, Sauer, Smith and Weiner

Nays: None

Absent: None

Abstain: None

President Pino declared the Ordinance adopted.

C. Approval of Raffle License Waiving the Fidelity Bond Requirement for the Barrington Area Community Foundation to be Conducted at Wynstone on June 3, 2019, Subject to Administrative Approval of Raffle License Application Requirements

Motion: Trustee Cobb moved to approve Raffle License Waiving the Fidelity Bond Requirement

for the Barrington Area Community Foundation to be Conducted at Wynstone on June 3, 2019,

Subject to Administrative Approval of Raffle License Application Requirements; seconded by

Trustee Kalinowski.

Discussion: There no discussion.

### Vote on Motion

The voice vote was unanimous in favor.

President Pino declared the motion approved.

D. Consideration of Ordinance # 1343, Zoning Variation Request submitted by Mr. Pete Wodarz to construct an approximate 12 ft. x13 ft. wood deck, arbor and associated landscaping and hardscaping improvements to the property located at 521 Castleview Court, North Barrington, IL 60010

**ZONING VARIATIONS REQUESTED:**

**ZR-10-1-2(B) and**

**ZR-10-4-2(A,1,b):** **A non-conforming building or use shall not be expanded.**

The property at 521 Castleview Court (The North 10 feet of Lot 7 and all of Lots 20, 21and 22 in Block 1, Unit 1 of Biltmore Country Estates Subdivision) is a non-conforming use in the R-3 (40,000 s.f. Residential) Zoning District by reason of lot area and existing building setbacks. The area of the subject property is approximately 20,750 sq. ft. rather than the 40,000 sq. ft. minimum required for properties in the R-3 District. The existing home is located a non-conforming 26.63 feet from the front property line and approximately 21 feet from the rear property line rather than the required 27 foot and 40 ft. front and rear yard setbacks.

**ZR-10-9-2(A,3): Each building or structure shall be set back or located not less than 60 feet from the established centerline of the road right of way.**

Based on the 66 foot right of way established for Castleview Court, the required front yard setback is 27 feet as measured from the front property line. The proposed wood deck will be located approximately 18 feet from the front property line; the proposed arbor will be located approximately 14 feet from the front property line.

Zoning Board of Appeals Chairman John Cifonelli addressed the Board and explained the zoning variation as requested by the applicant.

It was noted that ZBA unanimously recommended approval of the applicant’s request.

Chairman Cifonelli stated that there were no objections from the Village staff or any neighbors.

Motion: Trustee Andrew moved to adopt Ordinance # 1343; seconded by Trustee Weiner.

Discussion: There was some discussion.

### Vote on Motion

### By Roll Call: Ayes: Trustees Andrew, Cobb, Kalinowski, Sauer, Smith and Weiner

Nays: None

Absent: None

Abstain: None

President Pino declared the Ordinance adopted.

**VIII. ADMINISTRATION**

A. Welcome new Lake County Sheriff Liaison Sergeant Kyle Brown and congratulations to newly promoted Deputy Chief Christopher Thompson

President Pino introduced Deputy Chief Christopher Thompson and Sergeant Kyle Brown and thanked them for their attendance. President Pino explained that Lieutenant Christopher Thompson was recently promoted to the rank of Deputy Chief and that Sergeant Kyle Brown would be his successor as liaison to the Village.

B. Fiscal Year 2020 Budget

Trustee Kalinowski inquired whether the approval of the Fiscal Year 2020 budget would interfere with the amount budgeted for the line-item regarding Salaries and Benefits subsequent to the appointments of the administrative staff.

Village Administrator Kathy Nelander stated that the proposed budget must be approved at the end of the Fiscal Year.

Trustee Smith indicated that the Finance Committee approved the Salaries and Benefits line-item for the administrative staff at the March Finance Committee meeting. He noted that the administrative staff’s terms are ending at the end June and that the compensation structure could be changed at that time, if needed.

Trustees Kalinowski and Andrew questioned the use of contingency funds and inquired whether there were guidelines.

Trustee Smith explained that the amount of $4,000 (out of $40,000 budgeted) was used from the for the contingency fund through the end of March 2019.

Village Treasurer Schnure addressed the Board and explained that contingency funds are used when expenses arise that do not fit into a certain line-item within the budget.

Trustee Kalinowski suggested that the Village Forester’s salary be a separate line-item rather than combining it with the Salaries and Benefits line-item for the administrative staff.

Motion: Trustee Cobb moved to approve the Fiscal Year 2020 Budget; seconded by Trustee Smith.

Discussion: There was some discussion.

### Vote on Motion

### By Roll Call: Ayes: President Pino, Trustees Andrew, Cobb, Kalinowski, Sauer, Smith

and Weiner

Nays: None

Absent: None

Abstain: None

President Pino declared the motion approved.

C. Village Update

President Pino provided an update on the activities of the Barrington Area Council of Governments (BACOG). He explained that BACOG members are interested in providing training for employees regarding sexual harassment issues based on a presentation from Kelly Cahill of Zukowski, Rogers, Flood & McArdle. Ms. Cahill recommended that Village officials attend the training as well.

Village Attorney Stewart suggested that a special meeting could be scheduled prior to a Board meeting in order for the Village Board to discuss the topic of sexual harassment.

It was noted that the Board previously approved a sexual harassment policy.

President Pino stated that Lobby Days are scheduled in Springfield for May 1st and 2nd and that the incoming President Eleanor Sweet McDonnell would be attending.

It was noted that the annual dinner for the Donald Klein Award is scheduled for October 25, 2019 at Biaggi’s Restaurant in Deer Park.

**IX. REPORTS BY BOARD OF TRUSTEES**

**A. Trustee Jackie Andrew**

Trustee Andrew reported that the Parks & Recreation Commission needs more members. She noted that if anyone was interested to contact her or the Village Hall.

Linda Aylward, E&H Commission Chair, addressed the Board to provide additional information regarding the Earth Day/Arbor Day celebration.

**B. Trustee Ron Cobb**

Trustee Cobb had no report.

**C. Trustee Patricia Kalinowski**

Trustee Kalinowski reported that Great Lakes Snow Removal cleared Village streets on April

14th due to 8-inches of snow.

Trustee Kalinowski reported that Prairie Land Disposal missed her street and Miller Road during

the last garbage pick-up day. She requested that the Village staff inquire.

**D. Trustee Janice Sauer**

1. Award 2019 Road Program

Trustee Sauer reported that Robinson Engineering recommended the award of contract for the 2019 Road Program to the low bidder, Geske & Sons Inc., which included a Base Bid and/or Base Bid with Option 1. The Base Bid was the amount of $374,865.84. The Base Bid Option 1 Proposal which includes Old Barrington Road was the amount of $88,938.62 for a total amount of $463,804.46.

Trustee Sauer indicated that the Village used Geske & Sons Inc. for the 2018 Road Program. She further explained that the Finance Committee recommended to not repair Old Barrington Road at the March (2019) Finance Committee meeting.

Motion: Trustee Sauer moved to approve the award of the Village 2019 Road Program Contract to Geske & Sons Inc. by using the Base Bid only in the amount not to exceed $374,865.84; seconded by Trustee Cobb.

Discussion: There was some discussion.

Vote on Motion

### By Roll Call: Ayes: President Pino, Trustees Andrew, Cobb, Kalinowski, Sauer, Smith and Weiner

Nays: None

Absent: None

Abstain: None

President Pino declared the motion approved.

Trustee Sauer reported that she would be attending a meeting on April 26th with Village Engineers, Illinois Department of Transportation (IDOT), the Villages of Lake Barrington and Lake Zurich, and Advocate Good Shepherd Hospital to discuss IDOT’s proposed work on IL Route 22 west of IL Route 59 in Lake Barrington.

Trustee Sauer reported that a meeting is being scheduled between IDOT, Lake County, Lake Zurich Fire Department, Lake Zurich Public Works and the Village to discuss the restriction of traffic from Rand Road westbound onto Clover Hill Road. The appropriate signage has been ordered and it’s anticipated for the work to proceed in June.

Trustee Sauer reported that IDOT began construction on IL Route 22 near Honey Lake Road. She indicated that the traffic signals have been installed however; they are not operational at this time. “Local Traffic Only” signs will be placed on Hewes Drive, Honey Lake Road, Signal Hill Road (east of IL Route 59).

Trustee Sauer reported that the Village Engineers are giving a presentation on drainage issues at the next BACOG meeting.

Trustee Andrew noted her concern about the drainage work performed by IDOT at IL Route 59 and Signal Hill Road.

Village Engineer Al Stefan addressed the Board and provided a brief explanation of the construction performed by IDOT at IL Route 59 and Signal Hill Road.

Trustee Kalinowski requested the Village Engineer send her information on the BACOG presentation.

**E. Trustee Todd Smith**

Trustee Smith had no report.

**F. Trustee Lawre Weiner**

Trustee Weiner reported that he reviewed the Lake County Sheriff incident reports however; noted that there were no outstanding incidents to report.

**X. OLD BUSINESS**

There was no old business to discuss.

XI. ELECTION SUMMARY

A. Consideration of Resolution # 2876, a Resolution Proclaiming Results of Lake County Canvas of Election.

The Resolution had been made available to the Board in advance of the meeting in their packets and set forth the results of the election as follows:

Village President Eleanor Sweet McDonnell 397 votes

Village President Albert R. Pino 265 votes

Village Trustee Gregory “E” Rogus 418 votes

Village Trustee Janice L. Sauer 430 votes

Village Trustee Lawrence “Lawre” Weiner 411 votes

Village Trustee Jay Murphy 313 votes

Village Trustee Doug Ramsdale 262 votes

Motion: Trustee Cobb moved to approve Resolution # 2876 proclaiming the results of the election for Village Officials held on April 2, 2019; seconded by Trustee Kalinowski

Discussion: There was no discussion.

### Vote on Motion

### By Roll Call: Ayes: Trustees Andrew, Cobb, Kalinowski, Sauer, Smith, and Weiner

Nays: None

Absent: None

Abstain: None

President Pino declared the Resolution approved.

B. Outgoing Board Recognition

Village Administrator Kathy Nelander recognized Trustee Cobb for his service and dedication as a Village Trustee and former Environmental & Health Commission Member.

Village Administrator Kathy Nelander recognized President Pino for 14 years of service as a Village Trustee and Village President. It was noted that he served from 2005 through 2019. Am award was presented to President Pino for his years of dedication.

President Pino thanked everyone for the plaque and the opportunity to serve the Village.

**XII. MOTION TO ADJOURN MEETING OF OLD BOARD, SINE DIE**

There being no further business to come before the old Board, Trustee Smith moved to adjourn the meeting of the current Board sine die; seconded by Trustee Weiner and unanimously approved.

At 8:39 p.m. President Pino declared the meeting adjourned sine die.

**XIII. SWEARING IN OF INCOMING BOARD**

The Honorable Diane E. Winter, Deputy Chief Judge, Lake County addressed the Board and swore in Eleanor Sweet McDonnell and signed her respective oath of office.

President Sweet McDonnell recognized Albert R. Pino for his contribution to the Village and thanked him for years of service as Village President.

President Sweet McDonnell shared her ideas of “Guiding Principles” for the Village of North Barrington which included:

1. We serve you, the residents first. You are our customer
2. To treat everyone and each other with respect, dignity and kindness.
3. Based on the information we have at the time; we will not make a decision that negatively affects you or your families’ safety.
4. Based on information we have at the time; we will not make a decision that negatively affects your home values.
5. When making decisions, we will be considering the impact on the entire community first.
6. We will always promise to operate transparently, where allowed legally.
7. We will strive for reducing our deficit budget, and closing the gap where possible.

The Honorable Diane E. Winter simultaneously swore in Gregory E. Rogus, Janice L. Sauer, and Lawrence “Lawre” Weiner and each signed the respective oaths of office.

**XVI. ADJOURNMENT**

There being no further business to come before the Board, Trustee Weiner moved to adjourn the meeting; seconded by Trustee Andrew. The voice vote was unanimous in favor.

At 8:49 p.m. President Sweet McDonnell declared the meeting adjourned.

These Minutes were approved by the Board at a meeting held May 22, 2019.

**Attest:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Kris Lennon, Deputy Village Clerk